



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting

Tuesday, March 11, 2025

6:00 p.m.

AGENDA

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: **847 1941 0493** or click this link to join: <https://us02web.zoom.us/j/84719410493>.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

1. Call to Order — John Peña, President

A. Roll Call

2. Pledge of Allegiance

3. Confirmation of Agenda

4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to Interim Clerk of the Board by 2:00 p.m. on March 11, 2025, at mscarborougheckel@cvmosquito.org. E-mails received prior to 2:00 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board. This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

- A. **PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

- B. **PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Announcements, Presentations, and Written Communications

- A. Arbovirus Review and Forecast — **Jennifer A. Henke, MS, BCE, Laboratory Manager**

- B. IT Masterplan — **Edward Prendez, IT Manager**

6. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for February 11, 2025, Board Meeting

- B. Approval of expenditures for February 10, 2025, to March 6, 2025

- C. Approval to renew the contract with CleanExcel for cleaning services for the District headquarters in an amount not to exceed \$4,343 per month from fund 7675.01.305.000 – Contract Services, *Budgeted; funds available* — **David I’Anson, Administrative Finance Manager**
- D. Approval to renew the annual agreement with Salton Sea Aerial Services to conduct both aerial adulticiding and larviciding applications; *Budgeted; Funds Available* — **Greg Alvarado, Operations Manager**
- E. Informational Items:
- Financials — **David I’Anson, Administrative Finance Manager**
 - Important Budget Meeting Dates
 - Quarterly Department Reports: Human Resources; Operations; Information Technology; Fleet Services; Laboratory & Surveillance Control; and Public Outreach
 - Approval of Proclamation designating the week of April 14-18, 2025 as Mosquito Awareness Week — **Robert C. Gaona, MPA, Public Information Manager**
 - Public Outreach Eastern Coachella Valley Advertisement Campaign — **Robert C. Gaona, MPA, Public Information Manager**
 - California Society of Municipal Finance Officers (CSMFO) Annual Conference, February 18-21, 2025, San Jose, CA — **Finance Department**

7. Business Session

A. Old Business — **NONE**

B. New Business

- i. Discussion and/or approval to contract with AMS Paving for crack fill, seal coat, and restriping of parking areas at the District’s Indio and Thermal sites in an amount not to exceed \$65,000 — **David I’Anson, Administrative Finance Manager**
- ii. Discussion and/or approval to contract with KYA for Laboratory Cooling System Upgrade in an amount not exceeding \$160,000 — **David I’Anson, Administrative Finance Manager**

8. Committee and Trustee Reports

A. Executive Committee — **John Peña, Board President**

Executive Committee oral report

B. Finance Committee — **Frank Figueroa, EdD, Board Treasurer**

Finance Committee oral

C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

9. Reports

A. General Manager and Staff

- i. General Manager's Report — **Jeremy Wittie, MS, CSDM, General Manager**

Questions and/or comments from Trustees regarding the report

B. General Counsel

10. Adjournment

<p>At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.</p>
--

.....
Certification of Posting

I certify that on March 7, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on March 7, 2025

Megan Scarborough-Eckel

Megan Scarborough-Eckel, Clerk of the Board