



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Finance Committee Budget Workshop

Thursday, April 10, 2025

1:00 p.m.

AGENDA

Materials related to an agenda item that are submitted to the Finance Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), meeting ID: [837 8367 9459](https://us02web.zoom.us/j/83783679459), or click this link to join: <https://us02web.zoom.us/j/83783679459>.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

1. Call to Order – Frank Figueroa, EdD, Treasurer

2. Roll Call

3. Confirmation of Agenda

4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 11:00 a.m. on April 10, 2025, at mscarborougheckel@cvmosquito.org. E-mails received prior to 11:00 a.m. on the day of the Finance Committee meeting will be made part of the record and distributed to the Finance Committee. This method is encouraged as it gives the Finance Committee the opportunity to reflect upon your input. E-mails will not be read at the meeting.

A. PUBLIC Comments — NON-AGENDA ITEMS: This time is for members of the public to address the Finance Committee on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Finance Committee cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. PUBLIC Comments — AGENDA ITEMS: This time is for members of the public to address the Finance Committee on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Finance Committee and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Items of General Consent

A. Approval of Minutes from March 11, 2025, Finance Committee Meeting

6. Items Overview/Discussion of the DRAFT Fiscal Year 2025-2026 Budget — Frank Figueroa, EdD, Treasurer, David l'Anson, Administrative Finance Manager, and Jeremy Wittie, MS, CSDM, General Manager

7. Trustee and/or Staff Comments/Future Agenda Items

8. Adjournment

Certification of Posting

I certify that on April 7, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on April 7, 2025

Megan Scarborough-Eckel
Megan Scarborough-Eckel, Clerk of the Board

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

Finance Committee Meeting Minutes

TIME 4:30 p.m. **DATE:** March 11, 2025

LOCATION: 43420 Trader Place Indio, CA 92201

COMMITTEE MEMBERS PRESENT:

Coachella	Frank Figueroa, EdD, Treasurer
Indian Wells	John Vallat, Trustee
Palm Desert	Doug Walker, Trustee

COMMITTEE MEMBERS ABSENT:

None

OTHER TRUSTEES PRESENT:

None

STAFF PRESENT:

Jeremy Wittie, General Manager
David l'Anson, Administrative Finance Manager
Megan Scarborough-Eckel, Clerk of the Board

MEMBERS OF THE PUBLIC PRESENT:

No

1. Call to Order

Treasurer Weightman called the meeting to order at 4:39 p.m.

2. Roll Call

Roll Call indicated that all three (3) Finance Committee members were present.

3. Confirmation of Agenda

Treasurer Figueroa inquired if anything on the agenda needed to be changed, seeing no requests, the agenda was confirmed as stands.

4. Public Comments

A. PUBLIC Comments — NON-AGENDA ITEMS:

No public comments

B. PUBLIC Comments — AGENDA ITEMS:

No public comments

5. Items of General Consent

- A. None

6. Discussion, Review, and/or Update-

- A. Review of Check Report Abila MIP for the period of January 15, 2025, to February 6, 2025
- B. Credit Card Changes (Abila report & Microix Workflow Report) -Umpqua Statement dated February 28, 2025
- C. Review of January 2025 Financials and Treasurers Report

Committee Members had various questions and comments for staff regarding the check report, credit card statements, and the financial and treasurers report.

The date of the Finance Committee Meeting was changed from April 8, 2025, to April 10, 2025, from 1:00-2:30 p.m.

7. Old Business

- A. None

8. New Business

- A. Review of Investment Policy
- B. Review of Fund Balance Policy
- C. Review of finance-related items on the March Board agenda

A discussion was held; Finance Committee members had questions and comments for staff.

Treasurer Figueroa stated that he would report to the Board that the District is now fully staffed at 71 employees.

9. Trustee and/or Staff Comments/Future Agenda Items

Next meeting: Tuesday, May 13, 2025, at 3:30 pm

10. Adjournment

There being no further business to discuss, Treasurer Weightman adjourned the meeting at 5:07 p.m.

Greetings, Finance Committee,

It is my pleasure to submit to you the District's first Draft Budget for Fiscal Year 2025-2026. It is the culmination of several months of work facilitated by David l'Anson, Administrative Finance Manager, working with our Department Managers and myself, to create a fiscally sound budget. The proposed budget addresses our strategic goals and ensures a strong capital reserve, while also securing the resource needs of our program year to achieve our District mission, meet the challenges of our evolving vector landscape, and move us closer to our vision of a Coachella Valley free of vector-borne disease.

A balanced budget is proposed with operating revenue forecast to be \$18,375,375, while operating expenditure forecast to be \$16,041,555, and transfers to capital reserves is \$2,333,820. Riverside County estimates for the coming fiscal year, property tax revenue will increase by five percent. Expenditures include one extra full-time position in Public Outreach and an increase in Public Outreach advertising, inline with the Strategic Plan objectives. Total Capital Budget is \$6.1 million includes \$2.3 million for the Centrica Energy Project, \$1.8 million for the Operations Building remodel which includes expanding locker rooms, and \$900,000 for the Administration Building. Capital budget also include repalcemnt of vehicles and off road equipment and as well as facility security improvements.

The budget document starts with the Budget Summary, showing the forecasted reserves, the General Fund Operating Budget revenue and expenses, and then capital expenditures. Further in the document, there is a Table of Organization with proposed employee positions and Organizational Chart. The departmental budgets are where you can drill down further into the expenses and at the back of the document are the capital budgets.

Staff and I are looking forward to meeting with the Finance Committee and discussing the first draft of the Fiscal Year 2025-2026 Budget on April 10th. If you have any questions on the document, please do not hesitate to contact me.

Sincerely,

Jeremy Wittie, MS, CSDM

FUND STRUCTURE

The District's fund structure includes the General Fund 01, Thermal Capital Fund 12, Capital Equipment Replacement Fund 13, Capital Facility Replacement Fund 14 and Capital Project Sterile Mosquito Insectary Fund 15. The General Fund is the primary operating fund of the District. It accounts for all activities of the general government, except those required to be accounted for in another fund. The Thermal Capital Projects Fund accounts for the ongoing improvements at the District's Thermal facility. The Capital Equipment Replacement Fund 13 maintains a fund balance for replacing large equipment and IT equipment. Capital Facility Replacement Fund 14 maintains a fund balance for replacing vehicles and facilities replacements/improvements. Capital Project Sterile Mosquito Insectary Fund 15 is established to fund future capital project for new laboratory for Sterile Insect Technique.

Capital Reserves Forecast	Beginning Balance July 1, 2025	Budgeted Revenue	Contribution from / (to) Operations and from Other Capital Funds	Budgeted Expenditure	Ending Balance June 30, 2026
Fund 01 General Fund	13,854,818	18,375,375	(2,333,820)	(16,041,555)	13,854,818
Fund 12 Thermal Capital	301,420	16,400	75,281		393,101
Fund 13 Capital Equipment Replacement	718,507	18,924	195,298	(256,330)	676,399
Fund 14 Capital Facility Replacement	5,398,902	34,718	1,563,241	(5,866,465)	1,130,396
Fund 15 Capital Project Sterile Mosquito Insectary	2,161,309	20,000	500,000	(60,000)	2,621,309
Total	22,434,956	18,465,417		(22,224,350)	18,676,023

FUND 01 GENERAL FUND

The total beginning Capital Fund balance for July 1, 2025, is estimated to be \$13,854,818, the ending balance on June 30, 2026, estimated to be \$13,854,818.

GENERAL FUND FORECAST	Beginning Balance July 1, 2025	Budgeted Revenue	Contribution from / (to) Operations and from Other Capital Funds	Budgeted Expenditure	Ending Balance June 30, 2026
Restricted: CEPPT Pension Trust	420,000	18,375,375	(2,333,820)⁽¹⁾	(16,041,555)	620,000
Committed Reserves: <i>Public Health Emergency</i>	6,063,874				6,063,874
Assigned Reserves: <i>Operations</i>	7,350,150				7,150,150
<i>Net OPEB Liability</i>	0				0
<i>Unassigned</i>	20,794				20,794
Total	13,854,818	18,375,375	(1,890,720)	(15,051,241)	13,854,818
⁽¹⁾ Transfer to/from Operating Budget					

OPERATING BUDGET REVENUE

The total operating revenue for FY 2025-26 is forecast to increase to \$18,375,375 which is 4.1% higher than the estimated actual for Fiscal Year Ending (FYE) June 30, 2025, of \$17,643,330.

REVENUE	ADOPTED BUDGET 2024-2025	ESTIMATED ACTUAL 6/30/2025	% DIFFERENCE	PROPOSED BUDGET 2025-2026	% DIFFERENCE
PROPERTY TAXES CURRENT	14,171,177	14,869,607	4.9%	14,171,177	4.9%
PROPERTY TAXES PRIOR	65,629	65,629	0.0%	65,629	0.0%
INTEREST INCOME	275,000	275,000	0.0%	275,000	0.0%
MISCELLANEOUS	63,000	63,000	0.0%	63,000	0.0%
BENEFIT ASSESSMENT	2,370,094	2,370,094	0.0%	2,370,094	0.0%
TOTAL	\$16,944,900	\$17,643,330	4.1%	\$18,375,375	4.1%

REVENUE ASSUMPTION

- Benefit Assessment rates per Single Family Equivalent (SFE) remains at \$14.39 per SFE estimated revenue \$2,370,094.
- Property Tax Current to increase by 5% in line with Assessors Valuation and historical revenue trends.

Interest revenue \$275,000, Miscellaneous revenue includes \$16,000 estimated credit card rebate, \$35,000 for USDA refund for expenses, and \$12,000 for reimbursement for testing other mosquito & vector control districts' mosquito samples for WNV or SLE.

OPERATING BUDGET EXPENDITURE

Total Operating budget expenditure for FY2025-26 is forecast to be \$18,375,375, 10.5% increase over the estimated actual for FYE June 30, 2025.

EXPENDITURE	ADOPTED BUDGET 2024-2025	ESTIMATED ACTUAL 6/30/2025	% DIFFERENCE	PROPOSED BUDGET 2025-2026	% DIFFERENCE
PAYROLL	10,653,190	10,805,276	1.4%	11,516,999	6.2%
ADMINISTRATIVE	1,246,597	1,173,050	-5.9%	1,401,148	16.3%
UTILITY	140,543	153,096	8.9%	143,304	-6.8%
OPERATING	3,010,912	2,428,049	-19.4%	2,980,104	18.5%
CONTRIBUTION TO CAPITAL RESERVES	1,893,658	1,893,658	0.0%	2,333,820	18.9%
TOTAL EXPENSES & TRANSFERS	\$16,944,900	\$16,453,129	-2.9%	\$18,375,375	10.5%

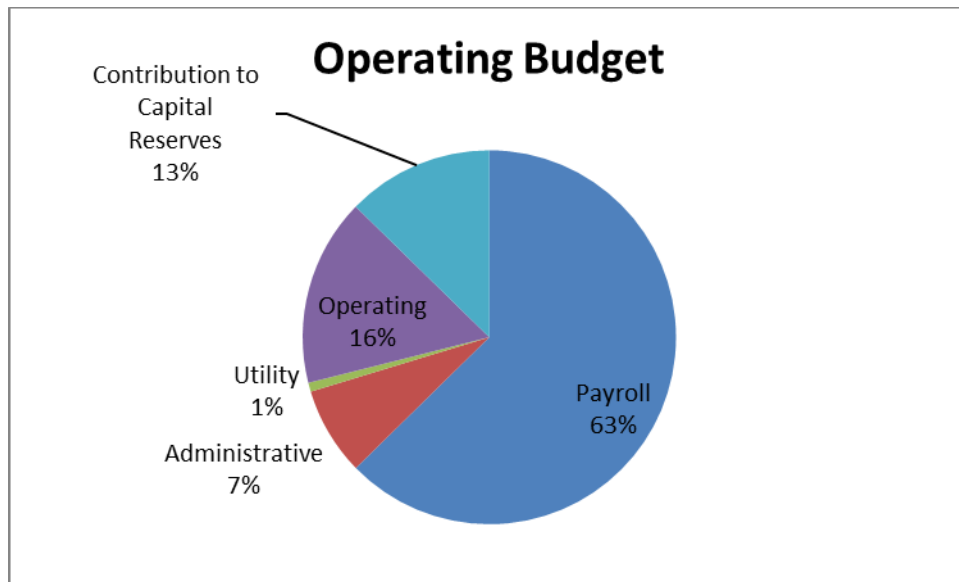


Figure 1 Operating Budget

EXPENDITURE ASSUMPTIONS

Expenditures are broken down into Payroll, Administrative, Utility, Operating, and Contribution to Capital Reserves.

Administrative Expenses

Administrative expenses, 7 % of total budget, are projected to increase by 16.3 %, increases include \$100,000 increase in Public Outreach advertising.

Payroll

Payroll expense, 63% of total budget, are projected to increase by 6.2% over the estimated actual for FYE June 30, 2025.

- Full-time equivalents (FTE), increases from 74.8 to 75.8 FTE.
- **One Community Liaison** is added to the budget.
- Cost of living adjustment 3 % for all employees.
- CalPERS Classic Employer Rate increase from 10.71 % to 10.76 %
- CalPERS PEPRA Employer Rate increase from 7.87 % to 7.96 %
- CalPERS Classic unfunded accrued liability (UAL) payment \$458,555
- CalPERS PEPRA unfunded accrued liability (UAL) payment \$8,617
- Prefunding \$200,000 to California Employers' Pension Prefunding Trust (CEPPT) Fund
- CalPERS CERBT fully funded for retiree healthcare contribution reallocated to pension trust.

Reasons include 3.0%, cost of living increase for all positions, and one extra full-time position. The District employs seventy-two full-time equivalents (FTE), increased with seasonal (part-time) staff beginning early summer 3.8 FTE, totaling 75.8 full-time equivalents (FTE). This is an increase of 1.0 FTE compared to prior year.

Full Time Equivalent Fiscal Year Comparison

Department	Adopted FY2023-24		Proposed FY2024-25	
	Full Time FTEs	Part Time FTEs	Full Time FTEs	Part Time FTEs
Administration	2.0	0.0	2.0	0.0
Finance	5.0	0.0	4.0	0.0
Human Resources	3.0	0.0	4.0	0.0
Information Systems	3.0	0.0	3.0	0.0
Public Outreach	5.0	0.0	5.0	0.0
Fleet Maintenance	2.0	0.0	2.0	0.0
Buildings & Grounds Maintenance	2.0	0.0	2.0	0.0
Surveillance & Quality Control	11.0	0.4	13.0	0.4
Unmanned Aerial Applications	1.5	0.0	2.0	0.0
Control Operations	35.0	3.4	34.0	3.4
Total	69.5	3.8	73.3	3.8

Utility Expenses

- Budget for utility has a small increase over FY24-25 budget, replacement of solar panels in new fiscal year should positively impact spring 2026 electricity expenses.

Operating Expenses

The 2025-26 Operating expenses, 16 % of total budget, are forecast to be 18.5% more than the latest estimate for 2024-25.

- Operation control products increased by 2% over previous year's estimated actual due to inflation and increase in use of certain formulations for the expanding drone aerial application program.
- Contingency Expense increased to \$275,000. This includes aerial applications for mosquito virus response and the amount is less than 10 % of the Operating Expenses minus the Research Budget. This expense is built into the budget in case there is a need to buy more equipment, chemicals, or aerial services.
- Motor fuel has increased 23% from latest estimate.

CAPITAL BUDGET – SUMMARY

FUND 12 Thermal Facility Remediation Capital Fund Reserve

This fund reserve is set up to fund ongoing maintenance and capital improvements at the District’s old Thermal headquarters. Remediation work was originally performed in 2008 to pave the grounds that were polluted with DDT. The fund reserve includes rental revenue of \$15,000 and a fund transfer from the General Fund of \$75,281. No expenditures are budgeted for this fiscal year.

THERMAL FACILITY REMEDICATION FUND RESERVE FORECAST	Beginning Balance July 1, 2025	Budgeted Revenue	Contribution from / (to) Operations and from Other Capital Funds	Budgeted Expenditure	Ending Balance June 30, 2026
Assigned Reserves: <i>Thermal Facility Remediation Fund</i>	301,420	16,400	75,281 ⁽¹⁾		393,101
Total	301,420	16,400	75,281		393,101
<i>⁽¹⁾ Transfer to/from Operating Budget</i>					

FUND 13 Capital Equipment Replacement Fund Reserve

This fund reserve is set up to fund new and/or replacement IT, Operations, Laboratory equipment. Budget expenses total \$256,330. This is funded from an annual transfer of \$195,298 based on a funding schedule. Capital expenditure includes Mobile Emergency Communications equipment, CCTV & Card System upgrade, two replacement Argo Frontiers and replacement forklift.

CAPITAL EQUIPMENT REPLACEMENT FUND FORECAST	Beginning Balance July 1, 2025	Budgeted Revenue	Contribution from / (to) Operations and from Other Capital Funds	Budgeted Expenditure	Ending Balance June 30, 2026
Assigned Reserves: <i>Equipment</i>	718,507	18,924	195,298 ⁽¹⁾	(256,330)	676,399
Total	718,507	18,924	195,298	(256,330)	676,399
<i>⁽¹⁾ Transfer to/from Operating Budget</i>					

FUND 14 Capital Facility Replacement Fund Reserve

This fund reserve is set up to fund maintenance, repair and replacement of District facilities and vehicles. The FY2025-26 Capital Budget includes capital expenses for Boardroom & Administration office enhancements, vehicle replacement of 6 full size trucks, Security Improvements, Operations Building Enhancements and Centrica Energy Efficiency Project

which includes LED lighting, replacement and expansion of solar array, and upgrade and expansion of building control systems

CAPITAL FACILITY REPLACEMENT FUND FORECAST	Beginning Balance July 1, 2025	Budgeted Revenue	Contribution from / (to) Operations and from Other Capital Funds	Budgeted Expenditure	Ending Balance June 30, 2026
Assigned Reserves: <i>Facility & Vehicle Replacement</i>	5,398,902	34,718	1,563,241 ⁽¹⁾	(5,866,465)	1,130,396
Total	5,398,902	34,718	1,563,241	(5,866,465)	1,130,396
⁽¹⁾ Transfer to/from Operating Budget					

FUND 15 Capital Project Sterile Mosquito Insectary Fund Reserve

This fund reserve is set up to fund new SIT Laboratory. The FY25-26 budget includes \$0.5million fund transfer from General Operating Budget, \$60,000 budget for equipment maintenance and feasibility study for laboratory expansion to add a new insectary for the Sterile Insect Technique (SIT).

CAPITAL PROJECT SIT INSECTARY CONSTRUCTION FUND Capital Reserves Forecast	Beginning Balance July 1, 2025	Budgeted Revenue	Contribution from / (to) Operations and from Other Capital Funds	Budgeted Expenditure	Ending Balance June 30, 2026
Assigned Reserves: <i>Capital Project Sterile Mosquito Insectary Construction</i>	2,161,309	20,000	500,000 ⁽¹⁾	(60,000)	2,621,309
Total	2,161,309	20,000	500,000	(60,000)	2,621,309
⁽¹⁾ Transfer to/from Operating Budget					

Coachella Valley Mosquito and Vector Control District
GENERAL OPERATING BUDGET

	Proposed Budget 2025-2026	Adopted Budget 2024-2025	Estimated Actual 2024-2025	Actual 2023-2024
Beginning Spendable Fund Balance	13,854,818	12,393,867	12,664,618	11,239,736
REVENUES				
Property Taxes Current	15,601,652	14,171,177	14,869,607	13,933,136
Property Taxes Prior	65,629	65,629	65,629	86,511
Interest Income	275,000	275,000	275,000	474,579
Miscellaneous Revenue	63,000	63,000	63,000	58,651
Benefit Assessment Income	2,370,094	2,370,094	2,370,094	2,369,319
TOTAL REVENUES	18,375,375	16,944,899	17,643,330	16,922,196
EXPENSES				
Payroll Expense				
5101 Payroll - Full Time	7,278,228	6,656,349	6,816,281	6,030,701
5102 Payroll - Seasonal	202,865	202,865	142,020	82,213
5103 Temporary Services	14,900	14,900	14,900	8,060
5105 Overtime Expenses	38,080	29,440	29,440	34,417
5150 CalPERS Employer Payment of Unfunded Liabil	667,172	781,183	781,183	200,000
5150 CalPERS State Retirement Expense	739,944	699,692	724,692	585,388
5155 Social Security Expense	441,566	409,979	419,979	383,831
5165 Medicare Expense	103,270	95,882	98,882	91,115
5170 Cafeteria Plan Expense	1,606,616	1,381,508	1,396,508	1,274,268
5172 Retiree Healthcare	240,000	210,000	210,000	409,465
5180 Deferred Compensation	149,689	137,156	137,156	119,838
5195 Unemployment Insurance	34,669	34,235	34,235	27,199
Total Payroll Expense	11,516,999	10,653,190	10,805,276	9,246,495
Administrative Expense				
5250 Tuition Reimbursement	20,000	20,000	9,392	2,864
5300 Employee Incentive	15,000	10,000	10,000	10,276
5301 Employee Support	-	-	-	-
5302 Wellness	10,600	10,600	6,000	7,946
5305 Employee Assistance Program	2,500	2,500	2,446	2,337
6000 Property & Liability Insurance	349,375	332,738	329,984	308,777
Retrospective Adjustment	(15,000)	(15,000)	(3,485)	-
Sub Total	317,738	-	-	-
6001 Workers' Compensation Insurance	289,126	278,798	275,358	260,739
Retrospective Adjustment	(50,000)	(50,000)	(48,680)	-
Sub Total	228,798	-	-	-
6050 Dues & Memberships	63,512	50,828	48,095	50,054
State Certified Technician Fees	4,771	5,319	4,000	-
6060 Public Outreach Materials	54,400	41,950	40,000	19,956
6065 Recruitment/Advertising	4,000	6,000	3,500	6,098
6070 Office Supplies	24,255	23,035	22,121	12,584
6075 Postage	8,200	6,300	5,874	2,486
6080 Computer & Network Systems	13,399	13,399	5,724	12,137
6085 Bank Service Charges	500	500	476	510
6090 Local Agency Formation Commission	3,000	3,000	3,796	2,911
6095 Professional Fees				
Finance	44,300	44,300	47,356	45,146
Information Systems	62,000	58,550	40,000	31,970
Administration	16,000	30,000	25,000	-
Public Outreach	6,100	4,000	1,000	-

Coachella Valley Mosquito and Vector Control District
GENERAL OPERATING BUDGET

		Proposed Budget 2025-2026	Adopted Budget 2024-2025	Estimated Actual 2024-2025	Actual 2023-2024
6100	Attorney Fees - General Counsel	83,000	97,000	85,800	107,345
6100	Attorney Fees - Labor Relations	-	-		
6100	Attorney Fees - Personnel	-	-		
6105	Legal Services - Abatement	-	-		
6106	HR Risk Management	8,000	8,000	9,245	5,885
6110	Conference Expense				
	MVCAC Committee Assignments	9,600	12,800	6,263	6,263
	Annual Conference Expense	29,950	32,200	28,984	19,856
	Trustee Travel	17,700	15,400	14,876	6,959
6115	Trustee In-Lieu Expense	13,200	13,200	13,200	12,873
6120	Trustee Support Expense	7,600	7,600	6,331	6,647
6200	Meetings Expense	14,760	11,380	7,949	9,385
6210	Promotion & Education	56,300	33,200	33,200	26,531
6220	Public Outreach Advertising	151,000	56,000	56,000	45,658
6500	Benefit Assessment Expense	84,000	83,000	83,245	82,843
Total Administrative Expense		1,401,148	1,246,597	1,173,050	1,107,036
Utility Expense					
6400	Utilities	140,544	137,783	150,783	141,277
6410	Telecommunications	2,760	2,760	2,313	2,573
Total Utility Expense		143,304	140,543	153,096	143,850
Operating Expense					
7000	Uniform Expense	63,294	61,749	57,191	54,983
7050	Safety Expense	51,826	45,220	33,520	37,297
7100	Physician Fees	6,000	3,000	3,982	2,520
7150	IT Communications	94,500	94,980	85,980	58,698
7200	Maintenance Supplies	3,000	3,000	3,917	4,111
7300	Building & Grounds Maintenance	47,000	47,000	50,422	57,413
7310	Calibration & Certification of Equipment	7,900	6,800	6,500	7,741
7350	Permits, Licenses & Fees	9,792	9,242	9,141	6,395
7360	Software Licensing	43,355	64,529	64,529	14,022
7400	Vehicle Maintenance & Repair	72,800	59,700	50,700	39,136
7420	Offsite Vehicle Maintenance & Repair	20,378	19,378	21,378	24,676
7450	Equipment Parts & Supplies	34,920	34,380	36,380	32,336
7500	Small Tools Expense	6,500	6,500	4,200	6,416
7550	Lab Operating Supplies	66,625	55,275	44,275	36,630
7570	Green Pool Surveillance	25,000	25,000	25,000	20,940
7575	Surveillance	122,810	134,610	110,000	108,483
7600	Staff Training				
	State Required CEU	4,860	3,260	761	3,630
	Professional Development	165,309	138,514	108,818	91,365
7650	Equipment Rentals	13,500	1,500	4,100	3,085
7675	Contract Services				
	Administration	12,000	12,000	11,862	11,384
	Information Systems	78,732	34,908	31,330	29,896
	Public Outreach	2,400	2,400	1,196	1,527
	Fleet	25,511	19,751	21,324	16,616
	Facilities	98,864	94,199	97,144	83,212
	Operations	5,000	7,000	5,000	2,961
	Abatement	-	-		-
7680	Cloud Computing Services	159,859	235,037	132,260	142,965

Coachella Valley Mosquito and Vector Control District
GENERAL OPERATING BUDGET

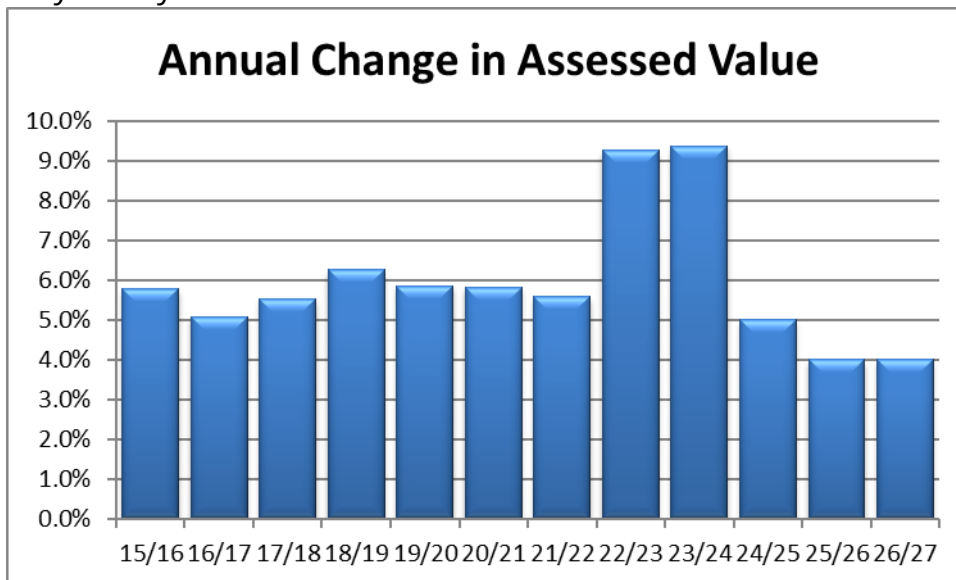
		Proposed Budget 2025-2026	Adopted Budget 2024-2025	Estimated Actual 2024-2025	Actual 2023-2024
7700	Motor Fuel & Oils	159,800	159,800	130,000	108,389
7750	Ops Operating Supplies	21,000	23,000	9,358	9,856
7800	Control	-	-		
	Chemical Control	841,039	822,830	822,830	817,159
	Physical Control	10,000	10,000	-	
	Biological Control	-	-		
7850	Aerial Applications	-	-		
	Rural	80,000	150,000	45,000	289,332
	Urban	-	-	-	
7860	Unmanned Aircraft Applications	-	-	-	19,740
8415	Operating Equipment	101,530	101,350	91,350	51,272
8510	Research Projects	250,000	250,000	200,000	269,658
9000	Contingency Expense	275,000	275,000	108,601	109,764
Total Operating Expense		2,980,104	3,010,912	2,428,049	2,585,775
TOTAL EXPENSES		16,041,555	15,051,241	14,559,472	13,083,156
Contribution to Capital Reserves					
8900	Thermal Remediation Reserve	75,281	71,020	71,020	67,000
8900	Capital Facility Replacement Reserve	1,563,241	1,127,340	1,127,340	1,451,860
8900	Capital Project - SIT Insectory	500,000	500,000	500,000	700,000
8900	Capital Equipment Replacement Reserve	195,298	195,298	195,298	195,298
Total Contribution to Capital Reserves		2,333,820	1,893,658	1,893,658	2,414,158
TOTAL EXPENSES & TRANSFERS		18,375,375	16,944,899	16,453,130	15,497,314
Operating Revenue Less Expenses, Transfers & Contin.		(0)	0	1,190,201	1,424,882
TOTAL GENERAL FUND EXPENSES		18,375,375	16,944,899	16,453,130	15,497,314
Ending Spendable Fund Balance		13,854,818	12,393,867	13,854,818	12,664,618

BUDGET 2025-26
REVENUE

The fiscal year runs from July 1, 2025, to June 30, 2026. The District receives revenues from property taxes and a special benefit assessment that are collected by the County of Riverside through homeowner property tax bills. These monies are assessed and collected each fiscal year according to the following property tax calendar:

Lien Date:	January 1
Levy Date:	July 1
Due Date:	November 1 – 1 st Installment February 1 – 2 nd Installment
Delinquent Date:	December 10 – 1 st Installment April 10 – 2 nd Installment

The District’s three main sources of revenue are property taxes, redevelopment agency tax increment and the special benefit assessment. Revenue from property taxes is deposited directly to the County of Riverside Investment Pool until required, while the Benefit Assessment income is paid directly to the District. The Redevelopment Dissolution Act (ABX1 26) now sees tax increment income being distributed from the County rather than directly from redevelopment agencies. The main receipts of property tax and benefit assessment are distributed by the County of Riverside in January and May each year.



<https://rivco.org/budget-information>

The amount of revenue the District receives is based on the assessed value of properties within the District's boundaries. For FY2025-26, the Riverside County Assessor's Office is forecasting an increase of over 5% increase in assessed valuation which will result in increasing property tax and tax increment receipts.

REVENUE ASSUMPTIONS

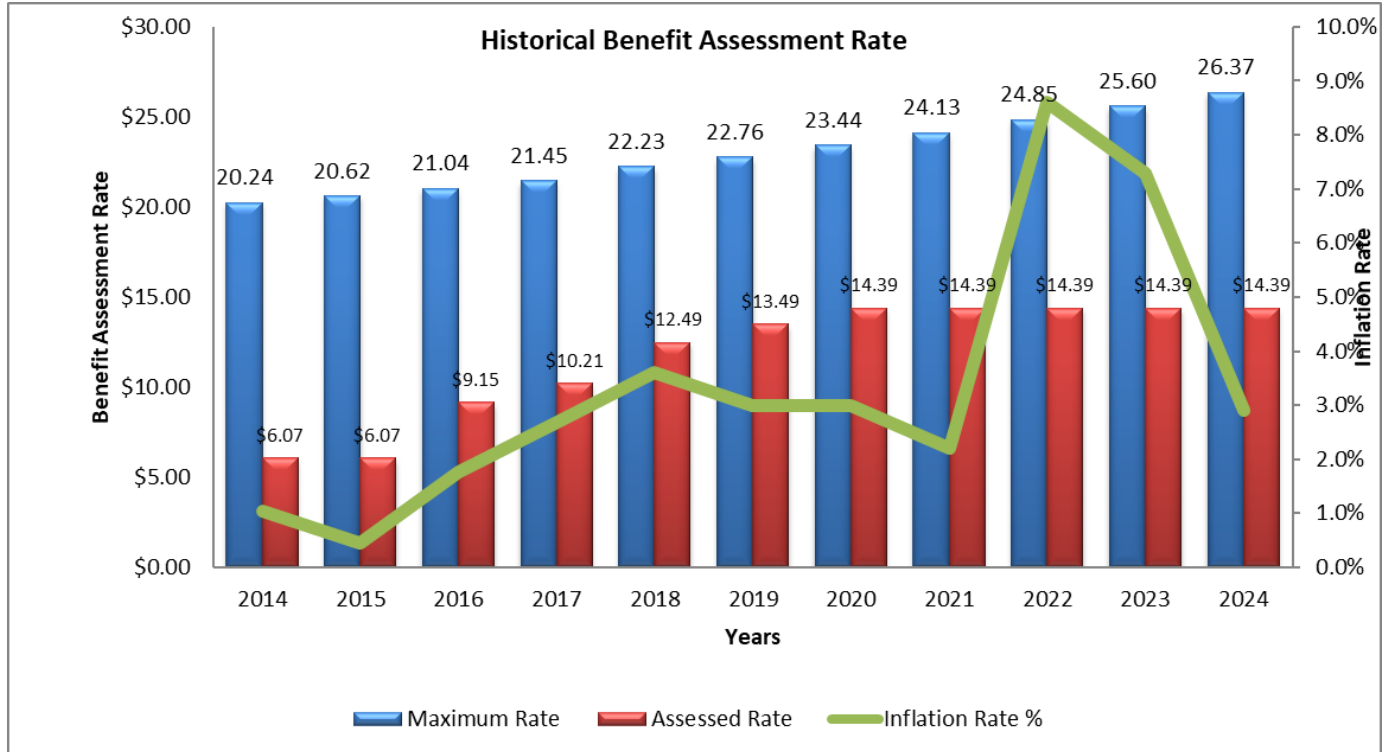
- **CURRENT PROPERTY TAX TO RISE BY 5 PERCENT**
- **BENEFIT ASSESSMENT RATES PER SINGLE FAMILY EQUIVALENT (SFE) IS REMAINS AT \$14.39 PER SFE**
- **CURRENT PROPERTY TAX INCREMENT TO RISE BY 5 PERCENT**

SOURCES OF REVENUE

Property Tax - Current Secured: The ad valorem property tax income is the largest source of revenue for the District, property taxes are forecast to increase by 5 percent over FY2024-25 totals.

Redevelopment Tax Increment: For FY2025-26 RDA tax increment is estimated to increase by 5 percent over FY2024-25 totals.

Benefit Assessment: The District benefit assessment income was approved on July 26, 2005, and reflected in Board Resolution No. 2005-04. At that time, it was granted a maximum assessment rate of \$16 per single family home, increased each subsequent year by the Consumer Price Index-U for the Los Angeles-Riverside-Orange County area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 3%. Should the annual CPI change exceed 3%, any percentage change more than 3% can be cumulatively reserved and can be added to the annual change in the CPI for years in which the CPI change is less than 3%. Property owners approved the initial assessment, including the CPI adjustment schedule, allowing the assessment to be levied and adjusted annually up to the maximum annual CPI adjustment without any additional assessment ballot proceeding.



REVENUE SUMMARY

	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Revenue				
Property Tax - Current	15,601,652	14,171,177	14,869,607	13,933,136
Property Tax - Prior	65,629	65,629	64,588	86,511
Interest Income	275,000	275,000	275,000	474,579
Miscellaneous Revenue	63,000	63,000	63,000	58,651
Benefit Assessment	2,370,094	2,370,094	2,370,094	2,369,319
Total Revenue	\$18,375,575	16,944,899	17,642,289	16,922,196

REVENUE DESCRIPTION

Revenue Source	Description	2025-26 Budget
Property Tax - Current Secured	Secured property is generally non-movable property, such as houses and other buildings. Revenues are based on general valuation. The portion of revenue designated for taxing agencies, including special districts, is 1%.	5,659,455
Property Tax - Current Supplemental	Current Supplemental Revenues: Funds derived from supplemental tax roll changes due to sale of property or new construction. This fund derives from the 1983 law allowing reassessment of property at the time of sale or new construction, rather than at the next tax year. The portion of revenue designated for taxing agencies, including special districts, is 1%.	67,646
Property Tax - Current Unsecured	Unsecured property is similar to secured property as noted above, and the revenue is based on the same formula. Unsecured property includes items such as motor homes, airplanes, boats, and other moveable personal property. The portion of revenue designated for taxing agencies, including special districts, is 1%.	270,201
RRDA Property Tax Increment	Formerly redevelopment pass-through revenue. This is budgeted with current property taxes. Forecast is plus 5%	9,566,505
Homeowners Tax Relief	This is the portion of tax funds replaced by State resources for tax relief for homeowners. In other words, the amount of homeowners' exemption on property valuation is paid to the County by the State. The portion of revenue designated for taxing agencies, including special districts, is 1%.	37,846
Property Tax - Prior Supp.	Unsecured property is as noted above; however, these revenues are for prior year taxes received. The portion of revenue designated for taxing agencies, including special districts, is 1%.	53,097
Property Tax - Prior Unsecured	Unsecured property is as noted above; however, these revenues are for prior year taxes received. The portion of revenue designated for taxing agencies, including special districts, is 1%.	12,532
Interest Income - LAIF/CDs	Return on invested funds that are held in the District's LAIF account with the State of California, Certificates of Deposits, Riverside County, bank interest, and government securities.	275,000
Other Miscellaneous Revenue	This category recognizes revenue from grants and service contracts. \$16,000	63,000
	USDA - \$35,000	
	Reimbursements from Testing - \$12,000	
Benefit Assessment	Revenues from Benefit Assessment. The rate for FY2024-25 is \$14.39 per single family equivalent (SFE).	2,370,094

Preliminary Budget Draft - April 8, 2025
COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

TABLE OF ORGANIZATION

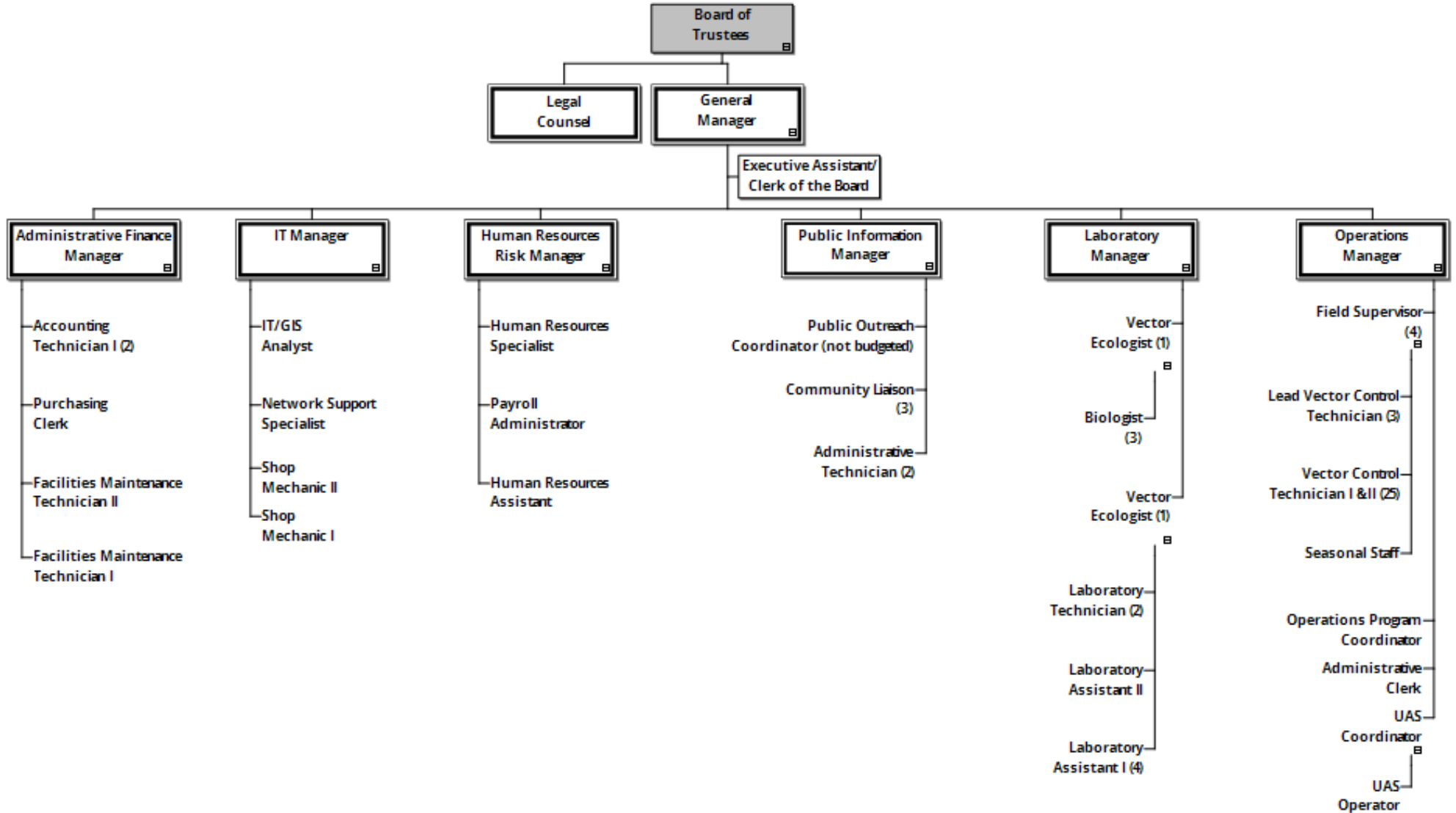
Programs / Personnel	FY2025-26 Proposed Budget	FY2024-25 Approved Budget	FY2024-25 Estimated Actual	FY2023-24 Actual
Program 200 - Administration				
General Manager	1	1	1	1
Executive Assistant/Clerk of the E	1	1	1	0.9
	2	2	2	1.9
Program 201- Finance				
Administrative Finance Manager	1	1	1	1
Purchasing Clerk	1	1	1	1
Accounting Technicians	2	2	2	2
	4	4	4	4
Program 202 - Human Resources				
Human Resources Manager	1	1	1	1
Human Resources Specialist	1	1	1	1
Payroll Administrator	1	1	1	1
Human Resources Assistant	1	1	1	
Administrative Clerk	0	0	0	0.7
	4	4	4	3.7
Program 210 - Information Systems				
IT Manager	1	1	1	1
IT/GIS Analyst	1	1	1	1
Network Support Specialist	1	1	0.5	0.2
	3	3	2.5	2.2
Program 215 - Public Outreach				
Public Information Manager	1	1	1	1
Community Liaison	3	2	2	1.9
Administrative Technician	2	2	2	1.7
	6	5	5	4.6
Program 300 - Fleet Maintenance				
Shop Mechanic II	1	1	1	1
Shop Mechanic I	1	1	1	0.9
	2	2	2	1.9
Program 305 - Buildings & Grounds Maintenance				
Facilities Maintenance Technician	1	1	1	1
Facilities Maintenance Technician	1	1	1	1
	2	2	2	2
Program 400 - Surveillance & Quality Control				
Laboratory Manager	1	1	1	1
Vector Ecologist	2	2	2	2
Biologist	3	3	3	3
Laboratory Assistant II	1	1	1	1
Laboratory Assistant I	4	4	4	2
Laboratory Technician	2	2	2	2
Seasonal Employees (*FTE)	0.4	0.4	0.4	0.4
	13.4	13.4	13.4	11.4

Preliminary Budget Draft - April 8, 2025
COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

TABLE OF ORGANIZATION

Programs /	FY2025-26 Proposed Budget	FY2024-25 Approved Budget	FY2024-25 Estimated Actual	FY2023-24 Actual
<u>Personnel</u>				
Program 500 - Control Operations				
Operations Manager	1	1	1	1
Operations Program Coordinator	1	1	1	0.3
Field Supervisor	4	4	4	4
Lead Vector Control Technician	3	3	3	3
Vector Control Technician I & II	25	25	25	25
Seasonal Employees (*FTE)	3.4	3.4	3.4	3.4
	37.4	37.4	37.4	36.7
Program 510 - Drone				
UAS Coordinator	1	1	1	1
UAS Pilot	1	1	1	0.5
	2	2	2	1.5
TOTAL	75.8	74.8	74.3	68.4
*FTE - Full Time Equivalent				

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT ORGANIZATION CHART FY 2025-26



FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 200 – ADMINISTRATION PROGRAM

Program Description

Administration provides executive support to the operational, professional, and support staff of the District. Administration staff also support and facilitate the work of the Board of Trustees and District Legal counsel to ensure public meetings and associated documentation are held in compliance with the requirements of the Brown and Public Records Acts.

Prior Year Accomplishments and Challenges

- Revision of Trustee Manual and orientation completed.
- Began meetings with City Managers and County Supervisor and identified areas for collaboration in reducing mosquito breeding sources within their communities.
- Made significant progress on 12 Strategic Business plan work projects.
- Supported the advancement of the District's Integrated Vector Management Program.

Strategic Plan Goals FY 2024-25

- Complete meetings with all 9 City Managers and work on ways to ensure City Codes support the reduction or elimination of mosquito breeding sources within their cities.
- Continue to expand visibility and awareness of the District and services with the public, local organization/agencies, and elected officials.
- Complete 2022 Strategic Plan work plan items.

Program Goals FY 2025-2026

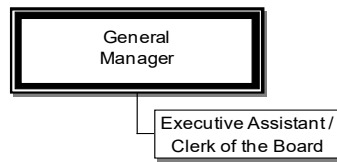
- Facilitate a 2024-25 Strategic Plan workshop and complete a 3-year workplan to execute the goals of objectives approved by the Board of Trustees for the next 3 years.
- Support Operations Program in working with City of Rancho Mirage in fine tuning City ordinances and collaboration City Public Works and Code Enforcement that support vector control. Use City codes as example for other Cities to potentially adopt.
- Support Integrated Vector Management program staff as they evaluate the potential of Sterile Insect Technique and other alternative mosquito control measures.

- Facilitate and support the Board of Trustees to ensure that Trustees have the resources and information needed to make prudent decisions that further the District’s mission and programs and fiscally responsible manner.

Significant Fiscal Changes from Prior Year

This year \$30,000 is budgeted to hire a strategic plan consultant to work with the Board of Trustees and District Leadership to create the 2025 Strategic Business Plan. This plan will continue the commitment by the District to be strategic about District programs, services, and finances for the next 3 to 5 years.

Department Org Chart

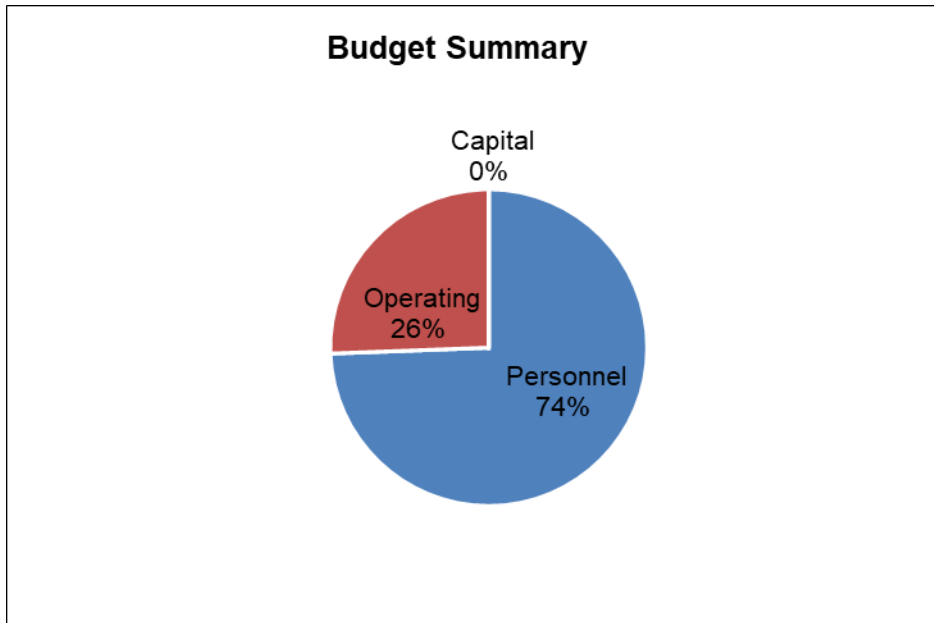


Staffing Summary

Title	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
General Manager	1	1	1	1
Executive Assistant/Clerk of the Board	1	1	1	1
Total Positions	2	2	2	2

Expenditure Summary

200 – ADMINISTRATION	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Personnel	484,260	454,614		412,492
Operations & Maintenance	174,273	156,400		198,233
Capital				
Total Expenditures	\$658,533	611,014		610,725



Account Description and Budget Justification

Fund 01 – General Fund

Program **200 – Administration Program**

Account	Description	Justification	2025-26 Budget
5101	Payroll – Full Time	General Manager (1) Executive/Clerk of the Board (1)	333,084
5150	State Retirement	District contribution to CalPERS	44,276
5155	Social Security	District contribution is 6.2% of salary	19,275
5165	Medicare	District contribution is 1.45% of salary.	4,508
5170	Cafeteria Plan	Based on current election	68,016
5180	Deferred Compensation	District contribution of 3.825% of salary for Non-CSEA represented employees	14,233
5195	Unemployment Insurance	6.2% of the first \$7,000 of each employee's salary	868
6050	Corporate Memberships	The District is part of three professional organizations that support its programs and the professional growth of employees. California Special District Association, Mosquito and Vector Control Association of California, and the American Mosquito Control Association.	32,748
6050 Sub Acct: 014	State Required CEU	Required annual fees associated with maintaining vector control certification with the California Department of Public Health.	
6070	Office Supplies	General office supplies for administrative work	1,300

6075	Postage	Postage for public records requests and other administrative needs.	300
6090	LAFCO	As required by SB2838 Local Government Reorganization Act of 2000 the regulation calls for payment from local government agencies to fund Local Area Formation Commission (LAFCO)	3,000

6095	Professional Fees	CVAG -8,000 COD Water Conservation Course – 8,000.	16,000
6100	Attorney Fees - General	Estimated fees for District general counsel needs and to complete District negotiations with the two employee unions.	58,000
6100 Sub Acct: 059	Attorney Fees - Litigation	Estimated fees for litigation and area warrant work not covered by the monthly retainer scope of work by general counsel.	25,000
6110 Sub Acct: 010	MVCAC Committee Assignments	Funds to participate in fall strategic planning and spring meeting/ Legislative day to collaborate statewide with mosquito control professionals that benefits local vector control programs.	3,600
6110 Sub Acct: 023	MVCAC Annual Conference	Attend state-wide annual meeting to connect with professionals, present work accomplished by District professional and leadership staff, and to also earn continuing education units required by the California Department of Public Health.	1,200
6200	Meetings Expense	Costs associated with holding staff and departmental meetings throughout the fiscal year.	5,500
7000	Uniform Expense	District branded shirts are worn at events while representing the District.	500
7600 Sub Acct: 027	Professional Development	Attendance at professional meetings and trainings that support professional growth of General Manager and Clerk of the Board / Executive assistant	15,125
7675	Contract Services	Leases for office equipment, such as copiers, and maintenance of those devices.	12,000

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 201 – FINANCE PROGRAM

Program Description

The Finance department manages all the fiscal operations of the District including facilitating and preparing the annual budget, accounting work, working with the District auditor, managing the cash flow and investments, and handling accounts payable and payroll.

Prior Year Accomplishments and Challenges

- Worked with firm to redesign the FY2024-25 Budget Summary and Message making it more transparent and appealing to the public.
- Received GFOA award for Annual Financial Report

Strategic Plan Goals FY 2025-2026

- 6.1.1 Create a long term (10 year) financial plan.
 - Adopted pension funding policy.
 - Retiree healthcare is fully funded.
 - Pension stabilization fund established.
 - Additional Discretionary Payment (ADP) proposed for FY24-25 & shortened amortization for CalPERS pension that will result in interest savings of \$1.8 million.

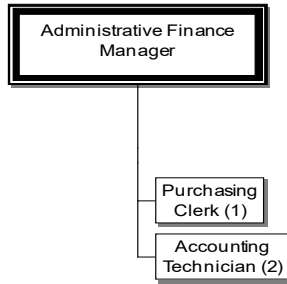
Program Goals FY 2025-2026

- Implement ClearGov budget software creating template so that in future budget will be submitted to GFOA for award.

Significant Fiscal Changes from Prior Year

- Finance Personnel costs are reduced due to Payroll Coordinator position moving under HR Manager.
- Finance Payroll costs decreased 21%, the position Payroll Coordinator position moving under HR Budget.
- Operations and Maintenance costs for Finance increase by 7% as compared to FY23-24
- Property and liability insurance is the main reason for the increase. In FY23-24 the expense was \$302,380, this fiscal year it is \$317,738, a 5% increase.

Department Org Chart

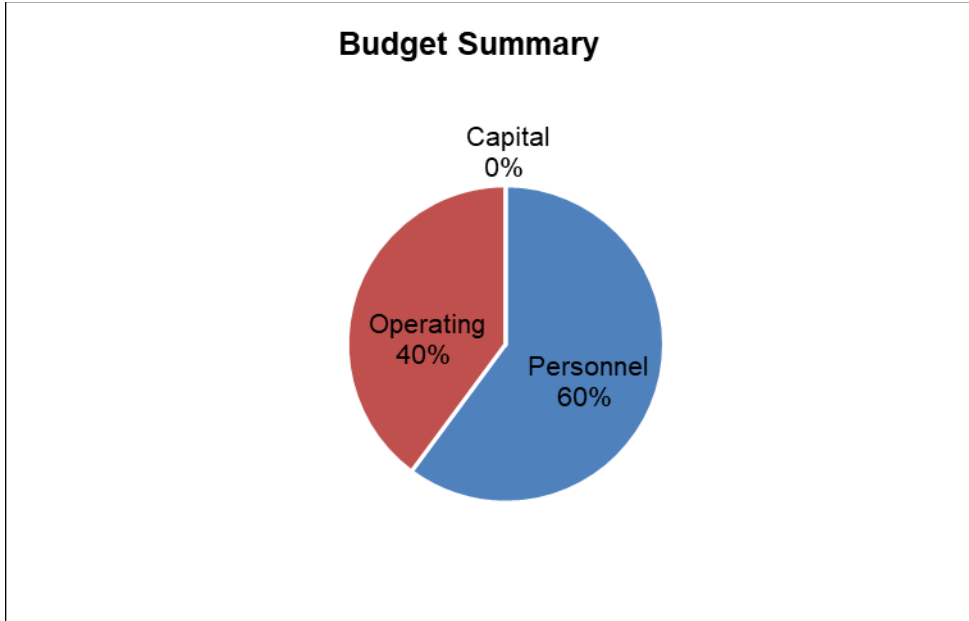


Staffing Summary

Title	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Administrative Finance Manager	1	1	1	1
Payroll Coordinator	0	1	1	1
Purchasing Clerk	1	1	1	0
Accounting Technician	2	2	2	2
Total Positions	4	5	5	4

Expenditure Summary

201 - FINANCE	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Personnel	725,868	633,043		712,713
Operations & Maintenance	481,050	461,223		457,341
Capital	0	0		
Total Expenditures	\$1,206,917	\$1,094,266		1,170,054



Account Description and Budget Justification

Fund 01 – General Fund

Program **201 – Finance**

Account	Description	Justification	2025-26 Budget
5101	Payroll – Full Time	Administrative Finance Manager (1) Accounting Technician (2) Purchasing Clerk (1)	481,847
5105	Overtime	Hourly staff to participate in Finance Committee Meetings, Annual Audits, Special Projects	500
5150	State Retirement	District contribution to CalPERS	57,579
5155	Social Security	District contribution is 6.2% of salary	27,878
5165	Medicare	District contribution is 1.45% of salary.	6,520
5170	Cafeteria Plan	Based on current election	132,609
5180	Deferred Compensation	District contribution of 3.825% of salary for Non-CSEA represented employees	17,199
5195	Unemployment Insurance	6.2% of the first \$7,000 of each employee's salary	1,736

6000	Property & Liability Insurance	District wide insurance – Premium – VCJPA Liability VCJPA Property VCJPA General Fund VCJPA Group Fidelity Premium VCJPA Auto Alliant Crime Alliant Deadly Weapons AvQuest Business Travel Estimated Retrospective Adjustment (\$15,000)	349,375
6050	Dues & Memberships	Government Finance Officers Association (GFOA) \$160 4 x CA Society of Municipal Finance Officers (CSMFO) \$275 American Payroll Assoc \$300 CAPPO	875
6050 Sub Acct: 014	State Required CEU	Annual CDPH Recertification Fees: Administrative Finance Manager (1) Accounting Technician I (1)	300
6065	Advertising	Public notices for Bids, Benefit Assessment, surplus sales	1,500
6070	Office Supplies	Accounting, photocopying, binders, divider pages and miscellaneous office supplies.	1,000
6085	Bank Fees	County fees for funds held in Treasury etc.	500
6095	Professional Fees	Audit Services, Actuarial Services. Reserve Study Update, CalPERS Administration Fees Payroll Processing Fees	44,300
6110 Sub Acct: 010	MVCAC Committee Assignments	MVCAC Committee Travel	0
6110 Sub Acct: 023	MVCAC Annual Conference	MVCAC Annual Conference \$800/Employee	1,600
6200	Meeting Expense	Staff Meeting(s)	250
6500	Benefit Assessment Expense	County charges for assessment roll \$67,000 Engineer - \$16,000	84,000
7000	Uniform Expense	District Apparel	350
7600 Sub Acct: 027	Professional Development	Administrative Finance Manager CalPERS 1,500 CSMFO \$1,800 Accounting Staff CalPERS 1,500 CSMFO 5,400	10,200

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 202 – HUMAN RESOURCES PROGRAM

PROGRAM DESCRIPTION

Human Resources provide comprehensive services to assist all District departments in recruitment, selection, and hiring of the most qualified employees. Human Resources administers employee benefits, coordinates employee recognition, processes performance evaluations, conducts new employee orientations, coordinates training and development, and ensures compliance with District personnel policies, union memorandums of understanding, and State and Federal regulations.

PRIOR YEAR ACCOMPLISHMENTS AND CHALLENGES

- Completion of negotiations with both District unions and new three-year term Memorandums of Understanding.
- Addition of two (2) new District positions.

STRATEGIC PLAN

- **2.3.1 Provide opportunities for employees looking to grow into promotions.**
 - Provide career planning and training for employees looking to support their professional and career development.

FY 2025-2026 GOALS

- Expansion of onsite training opportunities
- Introduction of a new Employee Wellness Program
- New payroll and Human Resources Information Systems (HRIS) program

DEPARTMENT ORG CHART



STAFFING SUMMARY

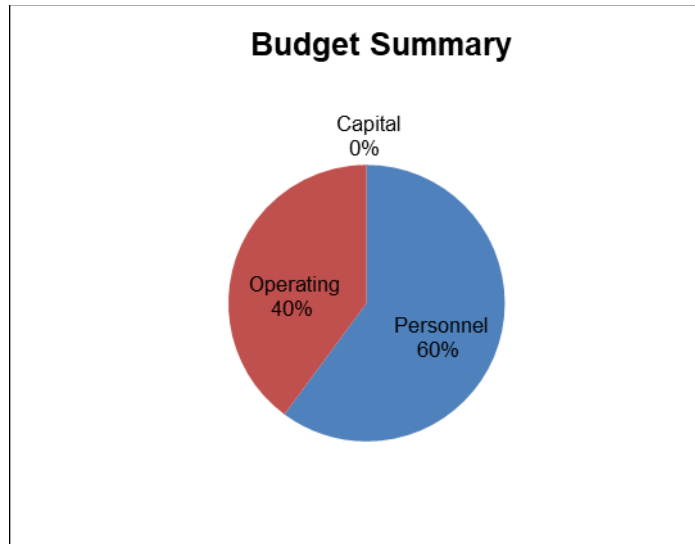
Title	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Human Resources Risk Manager	1	1	1	1
Human Resources Specialist	1	1	1	1
Payroll Coordinator	1	1	1	0
Human Resources Assistant	1	1	1	0
Administrative Clerk	0	0	0	1
Total Positions	4	4	4	3

SIGNIFICANT FISCAL CHANGES FROM PRIOR YEAR

- Safety budget was increased to provide for a Districtwide emphasis being placed on bringing past safety practices current and expanding training.

EXPENDITURE SUMMARY

202 - HUMAN RESOURCES	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Personnel	724,586	669,374		491,500
Operations & Maintenance	381,776	393,031		348,513
Capital				
Total Expenditures	1,106,362	1,062,405		840,013



BUDGET HIGHLIGHTS

- ?????????

ACCOUNT DESCRIPTION AND BUDGET JUSTIFICATION

Fund 01 – General Fund

Program **202 – Human Resources Program**

Account	Description	Justification	2025-26 Budget
5101	Payroll – Full Time	Human Resources Risk Manager (1) Human Resources Specialist (1) Payroll Coordinator (1) Human Resources Assistant (1)	495,842
5150	State Retirement	District contribution to CalPERS	77,502
5155	Social Security	District contribution is 6.2% of salary	29,198
5165	Medicare	District contribution is 1.45% of salary	6,829
5170	Cafeteria Plan	Based on current election	95,465
5180	Deferred Compensation	District contribution of 3.825% of salary for Non-CSEA represented employees	18,014
5195	Unemployment Insurance	6.2% of the first \$7,000 of each employee’s salary	1,736
5250	Tuition Reimbursement	District Education Fund to reimburse employees for tuition and textbook expenses incurred in pursuing degree programs.	20,000

5300	Employee Incentive	Employee Recognition and Team Building	15,000
5302	Wellness	Open Enrollment and Wellness Activities	10,600
5305	Employee Assistance Program	VCJPA EAP services	2,500
6001	Workers' Compensation Insurance	VCJPA Workers Comp Insurance Premium \$289,125.90 Estimated Retrospective Adjustment (\$50,000)	239,126
6050	Dues & Memberships	Annual memberships for HR organizations that provide updates and information needed to stay current and up to date with changes in legal regulations and HR practices.	2,500
6065	Recruitment & Advertising	Job Opening Postings, Pre-employment background screenings, and Onboarding	2,500
6070	Office Supplies	General Office Supplies, Annual HR Compliance Supplies, and Academy Plaques	2,500
6106	HR Risk Management	LCW Employment Relations Consortium	8,000
6200	Meetings Expense	Staff Meeting and HR Meeting Supplies	600
7000	Uniform Expense	District Apparel	350
7050	Safety Expense	Districtwide Safety Supplies	15,000
7100	Physician Fees	Pre-employment physician screenings and annual respirator physicals, first aid services	6,000
7600 Sub Acct: 027	Professional Development	Training and Conferences for HR Department Staff	17,100
District Wide Professional Development			
7600 Sub Acct: 065	Academy of Employee Excellence	Academy Courses and Training	40,000
	District Wide Supervisory Training	Management and Supervisor Training; Culture Improvement Workshops.	
	Mandatory District Wide Training	Districtwide HR Compliance and Safety Training	

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 210 – INFORMATION SYSTEMS PROGRAM

Program Description

Information Technology (IT) provides a full range of services including end-user and server support, telecommunications management, network operations, systems development, and Geographical Information Services (GIS). The function of IT is to deliver innovative information technology solutions to provide citizens, the business community and District staff with convenient access to appropriate information and services, enhancing the mission and activities of the Coachella Valley Mosquito and Vector Control District.

The Geographic Information System is a division of the IT Department and a District-wide program of spatial data and application development. GIS manages the District's Mobile Inspection Application, a state-of-the-art wireless mapping and data services utilized by Operation and Surveillance for field data capture.

Prior Year Accomplishments and Challenges

- Professional Services – IT Master Plan emphasizes strategic investments in technology infrastructure, applications, and cybersecurity measures, aligning with District's objectives to enhance efficiency, innovation, and digital resilience.
- Cloud Computing (.070) – Implemented cloud services to Support Personnel Action forms (PAF) via DocuSign, distributed monthly employee satisfaction surveys via Pulse Survey, provided access to graphic design toolsets with scalability, security, and seamless integration.
- Cloud Computing (.068) – Maintained offsite server infrastructure to host the District's OPS Application while addressing challenges in data protection, connectivity, and disaster recovery to deliver reliable and secure remote hosting solutions.
- Aerial Pool Surveillance – Budget Year 2022-23 Flight was moved to Operations' Contingency GL, in Budget 2023-24, expense has moved back to Information Technology.

Strategic Plan Goals FY 2024-25

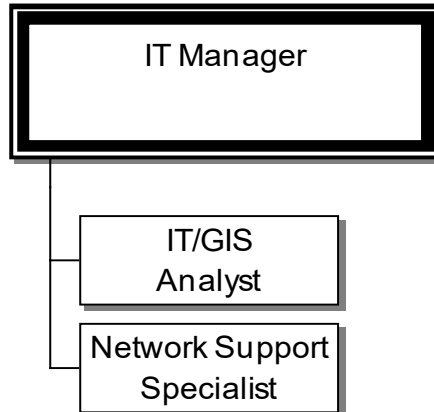
- Develop and implement comprehensive cybersecurity policies and procedures to establish clear guidelines for safeguarding sensitive information, mitigating risks, and ensuring regulatory compliance.
- Automate network scanning to proactively identify vulnerabilities, assess risks, and promptly address any security gaps.
- Implement automated asset management systems to streamline inventory tracking, improve resource utilization, and enhance visibility into our infrastructure.

Program Goals FY 2024-2025

- Allocate resources to conduct a cybersecurity penetration test, known as a “pentest”, ensuring comprehensive assessment of vulnerabilities, strengthening defenses to minimize potential risks.
- Professional Development is crucial for expanding employee skill sets, to support and develop innovative solutions to contribute to public health initiatives and disease prevention efforts of the District.
- Continue investing in cloud Software-as-a-Service (SaaS) solutions, ensuring scalability, efficiency, and security while optimizing costs, monitoring usage to maximizing Return On Investment (ROI).
- Allocate resources to invest in deploying a new fiber network infrastructure, ensuring high-speed connectivity, scalability, and reliability for current and future staff members.

Significant Fiscal Changes from Prior Year

- A significant increase to this year’s budget is focused on implementing strategic initiatives from the IT Master Plan in cybersecurity, streamline patch management processes to enhance system security, implement advanced event logging for comprehensive threat detection and response, and develop end user policies to ensure regulatory compliance and proactive security measures across the District.
- Budget allocates resources to initiating an annual penetration test of the District Network to evaluate our cybersecurity defenses, identify potential vulnerabilities, and fortify our infrastructure against evolving threats.

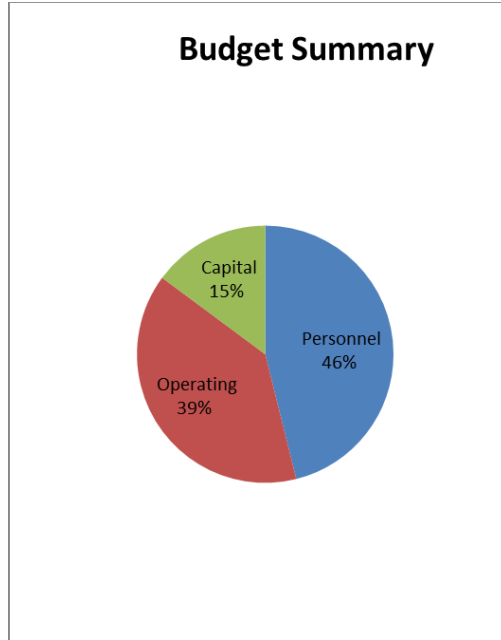


Staffing Summary

Title	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
IT Manager	1	1	1	1
IT/GIS Analyst	1	1	1	1
Network Support Specialist	1	1	0.5	0
IT/GIS Assistant	0	0	0	1
Total Positions	3	3	2.5	3

Expenditure Summary

210 - INFORMATION SYSTEMS	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Personnel	605,963	574,889		446,206
Operations & Maintenance	512,820	563,558		334,497
Transfer to Capital	195,298	195,298		195,298
Total Expenditures	1,314,081	1,328,509		976,001



Account Description and Budget Justification

Fund 01 – General Fund

Program **210 – Information Systems Program**

Account	Description	Justification	2025-26 Budget
5101	Payroll – Full Time	Information Technology Manager (1) IT/GIS Analyst (1) Network Support Specialist (1)	427,135
5105	Payroll – Over Time	Information Technology Overtime Estimation	1,200
5150	State Retirement	District contribution to CalPERS	52,392
5155	Social Security	District contribution is 6.2% of salary	25,069
5165	Medicare	District contribution is 1.45% of salary	5,863
5170	Cafeteria Plan	Based on current selection	77,538
5180	Deferred Compensation	District contribution of 3.825% of salary for Non CSEA represented employees	15,466
5195	Unemployment Insurance	6.2% of the first \$7,000 of an employee's salary	1,301
6050	Dues & Memberships	Fund for memberships in organizations focused on professional development, skill enhancement, and career advancement.	6,435

6050 Sub Acct: 014	State Required CEU	Funds allocated for state-required California Department of Public Health (CDPH) training sessions aimed at ensuring compliance with pesticide safety.	180
6060	Reproduction & Printing	Funds for reproduction and printing expenses to cover the creation of security badges, protective materials, and accessories.	950
6070	Office Supplies	Funds designated for office supplies such as paper, pens, folders.	500
6080	Computer & Network Systems	Funds allocated for professional support in computer and network systems to ensure timely assistance, maintenance, and troubleshooting services for our hardware, software, and network infrastructure are optimized to minimize downtime.	13,399
6095	Professional Services	Funds allocated for professional fees to provide District Wide Training on Microsoft Office 365 productivity software, Information Technology Service Management (ITSM) Documentation and Penetration Testing Services to enhance employee skills, maintaining District policies and fortify cybersecurity measures through comprehensive testing and vulnerability assessments.	62,000
6110 Sub Acct: 010	MVCAC Committee Assignments	MVCAC Committee Travel Funds allocated for committee assignments cover expenses related to organizing meetings, coordinating activities, and providing resources necessary for effective collaboration.	1,600
6110 Sub Acct: 023	MVCAC Annual Conference	MVCAC Annual Conference aimed at facilitating knowledge exchange, collaboration, and innovation in mosquito control strategies and technology.	1,900
6200	Meetings Expense	Funds covers the cost of providing refreshments or meals during meetings, fostering a comfortable and collaborative atmosphere.	200
6410	Telecommunications	Expenses related to Plain Old Telephone Service (POTS) Landlines providing a secondary means of communication during power outages, emergency situations, and natural disasters when cellular networks may be overwhelmed or unavailable.	2,760
7000	Uniform Expense	Apparel budget covers expenses for procuring branded clothing, or promotional merchandise, fostering a sense of unity, professionalism, and brand representation among district staff members.	900
7150	IT Communications	Covers expenses associated with establishing and maintaining robust communication networks, including internet access, mobile connectivity, Voice over Internet Protocol (VoIP) and secure communication protocols to support efficient operations and data protection across the District and to our mobile workforce.	94,500
7360	Software Licensing	Covers expenses related to acquiring and maintaining licenses for GIS (Geographic Information System) software, self-service reporting software, drone mapping software, enabling the District to effectively analyze spatial data and make informed decisions based on geographic information.	43,335
7450	Equipment Parts & Supplies	Expenses for procuring essential components, tools, and materials necessary for maintenance, upgrades, and repairs of IT (Information Technology) hardware and infrastructure,	7,900

		ensuring the reliability and efficiency of our technology systems.	
7570	Aerial Pool Surveillance	Expenses for capturing high-resolution imagery and pinpointing neglected water sources to inspect and treat before becoming a breeding source.	25,000
7600 Sub Acct: 027	Professional Development	Budget encompasses expenses for training programs, workshops, conferences, and other learning opportunities aimed at enhancing employee skills, fostering career growth, and maintaining competitiveness within the industry.	14,550
7675	Contract Services	Fund includes expenses for third-party software and hardware support services, facilitating specialized assistance and expertise to optimize equipment beyond internal capabilities.	78,732
7680	Cloud Computing Services (.070)	Expenses for cloud software subscriptions, enabling access to scalable and flexible solutions for data storage, map services, designing social media graphics, financial accounting, time and attendance, office productivity software (Microsoft Office 365), email phishing filtering, computer log auditing and software-as-a-service (SaaS) applications, enhancing productivity and efficiency within all departments of the District.	146,859
7680	Cloud Computing Services (.068)	Covers expenses for Infrastructure as a Service (IaaS), offering scalable and on-demand infrastructure resources such as virtual machines, storage, and networking, providing flexibility and cost-effectiveness for all computing needs of the District.	13,000
7680	Cloud Computing Services (.069)	Expenditures related to implementing proactive measures, deploying detection systems, and facilitating rapid responses to potential security threats, ensuring comprehensive protection and resilience against cyberattacks and other security incidents	45,000
8415 Fund Acct: 13	Capital Outlay	Budget covers new fiber optic installation, network switch replacement, backup verification server, and laptop acquisitions focusing on enhancing the District's infrastructure, connectivity, and technology resources to support the District's operational objectives, communication reliability, and data management capabilities.	163,310
8900	Transfer to IT Capital Replacement	Transfer to Fund 13	195,298

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-2026
PROGRAM 215 – PUBLIC OUTREACH PROGRAM

Program Description

The Public Outreach Department aims to educate residents and visitors of the Coachella Valley community on how to reduce mosquito and vector threats and protect public health from mosquito- and vector-borne diseases. The Department raises awareness about District programs, services, and activities through the dissemination of vector control and disease prevention information to Coachella Valley residents.

This includes the conceptualization of District materials such as brochures, news releases, feature articles, manuals; promotional items with District messaging; mass advertising; and digital content. The Department is responsible for media and stakeholder relations, community engagement, and ensuring that the District's mission and messaging are spread throughout the Coachella Valley. Departmental outreach involves presentations to city, county, community, HOAs, and partner agency meetings; staffing informational booths at fairs, health related collaborations, and community events; and interactive educational opportunities at schools or in a virtual setting.

Prior Year Accomplishments and Challenges

- Carried out *lunch and learn* educational presentations with City and County staff to educate them on District services and foster collaboration opportunities between agencies.
- Planned and facilitated a tabletop exercise simulating Dengue outbreak with fellow Riverside County Vector control agencies and Department of Public Health.
- Completed an East Valley survey and assessment targeting resident knowledge regarding District Services and support of a sterile insect program.

Strategic Plan Goals FY 2025-26

- Continue to educate our community leaders and local agency staff and continue to foster collaboration in eliminating community mosquito sources.

Program Goals FY 2025-26

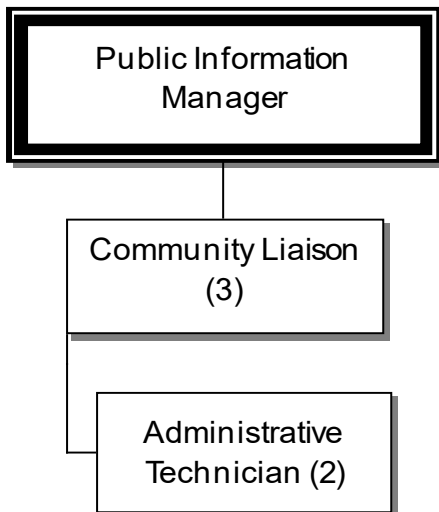
- Implement finding of East Valley survey to better serve residents needs pertaining District service and community empowerment.

- Fund applied research focused on survey results to provide data that supports various outreach strategies.

Significant Fiscal Changes from Prior Year.

- Increase in printing by \$9K due to creation and publishing of District elementary curriculum workbooks.
- Meeting expense reduced by 78% due to removal of “Lunch and Learn” costs associated with meeting with City and 4th District staff.
- Staff training reduced by 50%.

Department Org Chart

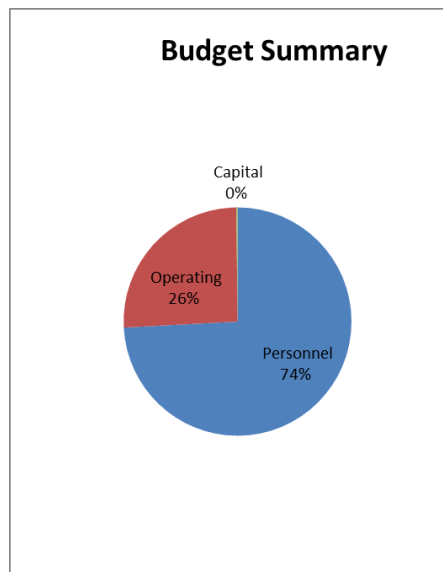


Staffing Summary

Title	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Public Information Manager	1	1	1	1
Public Information Officer	0	0	1	0
Community Liaison	3	2	2	1
Administrative Technician	2	2	2	2
Total Positions	6	5	5	4

Expenditure Summary

215 - PUBLIC OUTREACH	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Personnel	865,655	709,319		620,486
Operations & Maintenance	299,648	160,540		114,625
Capital	2,000	2,000		326
Total Expenditures	\$1,167,303	871,859		735,437



Account Description and Budget Justification

Fund 01 – General Fund

Program **215 – Public Outreach Program**

Account	Description	Justification	Budget 2024-25
5101	Payroll – Full Time	Public Information Manager (1) Community Liaison I (3) Administrative Technician (2)	581,173
5103	Temporary	Intern	8,000
5105	Overtime	Public Outreach Events Date Fest Evening and weekend events	20,880
5150	State Retirement	District contribution to CalPERS	52,185

5155	Social Security	District contribution is 6.2% of salary	34,898
5165	Medicare	District contribution is 1.45% of salary	8,162
5170	Cafeteria Plan	Based on current election	136,223
5180	Deferred Compensation	District contribution of 3.825% of salary for Non CSEA represented employees	21,530
5195	Unemployment Insurance	6.2% of the first \$7,000 of each employee's salary	2,604
6050	Dues and Membership	For professional associations that support government community outreach best practices	2,428
6050 Sub Acct: 014	State Required CEU	Gold card (4)	
6060	Reproduction & Printing	Expendable supplies associated with Public outreach and Operation program initiatives.	49,150
6070	Office Supplies	Supplies for Public Outreach and administrative tasks	1,720
6075	Postage	For public notifications and general mailing needs.	2,500
6095	Professional Services	Graphic design fees	6,100
6110 Sub Acct: 010	MVCAC Committee Assignments	Travel expenses to fall and spring MVCAC committee meetings to collaborate with State vector control Professional colleagues.	
6110 Sub Acct: 023	MVCAC Annual Conference	Travel and registration expenses for three staff to attend and present at the MVCAC Annual Confer	
6200	Meetings Expense	Supplies and resources for both Department staff and community stakeholder meetings.	4,400
6210	Promotion & Education	Supplies and registration for participation in community outreach events.	56,300
6220	Public Outreach Advertising	Advertising expense for spring and summer as well as targeted social media and outreach for special operation campaigns.	151,000
7000	Uniform Expense	Branded District attire for use at public outreach events.	2,450
7600 Sub Acct: 027	Staff Training	Professional development through trainings and attendance at professional conferences for Public Information Manager and Community Liaisons	19,400
7600 Sub Acct: 014	Staff Training	State VCT exams required to maintain compliance with CDPH regulations.	0
7675	Contract Services	Costs for lease of office equipment	2,400
7700	Motor Fuel & Oils	Fuel & oils for department vehicle(s)	1,800
8415	Equipment	Ergonomics & equipment replacement	2,000

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 225 – DISTRICT WIDE

Program Description

District Wide budget provides overview of expenses that are not specific to any department or program but are applicable to the entire organization. This includes prefunding of future Pension and retiree healthcare liabilities through 115 trusts. These funds once committed can only be used to pay costs associated with these long-term obligations.

Account Description and Budget Justification

Fund 01 – General Fund

Program **225 - District Wide**

Account	Description	Justification	Budget 2025-26
5150.01	CalPERS California Employers Pension Prefunding Trust	Prefunding future CalPERS expenses in 115 Trust 200,000 Unfunded Annual Liability Classic 458,555 PEPPRA 8,617	667,172
5172	Retiree Healthcare	CalPERS Retiree Healthcare pre-funding for future retirees Annual Required Contribution (ARC) \$0 For current retirees \$240,000	240,000

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 250 – TRUSTEE SUPPORT PROGRAM

Program Description

The Health and Safety Code, Section 2000-2093 empowers the Board of Trustees to be the legislative body of the District. Their primary function is the establishment of policies and definition of guidelines. Trustees are also responsible for ensuring financial stability and approval of the annual budget. The Trustee Support Program includes in-lieu expenses, travel expenses, and registration fees for attendance at conferences and training seminars that benefit members of the Board of Trustees.

Prior Year Accomplishments and Challenges

- Successfully held 10- Board of Trustees Meetings
- Adopted a balanced budget for FY 24-25, No change in Benefit Assessment.
- Revision of Trustee Manual and orientation completed.
- Revision and implementation of General Manager Evaluation form and procedure.
- Gave direction and support to District Negotiations Team.

Trustee Goals FY 2025-2026

- Guide and participate in Strategic Business Plan Workshop and work plan development.

ACCOUNT DESCRIPTION AND BUDGET JUSTIFICATION

Fund 01 – General Fund

Program **250 – Trustee Support Program**

Account	Description	Justification	Budget 2025-26
5155	Social Security Expense	District Contribution 6.2%	818
5165	Medicare Expense	District Contribution is 1.45% of salary	191
5195	Unemployment Insurance	6.2% of the first \$7,000 in earnings	818

6110	Conference Travel	Registration fees and related travel expenses to attend annual conferences such as MVCAC and CSDA.	17,700
6115	In-Lieu	State law permits a maximum of \$100/Month compensation payable to each Trustee for conducting District business, for attending Board and Committee meetings.	13,200
6120	Trustee Support	Expenses for meals during official meetings dealing with direct support of Trustee activities, Strategic planning workshop	7,600
7000	Uniform Expense	District Shirt for each Trustee to be worn when representing the District at public events.	1,000

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 300 – FLEET MAINTENANCE PROGRAM

Program Description

Fleet Maintenance is tasked with the maintenance, repair and upgrade of all District vehicles, trailers, off-road vehicles including ATV's, Argos, golf carts, workhorse, and other special equipment.

Prior Year Accomplishments and Challenges

- Acquisition of a new Public Outreach Cargo Van enhancing the Fleet's capacity for community engagement and outreach initiatives.
- Acquisition of a new Argo utility task vehicle (UTV) vehicle providing the Operations Department the ability to navigate challenging terrain and execute targeted mosquito operations.
- In-house fabrication of an application mount in the ARGO showcases the fleet's ingenuity and resourcefulness, customizing vehicle functionality to meet specific Vector Control Technician needs while minimizing outsourcing costs.
- Acquisition of a new wheel tire balancer enhanced the District Fleet's maintenance capabilities, ensuring optimal tire performance and safety across all vehicles, while minimizing downtime due to tire-related issues.

Strategic Plan Goals FY 2024-25

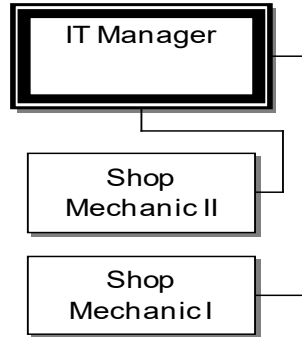
- Develop a strategy for transitioning to electric vehicles, including infrastructure planning, fleet assessment for suitability, and staff training on electric vehicle operation and maintenance.
- Stay informed and compliant with all relevant regulations governing the District's Fleet of Vehicles, including safety standards, emissions requirements, and licensing.

Program Goals FY 2024-2025

- Continue to perform regular maintenance and service of vehicles to prevent breakdowns and ensure optimal performance.
- Prolong the lifespan of the District's Fleet of Vehicles using proper maintenance schedules, monitoring driving practices, and proactive replacement of aging components.

Significant Fiscal Changes from Prior Year

- Payroll is higher from latest estimate due to Mechanic position delay in hiring.
- Procure three (3) vehicles to support the operations of the District's Unmanned Aerial System (UAS) and Laboratory Programs.
- Obtain one (1) enclosed trailer to facilitate the transportation of equipment for the Unmanned Aerial System (UAS) Program.

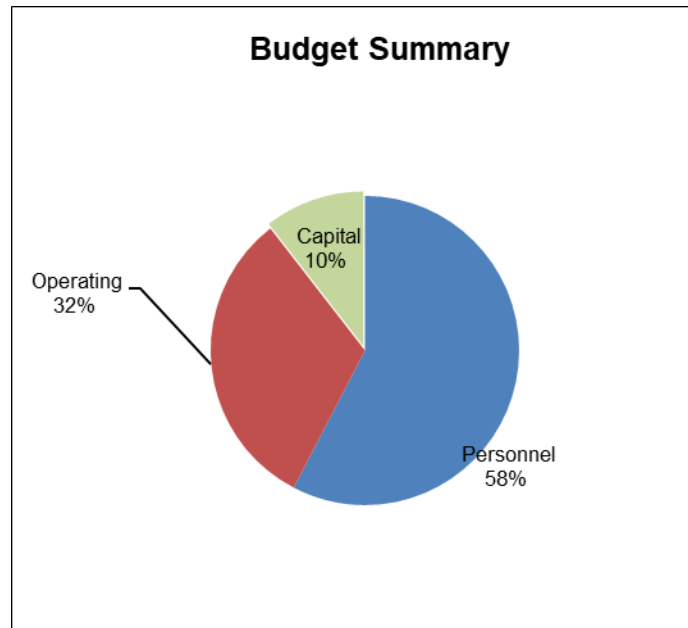


Staffing Summary

Title	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Shop Mechanic II	1	1	1	1
Shop Mechanic I	1	1	1	1
Total Positions	2	2	2	2

Expenditure Summary

300 - FLEET MAINTENANCE	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Personnel	235,175	235,175		184,072
Operations & Maintenance	130,002	130,002		104,786
Capital	42,900	42,900		32,979
Total Expenditures	408,077	408,077		321,837



Account Description and Budget Justification

Fund 01 – General Fund

Program **300 – Fleet Maintenance Program**

Account	Description	Justification	Budget 2023-24
5101	Payroll – Full Time	Shop Mechanic II (1) Shop Mechanic I (1)	195,917
5105	Overtime	Required work outside normal hours for emergencies.	1,500
5150	State Retirement	District Contribution to CalPERS	14,799
5155	Social Security	District Contribution is 6.2% of salary	11,527
5165	Medicare	District Contribution is 1.45% of salary	2,696
5170	Cafeteria Plan	Based on current election.	12,413
5195	Unemployment Insurance	6.2% of the first \$7,000 of each employee’s salary	868
6050 Sub Acct: 014	State Required CEU	Funds allocated for state-required California Department of Public Health (CDPH) training sessions aimed at ensuring compliance with pesticide safety.	300
6070	Office Supplies	Funds designated for office supplies such as paper, misc. batteries, inventory bins and general office supplies	535
6110	Conference Expense	Budget for the annual Mosquito and Vector Control Association of California (MVCAC) event covering expenses related to attendee accommodations, and other logistical arrangements aimed at facilitating knowledge exchange and networking opportunities within the mosquito control industry.	1,600

6200	Meeting Expense	Funds covers the cost of providing refreshments or meals during meetings, fostering a comfortable and collaborative atmosphere.	150
7000	Uniform Expense	Covers the costs associated with purchasing, maintaining, and replacing uniforms required for employees	2,304
7050	Safety Expense	Budget covers expenses for purchasing protective gear such as goggles, gloves, and helmets ensuring optimal workplace safety standards.	3,376
7350	Permits, Licenses & Fees	Funds for AQMD (Air Quality Management District) testing for compliance measures, emissions monitoring, and air quality testing to ensure adherence to environmental standards and regulations.	4,690
7400	Vehicle Parts & Supplies	Funds for procuring essential components, maintenance supplies, and repair materials required to ensure the operational efficiency and longevity of the District's fleet of vehicles	39,500
7400 Sub Acct: 025	Specialty Vehicle Parts & Supplies	Funds for purchasing and maintaining specialized components and supplies tailored to all-terrain vehicles (ATV), utility task vehicles (UTV), side-by-sides (SxS), forklifts, and workhorses, ensuring optimal functionality and safety within their respective operational contexts	18,000
7400 Sub Acct: 064	Tire Services	Covers expenses related to purchasing, repairing, and maintaining tires for the District's Fleet ensuring optimal safety, performance, and longevity on the road.	15,300
7420	Offsite Vehicle Maintenance & Repair	Covers costs associated with external services such as carwash, windshield repair, chemical removal, and general repair services, ensuring the upkeep and operational efficiency of the District's fleet.	20,378
7450	Equipment and Application Parts & Supplies	Covers costs related to fasteners, electrical supplies, parts for all equipment not considered a registered vehicle: ultra-low volume (ULV) equipment, barrier sprayers, handheld foggers, Herd spreaders, welding equipment supplies and repairs, repairs, and parts for major equipment (hoists, air compressor, power reels, tire mounting equipment), ensuring optimal functionality and longevity.	6,680
7500	Small Tools Furniture & Equipment (Non-Capital)	Expenditures for the purchase, repair, and maintenance of essential non-capital items such as hand tools, specialized tools, programming modules to support day-to-day operations.	7,080
7600 Sub Acct: 014	State Required CEU	Funds allocated for state-required California Department of Public Health (CDPH) training sessions aimed at ensuring compliance with pesticide safety	860
7600 Sub Acct: 027	Professional Development	Budget encompasses expenses for training programs, workshops, and other learning opportunities aimed at enhancing employee skills, fostering career growth, and maintaining competitiveness within the industry.	4,934
7675	Maintenance Contracts	Expenses related to contractual agreements for diagnostic scan tools, fleet telematics, and online diagnostic and repair information.	25,511
7700	Motor Fuel & Oils	Fuel & oils for department vehicle(s)	1,500

8415 Fund Acct: 01	Capital Outlay	Expenditures for the acquisition of durable assets supporting long-term operational needs and strategic growth initiatives.	33,850
8415 Fund Acct: 13	Capital Outlay	Expenditures for transportation assets, such as trucks, vans, or specialized vehicles, to support the daily operational objectives.	93,020
8415 Fund Acct: 14	Capital Outlay	Expenditures for transportation assets, such as trucks, vans, or specialized vehicles, to support the daily operational objectives.	331,200

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 305 – BUILDINGS & GROUNDS MAINTENANCE PROGRAM

Program Description

The Buildings and Grounds Maintenance is tasked with the maintenance, repair and upgrade of all District facilities, property and special equipment that maintains the District facility and grounds in excellent condition. Additionally, the department oversees the service contracts for Heating, Ventilating, and Air Conditioning maintenance, Landscape maintenance, Janitorial service, and Security.

Prior Year Accomplishments and Challenges

- Hired new landscaping firm.
- Helped move UAS department to tank room.
- Painted and updated 5 offices.
- Remodeled lunchroom

Strategic Plan Goals FY 2025-26

4.1.1 Create a long-range plan for the District to support current & future staffing and programs, including a long-term plan for remote work, office space, equipment, and the Thermal property.

- District land parcel approved by City.
- Centrica Energy Efficiency Project in development
- Boardroom revitalization and office additions project in progress
- SIT Laboratory in funding stage.
- Annual reserve study for facility conducted.

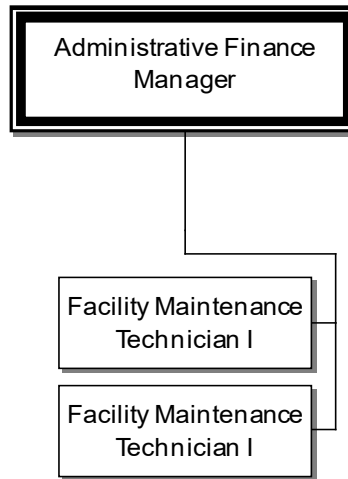
Program Goals FY 2025-26

- Work with contractor to install outdoor shade for staff meetings.
- Work with contractor to complete energy efficiency project.
- Upgrade Shop cooling – install insulation, replace swamp cooler.

Significant Fiscal Changes from Prior Year

- Capital Transfer for Thermal Facility increased to \$71,020.
- Capital Transfer for Facility Reserves decreased \$300k.

Department Org Chart

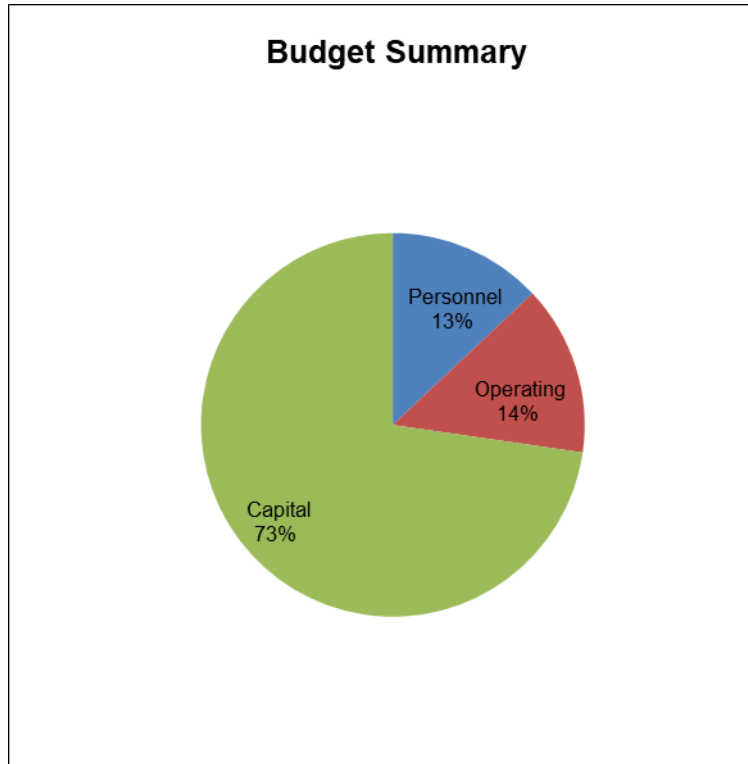


Staffing Summary

Title	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Facility Maintenance Technician I & II	2	2	2	2
Total Positions	2	2	2	2

Expenditure Summary

305 BUILDINGS & GROUNDS MAINTENANCE	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Personnel	292,354	273,202		239,756
Operations & Maintenance	322,818	303,592		308,543
Transfer to Capital	1,638,522	1,198,360		1,518,860
Total Expenditures	\$2,253,694	1,775,154		2,067,159



Account Description and Budget Justification

Fund 01 – General Fund

Program **305 – Buildings & Grounds Maintenance Program**

Account	Description	Justification	Budget 2025-26
5101	Payroll - Full Time	Facility Maintenance Technician I & II (2)	210,836
5105	Overtime	Required work outside normal hours.	2,000
5150	State Retirement Expense	District contribution to CalPERS	18,707
5155	Social Security Expense	District contribution is 6.2% of salary	12,346
5165	Medicare Expense	District contribution is 1.45% of salary.	2,887
5170	Cafeteria Plan	Based on current election	44,709
5195	Unemployment Insurance	6.2% of the first \$7,000 of each employee's salary	868
6050 Sub Acct: 014	State Required CEU	Annual CDPH Recertification Fees: Facility Maintenance Technician I & II (2)	300
6110	Conference	MVCAC Annual Conference	1,600

	Expense		
6200	Meeting Expense	Staff Meeting(s)	150
6400	Utilities	Burrtec Waste \$5,500 So Cal Gas Co \$7,200 Imperial Irrigation District \$102,000 Indio Water Authority \$15,000 Valley Sanitary District \$8,083	140,544
7000	Uniform Expense	Rentals of department uniforms, towels, and mats	6,600
7050	Safety Expense	Safety Equipment & Supplies First aid materials, safety clothing, protective footwear, etc.	3,500
7200	Household Supplies	Cleaning supplies, paper towels, toilet paper, floor products, disinfectants, hand soap, latex gloves, trash bags, etc.	3,000
7300 Sub Acct: 012	Repair & Maintenance	Bio Building, Laboratory and Tank Room Includes replacement lighting for tank room	10,000
7300 Sub Acct: 024	Repair & Maintenance	Administration Building	5,000
7300 Sub Acct: 035	Repair & Maintenance	Operations Building	5,000
7300 Sub Acct: 044	Repair & Maintenance	Shop and Grounds	16,000
7300 Sub Acct: 049	Repair & Maintenance	Special Projects: Shade for parking	10,000
7300 Sub Acct: 053	Solar Panel Maintenance	Solar panel cleaning Maintenance & repairs	1,000
7350	Permits, Licenses & Fees	City of Indio Private Fire Hydrant Place of Assembly Alarm Permit Desert Fire Extinguisher Automatic Fire System Service – Flammable Storage 1 Automatic Fire System Service – Flammable Storage 2 Fire Extinguishers Testing/Certification Fire Suppression Testing/Certification	1,260
7500	Small Tools	Replacement of tools – Landscaping Equipment	2,000
7600 Sub Acct:	Professional Development	Electrical Troubleshooting & Preventative Maintenance Workshop Part II and related lodging/travel expenses	3,000

027			
7650	Equipment Rentals	Rental of power tools, heavy equipment, and vehicles Locker room rental 12,000	13,500
7675	Contract Services	Janitorial Services \$56,000 Security Alarm Services \$2,400 Security Services \$18,000	94,199
7700	Motor Fuel & Oils	Fuel & Oils for department vehicle(s)	1,500
8900 Sub Acct: 066	Transfer to Thermal Remediation Fund	Contribution to capital reserves	75,281
8900 Sub Acct: 067	Transfer to Facility Capital Reserves	Annual Reserve Contribution	1,563,241

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 400 – SURVEILLANCE AND QUALITY CONTROL PROGRAM

Program Description

The District's Surveillance and Quality Control Program is charged with monitoring the population of vectors and the diseases that they can transmit. This information is shared with other departments to inform their work. Additionally, the SQC Program examines control methods and products and conducts District compliance for environmental laws and regulations.

Prior Year Accomplishments and Challenges

The team collected and processed more than 775,000 mosquitoes in 2023 (January – December), evidence of the continued growing mosquito population in the Coachella Valley. There were two case investigations for *Aedes* transmitted diseases and a very active West Nile virus and St. Louis virus detection year. We detected the second most positive mosquito samples for each virus: 2019 was the worst WNV year with 513 positive samples (120 WNV in 2023); and 2020 was the worst SLEV year with 159 positive samples (118 SLEV in 2023). While one might expect that we had more mosquitoes due to Hurricane Hilary, there has been sustained growth in the mosquito population. This work has meant that Biologists are actively involved in counting mosquitoes, leading to reduced time to evaluate control measures.

The Department moved out of the Laboratory Building from late August until the middle of September in the middle of the virus transmission season. The AC units broke in the building, and the team could not safely conduct their work. Despite this challenge, the team continued to share information, working in the Operations Building, and using some offices of people on vacation.

As the *Aedes* mosquito population has continued to grow, we have increased the number of mosquito samples tested by UC Davis Arbovirus Research and Training (DART) Lab. To reduce the costs, we had been grouping all the *Aedes* mosquitoes within a city. While this reduced the number of samples tested and allowed us to test all the *Aedes* mosquitoes collected, the hidden cost of time spent keeping this organized had grown to an unsustainable level.

Regarding the District's 2022-2025 Strategic Business Plan, the team did complete three large research projects examining the effectiveness of new

control products. One of these products is now registered for use in California, and the effectiveness of the product and method was shared with the Operations Department (OBJECTIVE 5.2 Validate and improve Vector control programs through applied scientific research. WP 5.2.1 Maintain the District's current applied research program and implement new strategies based on the outcomes of funded and internal research projects. (Lab Manager, Annually))

Strategic Plan Goals FY 2024-25

- OBJECTIVE 1.1 Explore long-term solutions to the health and nuisance impacts of *Aedes aegypti* mosquitoes. WP 1.1.1 Create a needs assessment and commission a feasibility study for establishing a sterile mosquito program. (Lab Manager, 2023) - *The work of drawing up plans for a building continues. This was delayed as the Management Team found that there was a need to realign the growth of the District staff and to better align projects. We anticipate having building plans created in this fiscal year to provide the Board with options for investment.*
- OBJECTIVE 5.2 Validate and improve Vector control programs through applied scientific research. WP 5.2.1 Maintain the District's current applied research program and implement new strategies based on the outcomes of funded and internal research projects. (Lab Manager, Annually)

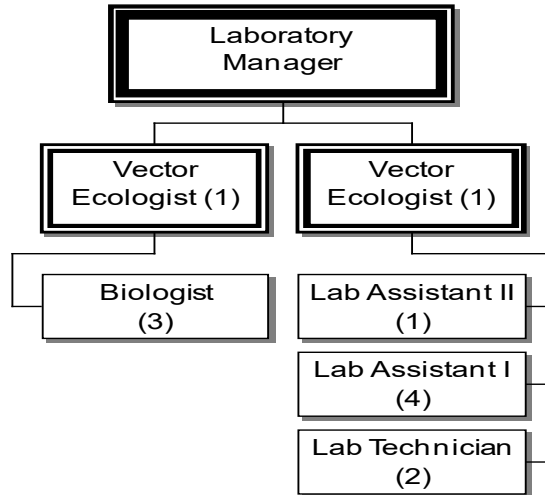
Program Goals FY 2024-25

- To accommodate the increased mosquito populations, we are adding two Laboratory Assistant to Department and hiring one new Biologist and will work on successfully onboarding both positions early in new FY.
- Staff refined the process for *Aedes* testing. Staff will test all *Aedes* mosquitoes collected by trap when we reach thresholds that virus may be in the area and evaluate new workflow.
- Improve procedure in rearing mosquitoes in advance of a Sterile Insect Program.
- Evaluate the efficacy of applications made by UAS.
- Evaluate equipment that is electric in advance of when the District will need to replace our current inventory of gas-powered equipment.

Significant Fiscal Changes from Prior Year

- Addition of two new Laboratory Assistant positions.
- Based on revised Aedes testing protocol, staff increased the budget for External Virus Testing (7575.026) as we evaluate this new workflow.
- increases in supply prices, particularly dry ice, and testing supplies.

Department Organization Chart



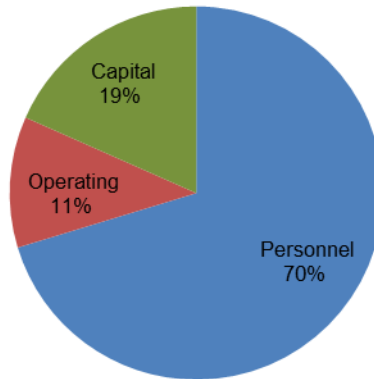
Staffing Summary

Title	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Laboratory Manager	1	1	1	1
Vector Ecologist	2	2	2	2
Biologist	3	3	3	3
Laboratory Assistant II	1	1	1	1
Laboratory Assistant I	4	4	4	2
Laboratory Technician	2	2	2	2
Seasonal Employees (FTE)	0.4	0.4	0.4	0.4
Total Positions	13.4	13.4	13.4	11.4

Expenditure Summary

400 – SURVEILLANCE AND QUALITY CONTROL	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Personnel	1,934,547	1,794,366		1,527,474
Operations & Maintenance	312,303	307,111		216,958
Capital	505,500	505,500		705,776
Total Expenditures	<u>2,752,351</u>	<u>2,606,978</u>		<u>2,450,208</u>

Budget Summary



ACCOUNT DESCRIPTION AND BUDGET JUSTIFICATION

Fund 01 – General Fund

Program **400 – Surveillance and Quality Control Program**

Account	Description	Justification	Budget 2025-26
5101	Payroll – Full Time		1,394,991
5102	Payroll – Seasonal	1 Seasonal (890 max hours) per seasonal (0.5FTE)	16,910
5103	Temporary Services	Health Careers Connection Intern \$6,900	6,900
5105	Overtime	Care for animals on holiday weekends; routine evaluations of mosquito control activities	12,000
5150	State Retirement	District contribution to CalPERS	138,635
5155	Social Security	District contribution is 6.2% of salary	84,636
5165	Medicare	District contribution is 1.45%	19,794
5170	Cafeteria Plan	Based on current elections	224,589
5180	Deferred Compensation	District contribution of 3.825% of salary for Non CSEA represented employees	30,016
5195	Unemployment Insurance	6.2% of the first \$7,000 of each employee's salary	6,076
6050	Dues & Memberships	Fees to organizations for memberships and licenses	1,860
6050 Sub Acct: 014	State Required CEU	Annual CDPH certification fees for VCT licenses; exam fees for employees	2,846
6060	Reproduction and Printing	Fees for publishing scientific manuscripts	2,500
6070	Office Supplies	Printing and general office supplies; printing of posters	9,200
6075	Postage	Shipping of mosquito samples	4,400
6110 Sub Acct: 010	MVCAC Committee Assignments	MVCAC Committee Travel – attendance at the December planning session and spring meetings to facilitate the leadership that the team provides on mosquito and vector control issues in California.	6,000
6110 Sub Acct: 023	MVCAC Annual Conference	MVCAC Annual Conference	5,850
6200	Meeting Expense	Costs associated with department meetings	650
7000	Uniform Expense	District Apparel – uniforms, District branded shirts, cleaning of towels for lab projects	12,840

7050	Safety Expense	Personal protection equipment Laboratory & Field safety equipment	7,000
7310 FUND 14	Maintenance & Calibration	Maintenance and calibration of lab equipment	7,900
7350	Permits	District permits associated with the NPDES program and laboratory equipment and programs.	3,842
7450	Equipment Parts & Supplies	Small equipment for laboratory, routine replacement, wear, and tear; contract of distilled water for mosquitoes	5,980
7550	Lab Operating Supplies	Routine supplies and maintenance, mosquito rearing supplies, dry ice; disposal of testing supplies.	66,625
7575 Sub Acct: 026	Surveillance – External Virus testing	External Mosquito Sample Tests	30,510
7575 Sub Acct: 045	Surveillance – Internal Virus testing	Internal Mosquito Sample Tests	70,000
7575 Sub Acct: 057	Surveillance – Traps & Parts	Traps & Parts. Batteries and supplies for traps.	22,300
7600 Sub Acct: 027	Professional Development	Attendance at professional meetings that support the professional growth of department employees	27,000
7700	Motor Fuel & Oils	Fuel & oils for department vehicle(s)	25,000
7800	Biological Control	SIT Program	
8415	Equipment	New equipment needed	5,500
8900	Transfer to Capital Project Fund	Transfer to capital project fund for Insectary Construction	500,000

2025-2026 SEASONAL HIRING SCHEDULE

PROGRAM	PERIOD	NUMBER
Mosquito Traps	7/1 – 11/30/25	1

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 500 – OPERATIONS PROGRAM

PROGRAM DESCRIPTION

The Operations Program is responsible for effectively suppressing mosquitoes to reduce the transmission risks to humans caused by West Nile, Saint Louis, and other arthropod borne viruses.. The District covers a 2,400 square mile area that provide ample vector species habitat ranging from the Salton Sea marshes, agricultural habitats, neglected pools, and different urban locations. State Certified Vector Control Technicians take care of site inspections, surveillance, preventive chemical applications, and use biocontrol measures and other integrated vector management control methods. Technicians also execute call-requested inspections for controlling red imported fire ants, eye gnats, flies and provide guidance on rodent exclusion and preventive sanitation practices for residents. The Red Imported Fire Ants (RIFA) program is focused on suppressing the population of RIFA and maintaining the level of infestation to a minimum. Currently, the program is addressing large green areas/golf courses as well as residential calls reporting RIFA infestations.

Prior Year Accomplishments and Challenges

During the 2023 season, the Operations field staff conducted surveillance work, inspecting sites, treating mosquito breeding sources, and responding to service calls from the public. The District responded to all mosquito-borne virus detections in various areas of the Coachella Valley; this included conducting surveillance work to all known mosquito sources within the detected area and conducting adulticide applications to reduce the number of adult mosquitoes in each area.

The Coachella Valley received record-breaking rainfall because of Hurricane Hillary. The heavy rain caused an increase of standing water throughout the known mosquito sources, as well as in sources found in backyards. This increased the adult mosquito population, increasing the number of mosquito service calls. The team responded to all service requests and conducted routine work for all assigned tasks.

The District planned and performed aerial and ground larvicide applications targeting *Aedes aegypti* mosquitoes in Rancho Mirage and Palm Springs. This is due to high adult mosquito trap collections from the surveillance department and larvae collections from field staff during inspections.

Strategic Plan Goals FY 2024-25

WP 3.1.1 Identify Homeowner Associations with significant mosquito breeding sources and create, implement, and monitor HOA BMPs with property managers.

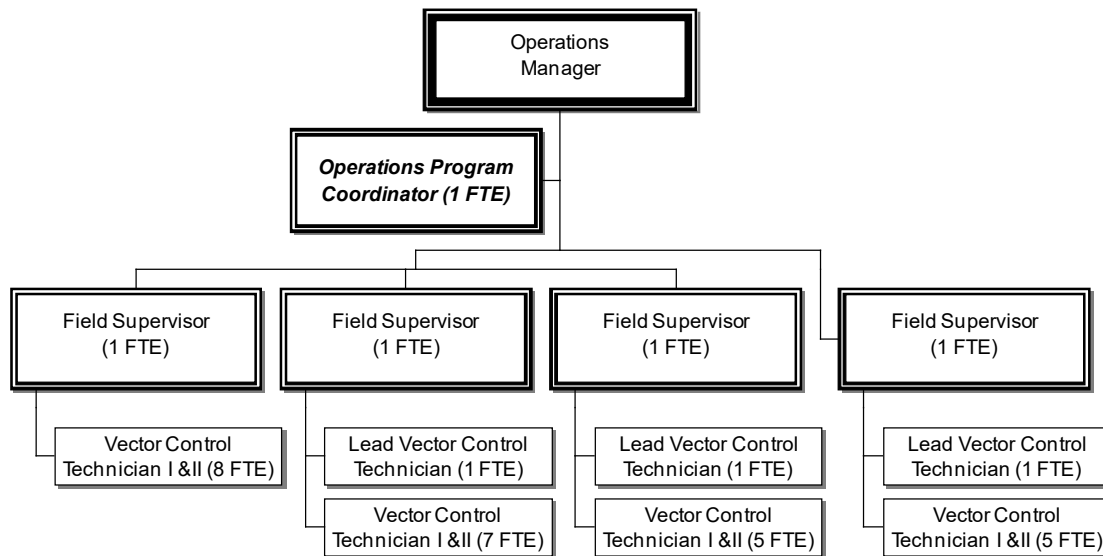
Departmental Goals FY 2024-2025

The Operations department plans to purchase additional truck-mounted larvicide application equipment to assist with ground control efforts targeting *Aedes aegypti* mosquitoes, additionally increasing the control products budget to support the Unmanned Aircraft System (UAS) program. The purchase also includes adulticide control products targeting adult mosquitoes, commonly used in response to the ongoing detection of viruses within a given area, which is part of the District's mission of protecting public health.

Significant Fiscal Changes from Prior Year

Control products increased for FY 24-25 due to inflation and increased use of formulations used for UAS applications.

Department Org Chart

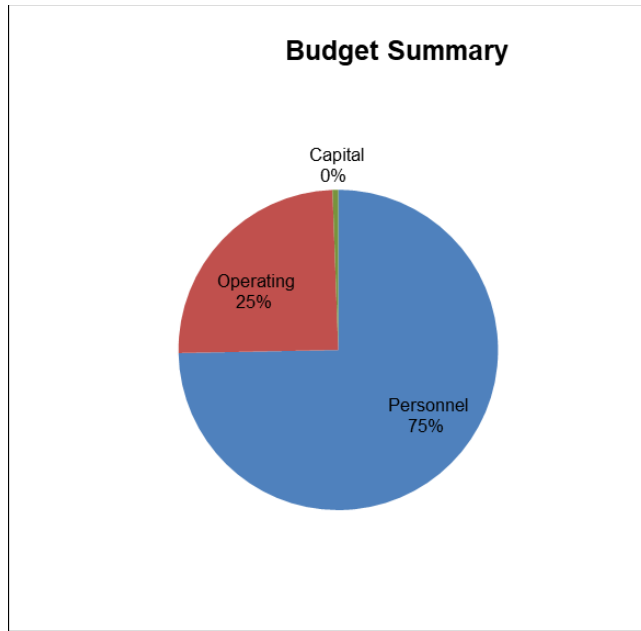


Staffing Summary

Title	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Operations Manager	1	1	1	1
Operations Coordinator	1	1	1	0
Field Supervisor	4	4	4	4
Administrative Clerk	0	0	0	1
Lead Vector Control Technician	3	3	3	3
Vector Control Technician I & II	25	25	25	24.5
Seasonal Employees (FTE)	3.4	3.4	3.4	6.8
Total Positions	38.4	38.4	38.4	38.8

Expenditure Summary

500 - OPERATIONS	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Personnel	4,413,999	4,036,137		3,498,713
Operations & Maintenance	1,461,720	1,504,563		1,377,920
Capital	34,000	30,950		12,240
Total Expenditures	\$5,909,719	5,571,650		4,888,873



Account Description and Budget Justification

Fund 01 – General Fund

Program **500 – OPERATIONS PROGRAM**

Account	Description	Justification	2025-26 Budget
5101	Payroll – Full Time	Operations Manager (1) Operations Program Coordinator (1) Vector Control Technician I (12) Vector Control Technician II (10) Vector Control Technician III (3) Seasonal staff (5)	2,941,668
5102	Pay roll Seasonal		185,955
5150	State Retirement	District contribution to CalPERS	262,242
5155	Social Security	District contribution is 6.2% of salary	183,258
5165	Medicare	District contribution is 1.45% of salary.	42,859
5170	Cafeteria Plan	Based on current election	750,462
5180	Deferred Compensation	District contribution of 3.825% of salary for Non-CSEA represented employees	28,630
5195	Unemployment Insurance	6.2% of the first \$7,000 of each employee’s salary	16,926
6050	Corporate Memberships	Staff certifications renewal.	5,576
6050 Sub Acct: 014	State Required CEU	Annual CDPH Recertification Fees	845

6070	Office Supplies	Photocopying/printing supplies, miscellaneous office supplies.	5,000
6075	Postage	Postage for public records requests and misc.	1000
6110 Sub Acct: 010	MVCAC Committee Assignments	Funds to participate in fall strategic planning and spring meeting leg days to collaborate statewide with mosquito control professionals that benefits local district programs.	
6110 Sub Acct: 023	MVCAC Annual Conference	Attend state-wide annual meeting to connect with professionals from across the state and garner CEUs required by CDPH.	13,500
6200	Meetings Expense	Costs associated with holding Staff and Departmental meetings.	2,560
7000	Uniform Expense	Staff branded uniforms to conduct needed field work.	35,000
7050	Safety Expense	Funds to provide personal protective equipment and other needed safety supplies to conduct scheduled work.	19,000
7450	Equipment parts and supplies	Purchase of needed parts to conduct routine maintenance and equipment repairs.	10,000
7600 Sub Acct: 014	Staff Training	Certified staff required continue education units by CDPH	4,000
7600 Sub Acct: 027	Professional Development	Attendance at professional meetings and trainings that support professional growth, connect and share knowledge with other agencies of mosquito control.	11,200
7675	Contract Services	Leases for office equipment and maintenance	5,000
7700	Motor Fuel & Oils	Fuel for all district vehicles	130,000
7750	Field Supplies	Operating and maintenance supplies to aid mosquito control efforts	13,000
7800 Sub Acct: 037	Physical Control	Funds to assist with mosquito source reduction. Using physical control alternatives for mosquito control	10,000
7800	Control Products	Funds to purchase control products for mosquito control, red imported fire ants and other vectors.	841,039
7850	Aerial Applications	Planned mosquito larvicide aerial applications to reduce assist ground mosquito control efforts.	80,000
8415	Capital Outlay	Purchase of application equipment, replacing nonfunctioning equipment. Storage for supplies and equipment.	34,000
9000	Contingency	Funds to conduct aerial adulticide control applications, scheduled larvicide aerial applications, additional control products and other related mosquito control efforts.	275,000

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 510 – UNMANNED AIRCRAFT APPLICATIONS (UAS)

Program Description

The Drone UAS (Unmanned Aerial System) program is an innovative approach to controlling mosquito populations around the Salton Sea shoreline habitats. This program aims to monitor and manage mosquito breeding sites effectively and efficiently. Drones equipped with high-resolution cameras and GPS mapping systems conduct regular surveillance flights over targeted areas, identifying stagnant water bodies and other potential mosquito breeding grounds. The drones perform targeted applications to hard-to-reach areas that traditional ground-based methods struggle with, such as Salton Sea marshes and dense vegetation, ensuring complete coverage, reducing the mosquito population. The Drone UAS program not only helps mitigate the public health risks associated with mosquito-borne diseases but also supports the preservation of sensitive areas around the Salton Sea.

Prior Year Accomplishments and Challenges

- Hired UAS Coordinator
- Hired UAS Operator
- In January through June 2024, the UAS team performed about 42 applications covering 498 acres.

Strategic Plan Goals FY 2024-25

- WP 4.3.1 - Evaluate Unmanned Aerial Vehicle (UAV) Surveillance and Control Applications in rural areas of the Coachella Valley.

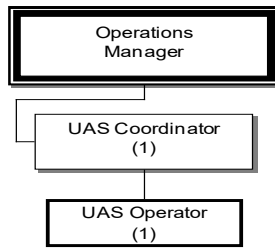
Department Goals FY 2024-2025

- Acquire two additional application drones and assemble a mobile UAS trailer to add to the program fleet.
- Continue covering identified areas on a routine basis and conduct product evaluations to find other control products to maximize the use of drones.

Significant Fiscal Changes from Prior Year

- Payroll increased UAS Operator was budget half year for upcoming budget full fiscal year.

Department Org Chart



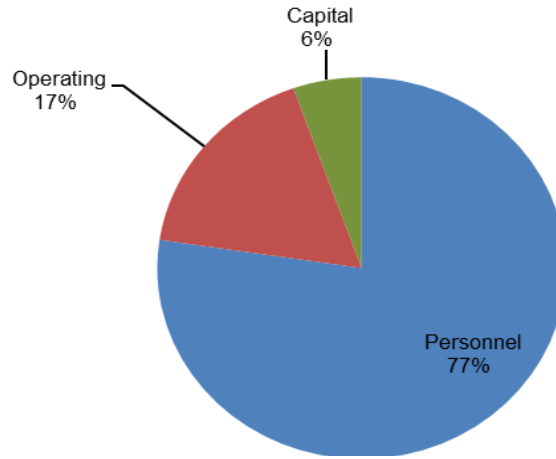
Staffing Summary

Title	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
UAS Coordinator	1.0	1.0	1.0	1.0
UAS Operator	1.0	1.0	1.0	0.5
Total Positions	2	2	2	1.5

Expenditure Summary

510 - UAS INTERNAL SERVICE FUND	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Personnel	285,295	285,295	0	171,704
Operations & Maintenance	58,475	58,475	0	24,812
Capital	20,000	20,000	0	0
Total Expenditures	\$363,770	\$363,770		196,516

Budget Summary



Account Description and Budget Justification

UNMANNED AIRCRAFT APPLICATIONS

Program **510 - UAS**

Account	Description	Justification	Budget 2025-26
5101	Payroll - Full Time	See staffing summary	215,735
5150	State Retirement	District Contribution to CalPERS	19,626
5155	Social Security	District Contribution is 6.2% of salary	12,663
5165	Medicare	District Contribution is 1.45% of salary	2,961
5170	Cafeteria Plan	Based on current election	64,592
5180	Deferred Compensation	District contribution of 3.825% of salary for Non CSEA represented employees	4,602
5195	Unemployment Insurance	6.2% of the first \$7,000 of each employee's salary	868
6050	Dues & Membership	FAA Certifications	11,090
6050 Sub Acct: 014	State Required CEU	Annual CDPH Recertification Fees: UAS Pilot (2)	0
6110 Sub Acct: 023	MVCAC Annual Conference	MVCAC Annual Conference - (2) UAS Pilot,	3,000

Preliminary Budget - draft 1 April 2, 2025

6200	Meetings Expense	Staff				300
7000	Uniform Expense	Uniform polo shirts				1,000
7050	Safety Expense	Personal Protection Equipment: Gloves, boots, safety glasses, Deet, Dog Shield, Gatorade				3,950
7450	Equipment Parts & Supplies	Budget Narratives Plywood 8'X 4' sheet flooring Tie down system Ratchet tie downs Battery Pressure washer Other program needs Maruyama backpack spreader Air compressor service tool kit	Unit/Hour 3.00 2.00 8.00 1.00 1.00 1.00 1.00 1.00	Rate/Amount 100.00 100.00 20.00 300.00 1,000.00 1,100.00 800.00 100.00	Amount 300.00 200.00 160.00 300.00 1,000.00 1,100.00 800.00 100.00	3,960
7600 Sub Acct: 014	State Required CEU	Certification exam application fees Make-up training expenses				0
7600 Sub Acct: 027	Professional Development	Training budget				2,800
7750	Field Supplies	Operating supplies				8,000
7860	UAS Applications	Treatment applications & support for staff to implement drone program. 20,000				
8415	Capital Equipment	Budget Narratives Light beacons LED kit UAS blade rotors 55 lbs UAS blade rotors greater 55 lbs Battery balance and power cables-connections Granular lower end motor Battery lithium Ion 35x M600 battery Aircraft shipping fees 16KW inverter generator CARB Portable air compressor gas or electric Mini refrigerators Other needs	Unit/Hour 6.00 4.00 6.00 10.00 1.00 6.00 6.00 1.00 1.00 1.00 2.00 1.00	Rate/Amount 40.00 60.00 200.00 40.00 2,600.00 850.00 260.00 440.00 10,000.00 2,000.00 200.00 2,000.00	Amount 240.00 240.00 1,200.00 400.00 2,600.00 5,100.00 1,560.00 440.00 10,000.00 2,000.00 400.00 2,000.00	26,180

FUND 01 – GENERAL OPERATING FUND
OPERATING BUDGET 2025-26
PROGRAM 600 – RESEARCH PROGRAM

Program Description

The District has had a long beneficial relationship with vector control researchers from universities and other state/federal organizations. The purpose of research funded by the District is to develop and evaluate applied vector and vector-borne disease surveillance and/or integrated vector management (IVM) strategies. The priorities for research proposals are set by the ad hoc Research Committee. Approved and funded projects ultimately improve the District's operations and surveillance programs and make the best use of the District's financial resources. Funded research leaves a legacy of knowledge in the form of publications and presentations that can be used by mosquito control districts in California, nationally, and around the world.

Prior Year Accomplishments and Challenges

The District received seven proposals for research projects designed to improve the District's operations and surveillance programs. Five projects were funded for FY 2023-2024 (November 2022 board packet). Details on the work completed can be found in the February 2024 board packet.

Strategic Plan Goals FY 2025-2026

OBJECTIVE 5.2 Validate and improve Vector control programs through applied scientific research. WP 5.2.1 Maintain the District's current applied research program and implement new strategies based on the outcomes of funded and internal research projects. (Lab Manager, Annually)

Significant Fiscal Changes from Prior Year

For the most recent cycles, the District has received excellent projects designed to meet the needs of the taxpayers of Coachella Valley. The amount of funding allocated to this program has not changed since the current structure was proposed (though one-time allocations have been made when funds were available). Given the increase in qualified projects, the continued need for dedicated research, and the increasing costs, there is a proposed increase in the program from \$150,000 annually to \$250,000.

Account Description and Budget Justification

Fund 01 – General Fund

Program **600 – Research Program**

Account	Description	Justification	Budget 2025-26
8510	Collaborative Research Projects	Funds available for research	250,000

Coachella Valley Mosquito and Vector Control District
Preliminary Budget - draft 1 April 2, 2025
THERMAL FACILITY REMEDIATION FUND RESERVE

	Proposed Budget 2025-2026	Adopted Budget 2024-2025	Estimated Actual 2024-2025	Actual 2023-2024
Beginning Fund Balance	301,420	215,877	264,675	197,983
REVENUE				
Misc Revenue				-
Income from Lease	15,000	15,000	15,000	15,000
Interest	1,400	1,400	1,400	7,861
Transfer From General Operatir	75,281	71,020	71,020	67,000
TOTAL REVENUE	91,681	87,420	87,420	89,861
EXPENSES				
6095 Professional Fees			1,920	
7300 Maintenance	-	-	34,825	23,169
8415 Capital				
TOTAL EXPENSES	-	-	36,745	23,169
Total Revenue Less Expense	91,681	87,420	50,675	66,692
Ending Fund Balance	393,101	303,297	301,420	264,675

FUND 12
THERMAL FACILITY REMEDIATION FUND RESERVES BUDGET 2025-26
PROGRAM 900 –THERMAL FACILITY REMEDIATION FUND RESERVES

Program Description

This program details capital expenditures for ongoing improvements at the District’s Thermal Facility. In FY 2008-09, substantial funds were used to finance a remediation action plan that included capping the soil with asphalt. One of the recommendations from the engineering firm hired to design the remedial action plan was to repair or repave the whole area every 10 years. Estimated cost based on today’s valuation is \$450,000; increase by CPI of 3 % the estimated liability is \$605,000. Revenue to fund this includes a transfer from the General Fund and rental income from the lease with the current occupiers, both annually increased by CPI.

Budget Summary

900 –THERMAL FACILITY REMEDICATION FUND RESERVES	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Beginning Fund Balance	301,420	215,877	264,675	197,983
Revenue & Transfer from General Fund	91,681	87,420	87,420	89,861
Expenditure	0	0	36,745	23,169
Ending Fund Balance	393,101	303,297	301,420	264,675

Element Objective and Strategy: The objective of the Thermal Facility Remediation Fund Reserves is enhancing the quality of life for the community through fiscally responsible funding of the remediation and maintenance program. Our strategy is to fund the continual lifetime remediation maintenance obligation over a continual ten-year period.

Account Description and Budget Justification

Fund 12 – Thermal Facility Remediation Fund Reserves

Program **900 – THERMAL FACILITY REMEDIATION FUND RESERVES**

Revenue

Account	Description	Justification	Budget 2025-26
4900	Transfer from Gen Fund	Transfer from General Operating Fund	75,281
4520	Interest	Interest from investments	1,400
4530	Miscellaneous Receipts	Lease agreement with Coachella Unified School District	15,000

Expenditure

Account	Description	Justification	Budget 2025-26
8415	Paving	Remediation project	0

Funding Schedule (Inflation 6%)

Fiscal Year Ending	Year	Estimated Expense	Revenue	Fund Transfer	Expense	Fund Balance	% Funded
	0	450,000					
FYE 6/30/21	1	477,000	17,295	35,000		91,274	19%
FYE 6/30/22	2	505,620	15,000	38,500		144,774	29%
FYE 6/30/23	3	535,957	15,000	39,655	50,000	149,429	28%
FYE 6/30/24	4	568,115	15,000	67,000		231,429	41%
FYE 6/30/25	5	602,202	15,000	71,020		317,449	53%
FYE 6/30/26	6	638,334	15,900	75,281		408,630	64%
FYE 6/30/27	7	676,634	16,854	79,798		505,282	75%
FYE 6/30/28	8	717,232	17,865	84,586		607,733	85%
FYE 6/30/29	9	760,266	18,937	89,661		716,332	94%
FYE 6/30/30	10	805,881	20,073	95,041		831,446	103%

Coachella Valley Mosquito and Vector Control District
Preliminary Budget - draft 1 April 2, 2025
CAPITAL EQUIPMENT REPLACEMENT FUND RESERVE BUDGET

	Proposed Budget 2025-2026	Adopted Budget 2024-2025	Estimated Actual 2024-2025
Beginning Fund Balance	718,507	647,864	626,856
REVENUE			
Transfer from General Fund			
Interest	18,924	18,924	18,924
Sale of Assets	-	-	-
Transfers From Operating Budget	195,298	195,298	195,298
TOTAL REVENUE	214,222	214,222	214,222
EXPENSES			
8415 Capital Outlay - IT	163,310	238,955	65,218
8415 Capital Outlay - Fleet Equipment	93,020		57,353
8415 Capital Outlay - Facilities			-
8415 Capital Outlay - Operations	-	-	
8415 Capital Outlay - Lab Equipment			
TOTAL EXPENSES	256,330	238,955	122,571
Total Revenue Less Expense	(42,108)	(24,733)	91,651
Ending Fund Balance	676,399	623,131	718,507

FUND 13 – CAPITAL REPLACEMENT FUND BUDGET 2025-26
PROGRAM – INFORMATION TECHNOLOGY, FACILITIES, OPERATING AND LAB EQUIPMENT

Program Description

The Capital Replacement Fund Budget Program is tasked with the purchasing, replacement and upgrade of all District facilities, property, vehicles, information technology equipment and major software.

Expenditure Summary

FLEET, FACILITIES, OPERATING & LAB EQUIPMENT	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Beginning Fund Balance	718,507	647,864	626,856	623,652
Revenue	18,924	18,924	18,924	19,478
Transfers from Operating Budget	195,298	195,298	195,298	195,298
Capital Expenditure	(256,330)	(238,955)	(122,571)	(313,743)
Ending Fund Balance	676,399	623,131	718,507	626,586

Account Description and Budget Justification

Fund 13 – Capital Replacement Fund

Revenue

Account	Description	Justification	2025-26 Budget
4520	Bank Interest	Interest from Equipment Replacement Fund	18,924
4900	Transfer from Operating Budget	Equipment Replacement – Annual Depreciation	195,298

Expenditure

Account	Description	Justification	Budget 2025-26																
8415	Capital Outlay - IT	<p>IT items listed below cover new fiber optic installation, network switch replacement, backup verification server, and laptop acquisitions focusing on enhancing the District's infrastructure, connectivity, and technology resources to support the District's operational objectives, communication reliability, and data management capabilities.</p> <table border="1" data-bbox="524 541 1362 877"> <tr> <td>Mobile Emergency Communication equipment</td> <td>30,000</td> </tr> <tr> <td>HR: HRIS Time Clocks: Wall Mounted Modules</td> <td>6,000</td> </tr> <tr> <td>Laptops: Core i9 GPU/32GB/512GB</td> <td>24,500</td> </tr> <tr> <td>Monitors: 22" / 24" Monitor</td> <td>1,400</td> </tr> <tr> <td>Monitors Curved LED Monitor</td> <td>8,400</td> </tr> <tr> <td>Power: Docking Stations</td> <td>1,575</td> </tr> <tr> <td>Mount: LX Desk Monitor Arm</td> <td>1,435</td> </tr> <tr> <td>CCTV & Card System Server Operating System/Vendor Change</td> <td>90,000</td> </tr> </table>	Mobile Emergency Communication equipment	30,000	HR: HRIS Time Clocks: Wall Mounted Modules	6,000	Laptops: Core i9 GPU/32GB/512GB	24,500	Monitors: 22" / 24" Monitor	1,400	Monitors Curved LED Monitor	8,400	Power: Docking Stations	1,575	Mount: LX Desk Monitor Arm	1,435	CCTV & Card System Server Operating System/Vendor Change	90,000	163,310
Mobile Emergency Communication equipment	30,000																		
HR: HRIS Time Clocks: Wall Mounted Modules	6,000																		
Laptops: Core i9 GPU/32GB/512GB	24,500																		
Monitors: 22" / 24" Monitor	1,400																		
Monitors Curved LED Monitor	8,400																		
Power: Docking Stations	1,575																		
Mount: LX Desk Monitor Arm	1,435																		
CCTV & Card System Server Operating System/Vendor Change	90,000																		
8415	Capital Outlay Fleet	<table border="1" data-bbox="524 961 1362 1144"> <tr> <td>ARGO Frontier 8X8 (2)</td> <td>56,000</td> </tr> <tr> <td>Forklift 6000 LBS Capacity (Fleet & Facilities)</td> <td>32,000</td> </tr> <tr> <td>Solid Industrial Tire Replacement (Electric Forklift) Delivery & Install</td> <td>4,800</td> </tr> <tr> <td>5 Gallon Air Tank</td> <td>220</td> </tr> </table>	ARGO Frontier 8X8 (2)	56,000	Forklift 6000 LBS Capacity (Fleet & Facilities)	32,000	Solid Industrial Tire Replacement (Electric Forklift) Delivery & Install	4,800	5 Gallon Air Tank	220	93,020								
ARGO Frontier 8X8 (2)	56,000																		
Forklift 6000 LBS Capacity (Fleet & Facilities)	32,000																		
Solid Industrial Tire Replacement (Electric Forklift) Delivery & Install	4,800																		
5 Gallon Air Tank	220																		

Coachella Valley Mosquito and Vector Control District
Preliminary Budget - draft 1 April 2, 2025
CAPITAL FACILITY REPLACEMENT FUND RESERVE BUDGET

	Proposed Budget 2025-2026	Adopted Budget 2024-2025	Estimated Actual 2024-2025	Actual 2023-2024
Beginning Fund Balance	5,398,902	4,594,466	4,832,188	3,318,289
REVENUE				
Interest	24,718	24,718	24,718	150,147
Transfers From Operating Budget	1,563,241	1,127,340	1,127,340	1,451,860
Sale of Assets	10,000	10,000	10,000	
IRA Rebate		500,000		
TOTAL REVENUE	1,597,959	1,597,959	1,162,058	1,602,007
CAPITAL EXPENSES				
6095 Professional Services	200,000	254,471	8,752	12,971
7300 Repair & Maintenance	60,000	300,000	218,290	40,563
7310 Maintenance & calibration	12,500	12,500	7,965	8,767
8415 Capital Outlay - Centrica	2,262,765	3,000,000	-	
8415 Capital Outlay - Administration	900,000			
8415 Capital Outlay - Operations	1,800,000			
8415 Capital Outlay - Facility			316,298	5,382
8415 Capital Outlay - Vehicles	331,200	383,200	44,039	12,572
8487 Furniture & Equipment	300,000	300,000		7,853
TOTAL EXPENSES	5,866,465	4,250,171	595,344	88,108
Total Revenue Less Expense	(4,268,506)	(2,652,212)	566,714	1,513,899
Ending Fund Balance	1,130,396	1,942,254	5,398,902	4,832,188

FUND 14

DISTRICT FACILITY CAPITAL REPLACEMENT FUND BUDGET 2025-26

PROGRAM 950 – DISTRICT FACILITY CAPITAL REPLACEMENT FUND

Program Description

This program details capital expenditures for ongoing improvements at the District’s Indio Facility, expenses include fleet replacement, as well building improvements. Projects and equipment budgeted require Board approval if over \$25,000 in value.

Projects/Fleet Equipment Planned for FY25-26

Project	Description Summary	Status	Project start
Board Room & Office addition	Boardroom enhancement – creating better lighting, use of better technology, accoustics improvement and new furniture. Replacement of Administration entrance door	Planning – need Board approval	Architect design Spring 2025
Security Improvements	Security improvements include removal of tree fenceline, adding more lights to fenceline, and more cameras. FY2026-27 new fence imprvoements. Goal is reduce /prevent tresspassing	Proposal for tree removal received	Scope being developed
Operations Building Enhancements	Scope includes two new offices for Public Outreach and Operations, new furniture and cubicles. Locker room improvement and expansion	Planning – need Board approval	Architect design Spring 2025
Centrica Energy Efficiency Project	This project will be funded from future energy savings over a long-term period. It includes LED lighting upgrade, Building Management System (BMS) upgrade, Heating Ventilation and Air Conditioning (HVAC) Replacement, Solar Panel and Inverter Replacement, Solar Photovoltaics (PV). Each of these areas have a cost associated to them and a payback period.	The project and scope approved by the Board	May 2025 start

Vehicle Replacement	6 Full size 4x4 Double cab trucks	Final specs & Board Approval needed	September
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Budget Summary

950 – DISTRICT FACILITY CAPITAL REPLACEMENT FUND	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Beginning Fund Balance				
-	5,398,902	4,594,466	4,832,188	3,318,289
Revenue & Transfer from General Fund	1,597,959	1,662,058	1,162,058	1,602,007
Expenses	5,866,465	4,250,171	595,344	88,108
Ending Fund Balance	1,130,396	2,217,353	5,398,902	4,832,188

Account Description and Budget Justification

Fund 14 – **DISTRICT FACILITY CAPITAL REPLACEMENT FUND**

Program **950 – DISTRICT FACILITY CAPITAL REPLACEMENT FUND**

Revenue

Account	Description	Justification	Budget 2025-26
4900	Transfer from Gen Fund	Annual Reserve Contribution	1,563,241
4500	Disposal of Surplus Property	Surplus sales	10,000
4520	Interest	Interest from investments	24,718

Expenditure

Account	Description	Justification	Budget 2025-26
6095	Professional Services	Architect – Board room and Office addition project	200,000
7300	Repair & Maintenance	Security project	60,000
7310	Maintenance & Calibration	Component 354 - Lab Equipment Lab equipment calibration	12,500
8415	Capital Improvement	Centrica Project	2,262,765
8415	Capital Improvement	Administration Building	900,000
8415	Capital Improvement	Operations Building	1,800,000
8415	Capital Equipment	Vehicles	331,200
8487	Building Furnishing	Component 902 – Furniture Administrative Furniture / Board Room Component 911 – Check in Desk Remodel Operations Cubicles and offices	300,000

Coachella Valley Mosquito and Vector Control District
Preliminary Budget - draft 1, April 2, 2025
SIT CAPITAL PROJECT FUND BUDGET

	Proposed Budget 2025-2026	Adopted Budget 2024-2025	Estimated Actual 2024-2025	Actual 2023-2024
Beginning Fund Balance	2,161,309	1,577,274	1,641,309	891,604
REVENUE				
Interest	20,000	20,000	20,000	49,705
Transfers From Operating Budget	1,000,000	500,000	500,000	700,000
Sale of Assets				
TOTAL REVENUE	1,020,000	520,000	520,000	749,705
CAPITAL EXPENSES				
6095 Professional Services	40,000	40,000		
7300 Maintenance	20,000	20,000		
8415 Capital Expenditure				
TOTAL EXPENSES	60,000	60,000	-	-
Total Revenue Less Expense	960,000	460,000	520,000	749,705
Ending Fund Balance	3,121,309	2,037,274	2,161,309	1,641,309

FUND 15 – CAPITAL PROJECT - SIT BUDGET 2025-26
PROGRAM 900 –SIT INSECTARY CAPITAL PROJECT FUND

Program Description

The SIT Insectary Capital Project Fund has been established to support staff in the evaluation of Sterile insect technique and set aside funds to build an insectary to support the development and deployment the required number of sterile male mosquitoes to have a significant impact on the local population of invasive mosquitoes.

Budget Summary

900 – SIT INSECTARY CAPITAL PROJECT FUND	2025-26 Proposed Budget	2024-25 Adopted Budget	2024-25 Estimated Actual	2023-24 Actual
Beginning Fund Balance	2,161,309	1,577,274	1,641,309	891,604
Revenue & Transfer from General Fund	520,000	520,000	520,000	749,705
Expenditure	60,000	60,000	0	0
Ending Fund Balance	2,621,309	2,037,274	2,161,309	1,641,309

Account Description and Budget Justification

Fund 15 – CAPITAL PROJECT - SIT BUDGET 2025-26
 PROGRAM 900 –SIT INSECTARY CAPITAL PROJECT FUND

Revenue

Account	Description	Justification	Budget 2025-26
4900	Transfer from Gen Fund	Transfer from General Operating Fund	500,000
4520	Interest	Investments income	20,000

Expenditure

Account	Description	Justification	Budget 2025-26
6095	Professional Fees	Feasibility Study	40,000
7310	Maintenance	Equipment maintenance	20,000