



Coachella Valley  
Mosquito and Vector  
Control District

43420 Trader Place  
Indio, CA 92201  
Phone (760) 342-8287  
[www.cvmvcd.org](http://www.cvmvcd.org)

## **Board of Trustees Meeting**

**Tuesday, June 13, 2017**

**6:00 p.m.**

### **AGENDA**

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

1. **Call to Order** – Doug Walker, President
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Motion to Excuse Absences**
5. **Confirmation of Agenda**
6. **Public Comment**
  - Those wishing to address the Board should complete a Public Comment Card and provide it to the Clerk of the Board.
  - Non-Agenda Items: Anyone wishing to address the Board on items not on the agenda should do so at this time. Each presentation is limited to no more than 3 minutes.
  - Agenda Items: Comments should be made when the agenda item is called. Each presentation is limited to no more than 3 minutes.
7. **Closed Session**
  - A. **Closed Session:** Conference with Labor Negotiations District Representatives: Mark H. Meyerhoff, Chief Negotiator and Jeremy Wittie, MS, General Manager; Employee Organization: Teamsters, Local 911, and California School Employees Association (“CSEA”), Chapter 2001

- B. **Closed Session:** Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9 (one matter).
8. **Announcements**
- Surveillance Update – **Jennifer Henke, Laboratory Manager**
9. **Board Reports**
- A. President's Report – **President Walker**
- Executive Committee (**Pg. 1**)
- B. Finance Committee – **Treasurer Kaplan**
- Finance Committee Minutes (**Pg. 3**)
  - Budget Workshop Minutes for May 9, 2017 (**Pg. 5**)
10. **Items of General Consent**
- The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. Any member of the Board or the public may request an item be pulled from Items of General Consent for separate discussion.
- A. Minutes for May 9, 2017, Board Meeting (**Pg. 9**)
- B. Correspondence (**Pg. 13**)
- C. Approval of Expenditures for May 10-31, 2017, and June 1-13, 2017 (**Pg. 15**)
- D. Informational Items:
- Legislative Update (**Pg. 23**)
  - District Travel (**Pg. 28**)
  - Staff reports from:
    - MVCAC Spring Meeting, May 4-5, 2017, in Seaside, CA (**Pg. 29**)
    - IFA Annual Conference, May 16-18, 2017, in Mobile, AL (**Pg. 30**)
- E. Department Reports (**Pg. 31**)
- F. Approval to continue network copying and printing services with Advance Imaging Solutions for 12-months, in an amount not to exceed \$9,500.00 per year, from account #7675.01.200 – Administration Contract Expense and #7675.01.500 – Operations Department Contract Expense – **Edward Prendez, Information Technology Manager (Pg. 34)**
- G. Approval of Work Order Agreement from Public Health Foundation Enterprises, Awarding the District \$110,000 for invasive Aedes Control from the California Department of Public Health Zika grant funding – **Jeremy Wittie, General Manager (Pg. 35)**
- H. Approval to dispose of surplus capital assets through public auction – **Edward Prendez, Information Technology Manager (Pg. 36)**

11. **Old Business**

A. None.

12. **New Business**

A. Discussion and/or approval of Resolution 2017-08 Adopting FY 2017-18 Budget – **David l’Anson, Administrative Finance Manager (Pg. 41)**

B. Discussion and/or approval of Resolution 2017-09 intention to levy assessments for fiscal year 2017-18, preliminary approval of engineer's report, and providing for notice of hearing for the CVMVCD mosquito, fire ant, and disease surveillance and vector control assessment – **David l’Anson, Administrative Finance Manager (Pg. 52)**

C. Discussion and/or approval for a paid intern for the Laboratory Department July 3 through September 15, 2017, in an amount not to exceed \$6,900.00, from Fund 5130.01.400, Payroll – **Jennifer Henke, MS, Laboratory Manager (Pg. 56)**

13. **Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions**

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than 3 minutes.

14. **Adjournment**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 43420 Trader Place, Indio, California

\*\*\*\*\*

**Certification of Posting**

I certify that on June 8, 2017, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on June 8, 2017.

\_\_\_\_\_  
Crystal G. Moreno, Clerk of the Board

**SECTION**

**9**



# **BOARD REPORTS**

# COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

## Executive Committee Meeting Minutes

---

**TIME:** 4:00 P.M. JUNE 5, 2017

**LOCATION:** 43420 Trader Place, Indio, CA 92201

**TRUSTEES PRESENT:**

Cathedral City	Shelley Kaplan	Palm Desert	Doug Walker
La Quinta	Doug Hassett		

**TRUSTEES ABSENT:**

Coachella	Betty Sanchez
-----------	---------------

**OTHERS PRESENT:**

Jeremy Wittie, General Manager  
David l'Anson, Administrative Finance Manager  
Crystal Moreno, Clerk of the Board

**1. Call to Order:** President Walker called the meeting to order at 4:11 P.M.

**2. Roll Call:** Roll call indicated three (3) committee members out of four (4) were present.

**3. Confirmation of Agenda**

**4. Public Comments:** None.

**5. Review of June 13, 2017, Board Agenda:**

The draft Agenda for the June Board Meeting was reviewed by the Committee. A discussion ensued. The Committee requested: to edit item 9F to mention copying services, to edit item 9G to state that the funding is from the California Department of Public Health Zika grant funding, pull items 11D and 11E – regarding a Trustee email policy and electronic devices, and to move item 11F – surplus sale – to the Items of General Consent. A discussion ensued.

**6. Discussion Regarding Strategic Planning Proposals:**

The Committee discussed the proposals received regarding strategic planning and recommended that staff get feedback from other Districts and their experience with potential consultant firms. Committee also recommended getting a proposal from the District's previous strategic planning consultant, Charles Beesley.

**7. Closed Session:**

- Conference Regarding Upcoming Union Negotiations Pursuant to Government Code § 54957.6

Returning from Closed Session, President Walker announced that there was no reportable action.

**8. Trustee/Staff Comments:** None.

**9. Confirmation of Next Meeting Date:** The next Executive Committee Meeting was scheduled for July 6, 2017 at 4:00 P.M.

**10. Adjournment:** The meeting was adjourned by President Walker at 5:24 P.M.

DRAFT

# COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

## Finance Committee Meeting Minutes

---

**TIME:** 3:30 P.M. MAY 9, 2017

**LOCATION:** 43420 Trader Place, Indio, CA 92201

**TRUSTEES PRESENT:**

Cathedral City	Shelley Kaplan	Indian Wells	Clive Weightman
Coachella	Betty Sanchez	Palm Desert	Doug Walker
Desert Hot Springs	Adam Sanchez		

**TRUSTEES ABSENT:**

**OTHERS PRESENT:**

Jeremy Wittie, General Manager  
David l'Anson, Administrative Finance Manager  
Crystal Moreno, Clerk of the Board

**1. Call to Order:** Treasurer Kaplan called the meeting to order at 3:31 p.m.

**2. Roll Call:** Roll call indicated four (4) committee members out of four (4) were present; President Walker attended the meeting, as well.

**3. Confirmation of Agenda**

**4. Public Comments:** None.

**5. Items of General Consent:**

**5A – Approval of Minutes from May 2, 2017, Finance Committee Meeting:** On motion from Secretary B. Sanchez seconded by Trustee Weightman and passed by unanimous vote, the Committee approved the minutes as presented.

**Ayes:** Trustees Kaplan, Trustee A. Sanchez, B. Sanchez, and Weightman.

**Noes:** None.

**Abstained:** None.

**Absent:** None.

**6. Discussion and/or Approval:**

**6A. Review of Check Report from FundWare for the period April 12, 2017 to May 5, 2017:** Reviewed by Committee.

**6B. CalCard Charges April 2017:** Reviewed by Committee

**6C. Review of April 2017 Financials:** Reviewed by Committee.

**6D. Treasurer's Report and Review of Investments for April 2017:** Reviewed by Committee.

**7. Old Business:**

**7A. FY2017-2018 Draft Budget for Finance Committee Review:** Reviewed by Committee and recommendations made regarding wording and adding the Minimum Reserve Level – Benefit Assessment Trigger as an appendix.

**8. New Business:** None.

**9. Schedule Next Meeting:** The next Finance Committee Meeting will be held on Tuesday, June 13<sup>th</sup>, at 3:30 p.m.

**10. Trustee and/or Staff Comments/Future Agenda Items:** None.

**11. Adjournment:** The meeting was adjourned by Treasurer Kaplan at 4:25 p.m.



# COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

## Budget Workshop Minutes

---

**TIME:** 4:30 P.M. MAY 9, 2017

**LOCATION:** 43420 Trader Place, Indio, CA 92201

### TRUSTEES PRESENT:

Cathedral City	Shelley Kaplan	Indian Wells	Clive Weightman
Coachella	Betty Sanchez	Indio	John B. Stevens
County at Large	Franz DeKlotz	Palm Desert	Doug Walker
County at Large	Bito Larson	Palm Springs	Dr. Doug Kunz
Desert Hot Springs	Adam Sanchez		

### TRUSTEES ABSENT:

La Quinta	Doug Hassett	Rancho Mirage	Michael Monroe
-----------	--------------	---------------	----------------

### OTHERS PRESENT:

Jeremy Wittie, General Manager  
David l'Anson, Administrative Finance Manager  
Crystal Moreno, Clerk of the Board  
Anita Jones, Human Resources Manager  
Jill Oviatt, Public Information Manager  
Edward Prendez, IT Manager  
Jennifer Henke, Laboratory Manager  
Rod Chamberlain, Interim Operations Manager

**1. Call to Order:** Treasurer Kaplan called the meeting to order at 4:38 p.m.

**2. Roll Call:** Roll call indicated ten (10) Trustees out of eleven (11) were present.

**3. Public Comments:** None.

**4. Overview/Discussion of Preliminary FY 2017/18 Budget:** Administrative Finance Manager l'Anson briefly introduced the draft budget and provided an overview. Treasurer Kaplan discussed the Finance Committee's role and input. General Manager Wittie provided detailed information on Aedes expenditures. A discussion ensued.

### 5. Trustee Comments:

- Trustee Kunz commented that the District did a good job on the draft budget.
- Trustee Stevens commented that it appeared that nothing was overlooked.
- Trustee A. Sanchez commented on the potential financial impact of the Salton Sea on the District.

**6. Adjournment:** The meeting was adjourned by Treasurer Kaplan at 5:20 p.m.

**SECTION**  
**10**



# **ITEMS OF GENERAL CONSENT**

# COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

## Board of Trustees Meeting Minutes

---

CALLED TO ORDER: 6:00 P.M. MAY 9, 2017

LOCATION: 43420 Trader Place, Indio, CA 92201

### TRUSTEES PRESENT:

PRESIDENT:	Doug Walker	Palm Desert
VICE-PRESIDENT:	Doug Hassett	La Quinta
TREASURER:	Shelley Kaplan	Cathedral City
SECRETARY:	Betty Sanchez	Coachella

County at Large	Franz DeKlotz	Indian Wells	Clive Weightman
County at Large	Bito Larson	Indio	John B. Stevens
Desert Hot Springs	Adam Sanchez	Palm Springs	Dr. Doug Kunz

### TRUSTEES ABSENT:

Rancho Mirage      Michael Monroe

### OTHERS PRESENT:

Jeremy Wittie, General Manager  
Kathy Jenson, Legal Counsel  
Crystal Moreno, Clerk of the Board  
David l'Anson, Administrative Finance Manager  
Anita Jones, Human Resources Manager  
Jill Oviatt, Public Information Manager  
Edward Prendez, IT Manager  
Jennifer Henke, Laboratory Manager  
Rod Chamberlain, Interim Operations Manager  
Kim Hung, Vector Ecologist  
Mike Martinez, Field Supervisor

1. **Call to Order:** President Walker called the meeting to order at 6:00pm.
2. **Pledge of Allegiance:** Trustee Walker led the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated ten (10) Trustees out of eleven (11) were present.
4. **Motion to Excuse Absences**

On motion from Trustee A. Sanchez seconded by Secretary B. Sanchez, and passed by unanimous vote, the Board of Trustees excused Trustee Monroe's absence.

**Ayes:** Trustees DeKlotz, Hassett, Kaplan, Kunz, Larson, A. Sanchez, B. Sanchez, Stevens, Walker, and Weightman.

**Noes:** None.

**Abstained:** None.

**Absent:** Monroe.

## **5. Confirmation of Agenda**

On motion from Secretary B. Sanchez seconded by Vice President Hassett, and passed by unanimous vote, the Board of Trustees confirmed the agenda as presented.

**Ayes:** Trustees DeKlotz, Hassett, Kaplan, Kunz, Larson, A. Sanchez, B. Sanchez, Stevens, Walker, and Weightman.

**Noes:** None.

**Abstained:** None.

**Absent:** Monroe.

## **6. Public Comment:** None.

## **7. Announcements:**

**Trustee Recognition:** President Walker presented former Trustees Albert Keck and Nick Nigosian with a plaques of appreciation for their service and dedication to the District. Both Mr. Keck and Mr. Nigosian gave brief speeches.

**Fight the Bite 5K Summary:** Public Information Manager Oviatt gave an update on the Fight the Bite 5K. A discussion ensued.

## **8. Board Reports:**

**8A – President’s Report: Executive Committee Met on March 6<sup>th</sup>:** President Walker congratulated Administrative Finance Manager l’Anson and the accounting department on receiving the Certificate of Achievement for Excellence in Financial Reporting and thanked Laboratory Manager Henke for her work on the Emergency Response Plan. He also reported on his attendance at both the MVCAC Annual Conference and the MVCAC Spring Meeting. President Walker informed the Board that the MVCAC would be having elections for the Trustee Council in the fall. He thanked Treasurer Kaplan and the Finance Committee for their work on the draft budget.

**8B – Finance Committee: Finance Committee Met Prior to Board Meeting:** Treasurer Kaplan commented General Manager Wittie and Administrative Finance Manager l’Anson for the work they’ve done in putting the budget together. He reported that the Committee met to review the finances and noted that the revenue has been low but that they are comfortable

with where the District is at with the current budget. Treasurer Kaplan also reported that a Budget Workshop was held prior to tonight's Board Meeting and another one will be held in June.

**9. Items of General Consent:**

- A. Minutes for March 14, 2017, Board Meeting
- B. Correspondence
- C. Approval of Expenditures for March 15-31, 2017, April 1-30, 2017, and May 1-9, 2017
- D. Informational Items:
  - Certificate of Achievement for Excellence in Financial Reporting
  - District Travel
  - Staff reports from:
    - MVCAC Annual Conference, March 26-29, 2017, in San Diego, CA
- E. Department Reports
- F. Approval of Resolution 2017-07 amending the CVMVCD Mosquito-borne Virus Surveillance and Emergency Response Plan – **Jennifer Henke, Laboratory Manager**

On motion from Secretary B. Sanchez seconded by Vice President Hassett, and passed by unanimous vote, the Board of Trustees approved the Items of General Consent.

**Ayes:** Trustees DeKlotz, Hassett, Kaplan, Kunz, Larson, A. Sanchez, B. Sanchez, Stevens, Walker, and Weightman.

**Noes:** None.

**Abstained:** None.

**Absent:** Monroe.

**10. Old Business:** None.

**11. New Business:**

**11A. Discussion and/or approval to replace District's expiring accounting software, FundWare with Abila MIP, in an amount not to exceed \$80,000, which includes installation and staff training – David I'Anson, Administrative Finance Manager:** Trustee Weightman inquired about NFP as a company and about Abila MIP. A discussion ensued.

On motion from Treasurer Kaplan seconded by Trustee Kunz, and passed by unanimous vote, the Board of Trustees approved item 11A.

**Ayes:** Trustees DeKlotz, Hassett, Kaplan, Kunz, Larson, A. Sanchez, B. Sanchez, Stevens, Walker, and Weightman.

**Noes:** None.

**Abstained:** None.

**Absent:** Monroe.

**13. Trustee Comments, Requests for Future Agenda Items, Travel and/or Staff Actions:**

- Trustee A. Sanchez commented on his attendance at the MVCAC Annual Conference.
- Trustee Larson requested that the District consider a policy for electronic usage and the possibility of going paperless and providing Trustees with a device to access the agenda and District communication.
- Secretary B. Sanchez added to Trustee Larson's request and added finding an application that could be used to access the agenda on electronic devices already assigned to Trustees by their appointing bodies.
- Treasurer Kaplan commented on the program that Cathedral City uses for their agendas.

**12. Closed Session:** Conference with Labor Negotiations District Representatives: Mark H. Meyerhoff, Chief Negotiator and Jeremy Wittie, MS, General Manager; Employee Organization: Teamsters, Local 911, and California School Employees Association ("CSEA"), Chapter 2001

Returning from Closed Session, there was no reportable action taken.

**14. Adjournment:** The meeting was adjourned by President Walker at 8:59 p.m.



## COUNTY OF RIVERSIDE EXECUTIVE OFFICE

GEORGE A. JOHNSON  
CHIEF ASSISTANT COUNTY EXECUTIVE OFFICER

ROB FIELD  
ASSISTANT COUNTY EXECUTIVE OFFICER  
ECONOMIC DEVELOPMENT AGENCY

MICHAEL T. STOCK  
ASSISTANT COUNTY EXECUTIVE OFFICER  
HUMAN RESOURCES

ZAREH SARRAFIAN  
ASSISTANT COUNTY EXECUTIVE OFFICER  
HEALTH SYSTEMS

PAUL McDONNELL  
ASSISTANT COUNTY EXECUTIVE OFFICER  
COUNTY FINANCE DIRECTOR

JAY E. ORR  
COUNTY EXECUTIVE OFFICER

May 2, 2017

Jeremy Wittie  
Coachella Valley Mosquito & Vector Control  
P.O. Box 2967  
Indio, CA 92202

Subject: Property Tax Negotiations for LAFCO 2017-01-04

Dear Mr. Wittie:

I am writing in regards to the LAFCO 2017-01-4- Annexation to Desert Healthcare District (Eastern Coachella Valley) and the application of the Revenue and Taxation Code ("Code") regarding property tax negotiations required for the subject annexation.

It is the County's position that Revenue and Taxation Code Section 99 applies to this proposed annexation. The County also asserts that the County is the only jurisdiction providing at least one duplicative service currently provided by Desert Healthcare District. Therefore, the County is the only local agency required to negotiate a property tax exchange with the District.

Desert Health Care District requested and were provided property tax information on your jurisdiction. Although we have informed the District that the County is the only jurisdiction required to negotiate, the District may reach out to your organization.

The County is required to negotiate on behalf of special districts. If you choose to negotiate with Desert Health Care District, please contact us for guidance on representation. I can be reached at (951) 955-1110.

Sincerely,

Brian Nestande  
Deputy County Executive Officer

CC: Supervisor Marion Ashley  
George A. Johnson, Chief Assistant CEO  
Greg Priamos, County Counsel

**From:** Oldembour Avalos  
**Sent:** Tuesday, May 9, 2017 12:50 PM  
**To:** DistrictWideGroup <districtwidegroup@cvmvcd.org>  
**Subject:** Kudos to Linda - Great job

Hello all,

I got a phone call from Mrs. Lodge of Rancho Mirage, she was very happy with the work **Linda Petersen** did for the RIFA SR. She stated "Linda did a great job, she was superb", just wanted to let us know what a great job Linda did.

Congratulations Linda! Excellent way to represent the District.

Thank you,

**Oldembour Avalos**  
Field Supervisor



# Coachella Valley Mosquito and Vector Control District

Checks Issued for the Period of:

May 4, 2017 to June 8, 2017

Check No	Payable to:	Purchase	Check Amount	Total Amount
	Payroll Disbursement 5/19/2017		177,094.83	
	Payroll Disbursement 6/2/2017		202,301.77	
<b>Pre-Approved Expenditures:</b>				<b>379,396.60</b>
<b>Cash - First Foundation Bank Checking</b>				
40808	Burrtec Waste & Recycling Svcs	Waste & Recycling Service Fees: 5/1/17 - 5/31/17	373.78	
40809	CalPERS Employee Retirement System	Retirement Contributions PP: 4/2/17 - 4/29/17	46,060.07	
40810	DIRECTV, Inc.	Satellite Service Fees: 4/25/17 - 5/24/17	69.24	
40811	Frontier Communications-Internet	Internet Service Fees: 4/25/17 - 5/24/17	458.04	
40812	Frontier Communications-Toll/POTS	Landline Service Fees: 4/28/17 - 5/27/17	150.86	
40813	Gas Co.	Gas Service Fees: 3/27/17 - 4/25/17	357.74	
40814	ICMA Retirement Trust	Deferred Compensation PP: 4/2/17 - 4/29/17	15,913.78	
40815	Imperial Irrigation District	Electric Service Fees: 4/6/17 - 5/4/17	933.58	
40816	IID - Lab Account	Lab Electric Service Fees: 4/6/17 - 5/4/17	4,913.90	
40817	Pitney Bowes Purchase Power	Postage	500.00	
40818	Principal Life Insurance Co.	Dental, Life, AD&D Insurance Premiums: 5/1/17 - 5/30/17	9,919.39	
40819	Standard Insurance	LTD Insurance Premiums: 5/1/17 - 5/30/17	2,659.63	
40820	Verizon Business	VOIP Phone Service Fees: 5/1/17 - 5/30/17	1,171.65	
40821	Verizon Wireless	Mobile Communication Service Fees: 3/8/17-4/7/17	1,032.08	
40822	Burrtec Waste & Recycling Svcs	Waste & Recycling Service Fees: 6/1/17 - 6/30/17	373.78	
40823	CalPERS-California Public	Health Insurance Premiums: 6/1/17 - 6/30/17	68,846.59	
40824	CalPERS-OPEB Contributions	OPEB Contributions: 5/1/17 - 5/31/17	26,035.00	
40825	CalPERS Employee Retirement System	Retirement Contributions PP: 4/30/17 - 5/27/17	45,520.31	
40826	Frontier Communications-Internet	Internet Service Fees: 5/25/17 - 6/24/17	452.84	
40827	ICMA Retirement Trust	Deferred Compensation PP: 4/30/17 - 5/27/17	15,824.36	
40828	Indio Water Authority	Water Usage Service Fees: 4/4/17 - 5/3/17	253.17	
40829	Indio Water Authority	Water Usage Service Fees: 4/4/17 - 5/3/17	186.14	
40830	Indio Water Authority	Water Usage Service Fees: 4/4/17 - 5/3/17	184.58	
40831	Standard Insurance	LTD Insurance Premiums: 6/1/17 - 6/30/17	2,659.63	
40832	Verizon Wireless	Mobile Communication Service Fees: 4/8/17 - 5/7/17	1,865.74	
40833	Vision Service Plan	Vision Insurance Premiums: 6/1/17 - 6/30/17	955.01	
				<b>247,670.89</b>
<b>Cash - First Foundation Bank Checking</b>				
40834	Aerial Services	Green Pool Surveillance	17,496.00	
40835	Airgas Carbonic	Lab Operating Supplies	947.31	
40836	AIS	Office Supplies	408.07	
40837	Alpha Media	Public Outreach Advertising	1,876.00	
40838	American Engraving	Reproduction & Printing	266.53	
40839	Automated Gate Services	Repair & Maintenance	925.00	
40840	Burrtec Waste Industries	Utilities	6.21	
40841	C&R Wellness Works	Employee Assistance Program	264.00	
40842	CarQuest	Vehicle Parts & Supplies	453.30	
40843	CDW Government	Permits, Licenses & Fees	1,472.51	
40844	Cisco Webex	Maintenance Contracts	99.00	
40845	CleanExcel	Contract Services	3,168.00	
40846	Coachella Valley Water District	Control Products-Physical Control	1,000.00	
40847	Crystal Chrysler	Vehicle Parts & Supplies	15.01	
40848	Daniels Tire Service	Vehicle Parts & Supplies	688.28	
40849	Desert Alarm	Contract Services	379.80	
40850	Desert Fire Extinguisher	Repair & Maintenance	3,821.71	
40851	Desert Resort Security	Contract Services	1,750.00	
40852	Desert Sun Publishing	Recruitment/Advertising	550.72	
40853	Eisenhower Occupational Health	Physician Fees	170.00	
40854	El Informador Del Valle	Public Outreach Advertising	1,920.00	
40855	Employee Relations Network	Recruitment/Advertising	45.20	
40856	Fedak & Brown	Professional Fees	8,000.00	
40857	Fisher Scientific	Lab Operating Supplies	58.66	
40858	Flags A Flying	Repair & Maintenance	230.00	
40859	G & K Services	Uniform Expense	1,983.73	
40860	Gempler's	Safety Expense	20.94	
40861	High Tech Irrigation	Repair & Maintenance	23.84	
40862	Interstate All Battery Center	Vehicle Parts & Supplies	241.68	
40863	Jernigan's Sporting Goods	Safety Expense	1,264.55	
40864	KESQ News Channel 3	Public Outreach Advertising	5,630.00	
40865	KMIR TV	Public Outreach Advertising	2,500.00	
40866	KUNA TV & Radio	Public Outreach Advertising	5,440.00	
40867	KVER, KEVC, KLOB, KPST	Public Outreach Advertising	1,685.00	
40868	Bito Larson	Trustee Travel	201.52	
40869	Liebert Cassidy Whitmore	Attorney Fees - Labor Relations	9,769.20	
40870	Life Technologies	Internal Mosquitoes PCR	413.74	
40871	Jess Lucia	Tuition Reimbursement	300.84	
40872	Marlin Leasing	Contract Services	606.34	
40873	Graciela Morales	Tuition Reimbursement	338.55	

**Coachella Valley Mosquito and Vector Control District**

Checks Issued for the Period of:

May 4, 2017 to June 8, 2017

Check No	Payable to:	Purchase	Check Amount	Total Amount
40874	Napa Auto Parts	Motor Fuel & Oils	155.08	
40875	National Cine Media	Public Outreach Advertising	2,208.00	
40876	NFP Accounting Technologies	IT Capital Outlay	54,152.70	
40877	Praxair	Vehicle Parts & Supplies	302.60	
40878	Pure Water Technologies	Employee Support	213.15	
40879	Puretec Industrial Water	Equipment Parts & Supplies	173.05	
40880	Rivco Mechanical	Contract Services	3,085.34	
40881	Riverside County Sheriff's Department	Promotion & Education	1,322.05	
40882	RM Broadcasting	Public Outreach Advertising	700.00	
40883	Rutan & Tucker	Attorney Fees - General	3,146.14	
40884	Adam Sanchez	Trustee Travel	48.15	
40885	Sigma-Aldrich	Internal Mosquito PCR	155.80	
40886	SoCo Group	Motor Fuel & Oils	5,029.26	
40887	South Coast AQMD	Permits, Licenses & Fees	125.47	
40888	Southwest Pump & Drilling	Repair & Maintenance	1,103.51	
40889	SWG DBA Earth Systems Southwest	Professional Fees	4,750.95	
40890	TCI	Lab Operating Supplies	175.85	
40891	Telrepc	Permits, Licenses & Fees	470.00	
40892	US Bank	Cal Card	28,365.75	
40893	US Foods	Control Products - Chemical Control	982.25	
40894	UPS	Postage	353.09	
40895	Verizon Wireless	IT Communications	261.37	
40896	Verizon Wireless Services	Contract Services	7,308.00	
40897	Waxie Sanitary Supply	Maintenance Supplies	249.51	

**Cash - First Foundation Bank Check Run Total to be Approved****191,268.31****Total Expenditures: May 4, 2017 to June 8, 2017****818,335.80**

---

Doug Walker, President

---

Shelley Kaplan, Treasurer

Coachella Valley Mosquito and Vector Control District  
FINANCES AT A GLANCE  
ALL FUNDS COMBINED  
For the Month Ended May 31, 2017

	Beginning of the Month	Change During the Month	End of the Month
INVESTMENTS	\$ 10,637,036	\$ 2,871,930	\$ 13,508,966
CASH	\$ 381	295,419	\$ 295,800
INVESTMENTS & CASH	<u>\$ 10,637,417</u>	<u>\$ 3,167,349</u>	<u>\$ 13,804,766</u>
CURRENT ASSETS	\$ 1,474,124	(32,859)	1,441,265
FIXED ASSETS	\$ 11,188,461	-	11,188,461
OTHER ASSETS	\$ 3,913,178	-	3,913,178
TOTAL ASSETS	<u>\$ 27,213,180</u>	<u>\$ 3,134,490</u>	<u>\$ 30,347,670</u>
TOTAL LIABILITIES	\$ 5,397,915	\$ 130,238	\$ 5,528,154
TOTAL DISTRICT EQUITY	\$ 21,815,265	3,004,252	24,819,517
TOTAL LIABILITIES & EQUITY	<u>\$ 27,213,180</u>	<u>\$ 3,134,490</u>	<u>\$ 30,347,670</u>
RECEIPTS		\$ 3,779,204	
CASH DISBURSEMENTS			
Payroll	\$ 357,229		
General Admin	\$ 260,375		
Total Cash Disbursements		\$ (617,605)	
NON-CASH ENTRIES:		\$ (27,109)	
Accrual Modifications -			
Changes in A/P, A/R & Pre-paid insurance			
Change during Month - Excess of Cash over Receipts & Non-Cash Adjustments		<u>\$ 3,134,490</u>	

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT INVESTMENT FUND BALANCES AS OF MAY 31, 2017						
INSTITUTION	IDENTIFICATION	Issue Date	Maturity Date	YIELD	BALANCE	PERCENT OF TOTAL INVESTMENTS
LAIF	Common Investments			0.93%	6,171,556	45.68%
	Funds 51105, 51110 and					
Riverside County	51115			0.99%	5,802,203	42.95%
CalTRUST	Medium Term			1.23%	491,747	3.64%
First Foundation	Market Rate			0.10%	1,043,461	7.72%
	<b>Total Investments</b>				<b>\$ 13,508,966</b>	<b>100.00%</b>

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT LISTING OF MONTHLY RECEIPTS			
For May 31, 2017			
DATE	RECEIVED FROM	AMOUNT	DESCRIPTION
5/4/2017	Riverside County	62,378.94	Property Tax - State Board of Equalization
5/9/2017	Riverside County	17,677.35	Property Tax - Current Year Supplemental
5/9/2017	Riverside County	918.16	Property Tax Prior Year Supplemental
5/9/2017	Riverside County	252.86	Property Tax Prior Year Supplemental
5/11/2017	2017 5K Registrants	235.00	5k Registrations
5/11/2017	Active Network	1,325.00	5k Registrations
5/11/2017	Riverside County	1,055,259.18	Property Tax Current Secured
5/19/2017	Desert Recreation	100.00	Refund Deposit
5/25/2017	Riverside County	610,706.24	Benefit Assessment
5/25/2017	Aflac	28.68	Refund
5/31/2017	Riverside County	2,024,120.66	Property Tax Pass Through Increment
5/31/2017	Riverside County	6,132.22	Property Tax Homeowners Exemption
5/31/2017	First Foundation	69.78	Bank Interest
<b>Monthly Total</b>		<b>\$ 3,779,204.07</b>	

Coachella Valley Mosquito and Vector Control District  
REVENUE AND EXPENDITURE  
For the Month Ended May 31, 2017

	<u>Revised Budget 2016-17</u>	<u>This Month</u>	<u>Y-T-D</u>	<u>Budget Balance</u>	<u>% Y-T-D</u>
<b>REVENUES</b>					
Current Taxes	7,789,222	1,141,448	5,492,156	2,297,066	71%
Miscellaneous Revenue	63,000	1,689	109,233	(46,233)	173%
Prior Taxes	25,500	2,025,292	2,043,116	(2,017,616)	8012%
Interest Income	50,000	70	56,213	(6,213)	112%
Benefit Assessment Income	1,441,381	610,706	1,391,624	49,757	97%
<b>TOTAL REVENUES</b>	<b>9,369,103</b>	<b>3,779,204</b>	<b>9,092,342</b>	<b>235,880</b>	<b>97%</b>
<b>Payroll Expense</b>					
5101 Payroll - Full Time	4,396,912	354,622	3,852,339	544,573	88%
5102 Payroll - Seasonal	189,600	20,471	161,720	27,880	85%
5105 Overtime Expenses	30,300	897	17,666	12,634	58%
5150 CalPERS Employer Payment of Unfunded Lia	98,586	-	95,099	3,487	96%
5150 CalPERS State Retirement Expense	380,060	73,903	327,394	52,666	86%
5155 Social Security Expense	278,282	24,034	244,590	33,692	88%
5165 Medicare Expense	65,082	5,621	61,471	3,611	94%
5170 Cafeteria Plan Expense	986,626	82,646	956,489	30,137	97%
5172 Retiree Healthcare	342,420	28,062	312,418	30,002	91%
5180 Deferred Compensation	93,291	6,793	63,544	29,747	68%
5195 Unemployment Insurance	29,895	810	33,243	(3,348)	111%
<b>Total Payroll Expense</b>	<b>6,891,055</b>	<b>597,857</b>	<b>6,125,974</b>	<b>765,080</b>	<b>89%</b>
<b>Administrative Expense</b>					
5250 Tuition Reimbursement	20,000	-	15,224	4,776	76%
5300 Employee Incentive	10,000	127	3,374	6,626	34%
5301 Employee Support	4,000	213	3,705	295	93%
5302 Wellness Program	5,000	276	605	4,395	12%
5305 Employee Assistance Program	2,800	528	2,552	248	91%
6000 Property & Liability Insurance	95,402	11,960	54,531	40,871	57%
6001 Workers' Compensation Insurance	144,461	19,386	153,147	(8,686)	106%
6050 Dues & Memberships	22,300	999	21,113	1,187	95%
6060 Public Outreach Materials	22,300	1,375	6,941	15,359	31%
6065 Recruitment/Advertising	4,000	45	3,508	492	88%
6070 Office Supplies	15,200	1,855	17,404	(2,204)	115%
6075 Postage	6,250	1,101	6,874	(624)	110%
6080 Computer & Network Systems	5,400	37	3,234	2,166	60%
6085 Bank Service Charges	200	-	89	111	44%
6090 Local Agency Formation Commission	1,000	-	1,044	(44)	104%
6095 Professional Fees	-	-	-	-	-
Administration	30,000	-	11,720	18,280	39%
Information Systems	3,500	-	765	2,735	22%
District Wide	20,000	9,058	25,459	(5,459)	127%
Surveillance	15,730	-	-	15,730	0%
6100 Attorney Fees	-	-	-	-	-
General Counsel	60,000	-	29,718	30,282	50%
Labor Relations	20,000	3,220	3,790	16,210	-
Personnel	10,000	-	6,407	3,593	64%
6106 HR Risk Management	4,500	-	4,365	135	97%
6110 Conference Expense	-	-	-	-	-
MVCAC Committee Assignments	12,000	2,141	7,095	4,905	59%
Annual Conference Expense	13,200	-	8,950	4,250	68%
Trustee Travel	16,800	1,211	14,271	2,529	85%
6115 Trustee In-Lieu Expense	13,200	1,100	12,100	1,100	92%
6120 Trustee Support Expense	4,000	349	3,515	485	88%
6200 Meetings Expense	3,000	147	1,078	1,922	36%
6210 Promotion & Education	20,000	1,807	21,307	(1,307)	107%
6220 Public Outreach Advertising	40,000	9,765	14,485	25,515	36%
6500 Benefit Assessment Expense	88,440	-	86,685	1,755	98%
<b>Total Administrative Expense</b>	<b>732,683</b>	<b>66,701</b>	<b>545,056</b>	<b>187,627</b>	<b>74%</b>

Coachella Valley Mosquito and Vector Control District  
REVENUE AND EXPENDITURE  
For the Month Ended May 31, 2017

	Revised Budget 2016-17	This Month	Y-T-D	Budget Balance	% Y-T-D
<b>Utility Expense</b>					
6400 Utilities	105,000	7,278	81,856	23,144	78%
6410 Telecommunications	25,400	1,931	21,257	4,143	84%
<b>Total Utility Expense</b>	<b>130,400</b>	<b>9,209</b>	<b>103,113</b>	<b>27,287</b>	<b>79%</b>
<b>Operating Expense</b>					
7000 Uniform Expense	19,775	1,646	18,665	1,110	94%
7050 Safety Expense	20,050	3,894	19,165	885	96%
7100 Physician Fees	10,000	-	1,581	8,419	16%
7150 IT Communications	22,500	936	18,082	4,418	80%
7200 Maintenance Supplies	3,500	391	3,962	(462)	113%
7300 Building & Grounds Maintenance	50,000	1,810	37,485	12,515	75%
7310 Calibration & Certification of Equipment	13,300	-	5,407	7,893	41%
7350 Permits, Licenses & Fees	11,800	2,191	9,019	2,781	76%
7400 Vehicle Maintenance & Repair	28,500	2,995	26,658	1,843	94%
7420 Offsite Vehicle Maintenance & Repair	7,500	-	4,968	2,532	66%
7450 Equipment Parts & Supplies	21,300	1,054	16,032	5,268	75%
7500 Small Tools Expense	4,000	-	899	3,101	22%
7550 Lab Operating Supplies	36,200	1,383	17,654	18,546	49%
7570 Green Pool Surveillance	25,000	-	-	25,000	0%
7575 Surveillance	50,900	1,495	50,462	438	99%
7600 Staff Training	-	-	-	-	-
State Certified Technician Fees	6,000	-	5,870	130	98%
State Required CEU	3,750	-	-	3,750	0%
Professional Development	50,650	4,201	25,104	25,546	50%
7650 Equipment Rentals	1,000	-	773	227	77%
7675 Contract Services	-	-	-	-	-
Administration	7,000	536	5,398	1,602	77%
Information Systems	51,460	5,929	43,542	7,918	85%
Fleet	15,300	-	-	15,300	0%
Facilities	72,400	7,348	62,525	9,875	86%
Operations	6,000	418	3,999	2,001	67%
7700 Motor Fuel & Oils	73,200	10,475	58,728	14,472	80%
7750 Ops Operating Supplies	7,500	205	7,417	83	99%
7800 Control	-	-	-	-	-
Chemical Control	665,000	10,197	799,396	(134,396)	120%
Physical Control	12,500	-	-	12,500	0%
7850 Aerial Applications	-	-	-	-	-
Rural	50,400	-	57,498	(7,098)	114%
Urban	75,280	-	60,890	14,391	81%
8415 Operating Equipment	33,200	-	33,852	(652)	102%
8487 Furniture & Equipment	10,000	-	2,060	7,940	21%
8510 Research Projects	150,000	(5,750)	110,754	39,246	74%
8510 UCD VC of CA Mosq Research - Zika	-	-	30,000	-	-
8510 USDA - COOP expenses to be refunded	-	-	-	-	-
<b>Total Operating Expense</b>	<b>1,614,965</b>	<b>51,355</b>	<b>1,537,846</b>	<b>107,119</b>	<b>95%</b>
<b>TOTAL EXPENSES</b>	<b>9,369,103</b>	<b>725,123</b>	<b>8,311,989</b>	<b>1,057,114</b>	<b>89%</b>
<b>Total Operations Revenue Less Expenses</b>	<b>0</b>	<b>3,054,081</b>	<b>780,352</b>		
<b>CAPITAL EXPENSES</b>					
6095 Professional Fees	10,000	-	496	9,504	5%
8463 Interior Equipment Upgrade	80,000	49,829	49,829	30,171	62%
8487 Facility Improvements	30,000	-	-	30,000	0%
<b>TOTAL CAPITAL EXPENSES</b>	<b>120,000</b>	<b>49,829</b>	<b>50,325</b>	<b>69,675</b>	<b>42%</b>
<b>Total Operations Revenue Less Expenses</b>	<b>(120,000)</b>	<b>3,004,252</b>	<b>730,027</b>		

Coachella Valley Mosquito and Vector Control District  
BALANCE SHEET  
For the Month Ended May 31 2017

	General Fund	Capital Replacement	Other Governmental Funds	Total
<b>ASSETS</b>				
<u>Cash and Investments</u>				
Cash - Checking	\$ 11,967	\$ -	\$ -	11,967
Cash - Payroll	\$ 281,833	\$ -	\$ -	281,833
Cash - Building Fund Checking	\$ -	\$ -	\$ -	-
Cash - Petty Cash	\$ 2,000	\$ -	\$ -	2,000
Investment Balances	\$ 12,062,266	\$ 1,041,242	\$ 405,458	13,508,966
Total Cash and Investments	\$ 12,358,066	\$ 1,041,242	\$ 405,458	13,804,766
<u>Current Assets</u>				
Accounts Receivable	\$ -	\$ -	\$ -	-
Interest Receivable	\$ -	\$ -	\$ -	-
Lease Payment Receivable	\$ -	\$ -	\$ -	-
Allowance for Bad Debts	\$ -	\$ -	\$ -	-
Chemical - Inventory	\$ 338,636	\$ -	\$ -	338,636
Shop - Inventory	\$ 12,116	\$ -	\$ -	12,116
Prepays and Deposits	\$ 1,090,513	\$ -	\$ -	1,090,513
Total Current Assets	\$ 1,441,265	\$ -	\$ -	1,441,265
<u>Fixed Assets</u>				
Construction in Progress	\$ -	\$ -	\$ -	-
BIO Control Building	\$ 6,963,768	\$ -	\$ -	6,963,768
Vehicles	\$ -	\$ 1,510,661	\$ -	1,510,661
Computer Equipment	\$ 113,607	\$ 227,751	\$ -	341,358
Computer Equipment GIS	\$ -	\$ 301,598	\$ -	301,598
Office Furniture and Equipment	\$ 1,027,317	\$ 167,882	\$ -	1,195,199
Bio Control Equipment/Furniture	\$ 32,034	\$ -	\$ -	32,034
Land	\$ 417,873	\$ -	\$ -	417,873
Oleander Building	\$ 5,665,862	\$ -	\$ -	5,665,862
Signage	\$ 23,651	\$ -	\$ -	23,651
Structures and Improvements	\$ 2,976,296	\$ -	\$ -	2,976,296
Accumulated Depreciation	\$ (6,374,807)	\$ (1,865,032)	\$ -	(8,239,839)
Total Fixed Assets	\$ 10,845,602	\$ 342,859	\$ -	11,188,461
<u>Other Assets</u>				
Deferred Outflows of Resources	\$ 338,926	\$ -	\$ -	338,926
Resources to be Provided	\$ 3,574,252	\$ -	\$ -	3,574,252
Total Other Assets	\$ 3,913,178	\$ -	\$ -	3,913,178
<b>TOTAL ASSETS</b>	<b>\$ 28,558,111</b>	<b>\$ 1,384,102</b>	<b>\$ 405,458</b>	<b>\$ 30,347,670</b>

Coachella Valley Mosquito and Vector Control District  
BALANCE SHEET  
For the Month Ended May 31 2017

	General Fund	Capital Replacement	Other Governmental Funds	Total
<b>LIABILITIES AND EQUITY</b>				
<b>LIABILITIES</b>				
<u>Current Liabilities</u>				
Accounts Payable	\$ 211,388	\$ (0)	\$ -	211,388
Accrued Payroll and Payroll Taxes	\$ 194,450	\$ -	\$ -	194,450
Deferred Revenue	\$ -	\$ -	\$ -	-
Retentions Payable - Capital Fund	\$ -	\$ -	\$ -	-
Claims/Judgments Payable	\$ 549	\$ -	\$ -	549
Union Dues/Charity Payable	\$ 6,575	\$ -	\$ -	6,575
Total Current Liabilities	\$ 412,962	\$ -	\$ -	412,962
<u>Long Term Liabilities</u>				
Deferred Inflows of Resources	\$ 613,465	\$ -	\$ -	613,465
Net Pension Liability	\$ 622,269	\$ -	\$ -	622,269
Pollution Remediation Obligation	\$ 2,100,000	\$ -	\$ -	2,100,000
OPEB Obligation	\$ 1,172,619	\$ -	\$ -	1,172,619
Compensated Absences Payable	\$ 606,839	\$ -	\$ -	606,839
Total Long Term Liabilities	\$ 5,115,192	\$ -	\$ -	5,115,192
<b>TOTAL LIABILITIES</b>	<b>\$ 5,528,154</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,528,154</b>
<b>EQUITY - FUND BALANCE</b>				
Non - Spendable Fund Balance				
Invested in Capital Assets	\$ 10,845,602	\$ 342,859	\$ -	11,188,461
Inventory	\$ 516,559	\$ -	\$ -	516,559
Prepays & Deposits	\$ 1,391,699	\$ -	\$ -	1,391,699
Committed Fund Balance	\$ 12,753,859	\$ 342,859	\$ -	13,096,719
Designated for Emergency Service	\$ 3,123,034	\$ -	\$ -	3,123,034
Assigned Fund Balance	\$ 3,123,034			3,123,034
Designated for Other Post Employment Ben	\$ 436,469	\$ -	\$ -	436,469
Designated for Environmental Remediation	\$ -	\$ -	\$ 429,276	429,276
Designated for General Reserve	\$ 5,621,462	\$ -	\$ -	5,621,462
Designated for Replacements & Emergency	\$ 365,106	\$ -	\$ -	365,106
Designated for Future Construction	\$ -	\$ -	\$ -	-
Designated for Equipment Replacement	\$ -	\$ 277,787	\$ -	277,787
Designated for Vehicle Replacement	\$ -	\$ 957,646	\$ -	957,646
	\$ 6,423,037	\$ 1,235,432	\$ 429,276	8,087,745
Unassigned Fund Balance				
Unassigned	\$ -	\$ -	\$ -	-
Excess Revenue over (under) Expenditures	\$ 730,027	\$ (194,190)	\$ (23,819)	512,018
<b>TOTAL EQUITY</b>	<b>\$ 23,029,957</b>	<b>\$ 1,384,102</b>	<b>\$ 405,458</b>	<b>24,819,517</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 28,558,111</b>	<b>\$ 1,384,102</b>	<b>\$ 405,458</b>	<b>\$ 30,347,670</b>



# Mosquito and Vector Control Association of California

## Bill Status Report as of 6/2/2017

### Climate Change

#### [SB 262](#) ([Wieckowski D](#)) **Climate change: climate adaptation: advisory council.**

**Current Text:** Introduced: 2/8/2017 [Text](#)

**Introduced:** 2/8/2017

**Status:** 5/18/2017-Referred to Com. on NAT. RES.

**Summary:** Current law requires the Office of Planning and Research to establish an advisory council, comprised of members for a range of disciplines, to support the office's goals to facilitate coordination among state, regional, and local agency efforts to adapt to the impacts of climate change. This bill would specify that the members on the advisory council serve staggered terms of 4 years. The bill would require the members of the advisory council to select a chairperson from their members.

Position	Rank	K/P Point	Subject	Group
Watch	Moderate	BW, EPM, VC	Climate Change	

### Drones

#### [AB 527](#) ([Caballero D](#)) **Pest control aircraft pilot's certificate: unmanned aircraft.**

**Current Text:** Amended: 4/25/2017 [Text](#)

**Introduced:** 2/13/2017

**Last Amend:** 4/25/2017

**Status:** 5/24/2017-Referred to Coms. on EQ. and AGRI.

**Calendar:** 6/21/2017 9:30 a.m. - Room 3191 SENATE ENVIRONMENTAL QUALITY, WIECKOWSKI, Chair

**Summary:** Would make it unlawful for a person to operate an unmanned aircraft in pest control unless the pilot operating the unmanned aircraft holds a valid pest control aircraft pilot's certificate issued by the Director of Pesticide Regulation and is certified or otherwise authorized by the Federal Aviation Administration to operate an unmanned aircraft system approved by the Federal Aviation Administration to conduct pest control operations. The bill would also make conforming changes relating to the certificate for an unmanned aircraft operator.

Position	Rank	K/P Point	Subject	Group
Sponsor	High	BW, EPM, VC	Drones	

#### [SB 347](#) ([Jackson D](#)) **State Remote Piloted Aircraft Act.**

**Current Text:** Introduced: 2/14/2017 [Text](#)

**Introduced:** 2/14/2017

**Status:** 6/1/2017-In Assembly. Read first time. Held at Desk.

**Summary:** Would enact the State Remote Piloted Aircraft Act. The bill would prohibit a person from operating a remote piloted aircraft in any number of specified manners and would require any person using, operating, or renting a remote piloted aircraft and every commercial operator of a remote piloted aircraft to maintain adequate liability insurance or proof of financial responsibility, as specified.

Position	Rank	K/P Point	Subject	Group
Watch	Moderate	BW, EPM, VC	Drones	

### Governance

#### [AB 1725](#) ([Committee on Local Government](#)) **Local agency formation.**

**Current Text:** Amended: 5/2/2017 [Text](#)

**Introduced:** 3/20/2017

**Last Amend:** 5/2/2017

**Status:** 6/1/2017-Referred to Com. on GOV. & F.

**Summary:** The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides the exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts, as specified. The act authorizes a local agency formation commission to establish a schedule of fees and a schedule of service charges for proceedings taken pursuant to the act, as specified. This bill would revise that provision to authorize a local agency formation commission to establish a schedule of fees and a schedule of service charges pursuant to the act.

<b>Position</b> Watch	<b>Rank</b> Low	<b>K/P Point</b> EPM, VC	<b>Subject</b> Governance	<b>Group</b>
--------------------------	--------------------	-----------------------------	------------------------------	--------------

## Land Use

### [AB 718](#) **(Frazier D) Mosquito abatement and vector control districts: managed wetland habitat: memoranda of understanding.**

**Current Text:** Amended: 4/27/2017 [Text](#)

**Introduced:** 2/15/2017

**Last Amend:** 4/27/2017

**Status:** 5/30/2017-Read third time. Passed. Ordered to the Senate. In Senate. Read first time. To Com. on RLS. for assignment.

**Summary:** Current law provides for the formation of mosquito abatement and vector control districts, and prescribes the powers, functions, and duties of those districts, as specified. This bill would authorize a private landowner whose property includes managed wetland habitat, as defined, located within the boundaries of a district and meets other criteria to initiate the opportunity to enter into a memorandum of understanding with the district to establish a process to implement best management practices with regard to the managed wetland habitat. To the extent that the bill imposes additional duties on a district, the bill would impose a state-mandated local program.

<b>Position</b> Neutral	<b>Rank</b> High	<b>K/P Point</b> BW, EPM, VC	<b>Subject</b> Land Use	<b>Group</b>
----------------------------	---------------------	---------------------------------	----------------------------	--------------

### [AB 947](#) **(Gallagher R) Department of Fish and Wildlife: lake or streambed alteration agreements: definitions.**

**Current Text:** Amended: 4/17/2017 [Text](#)

**Introduced:** 2/16/2017

**Last Amend:** 4/17/2017

**Status:** 5/26/2017-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/3/2017)(May be acted upon Jan 2018)

**Summary:** Current law prohibits an entity from substantially diverting or obstructing the natural flow of, or substantially changing or using any material from the bed, channel, or bank of, any river, stream, or lake, or from depositing certain material where it may pass into any river, stream, or lake, without first notifying the Department of Fish and Wildlife of that activity, and entering into a lake or streambed alteration agreement if required by the department to protect fish and wildlife resources. This bill would define "river" and "stream" for purposes of these provisions.

<b>Position</b> Watch	<b>Rank</b> Low	<b>K/P Point</b> BW, EPM, VC	<b>Subject</b> Land Use	<b>Group</b>
--------------------------	--------------------	---------------------------------	----------------------------	--------------

### [AB 1097](#) **(Levine D) Department of Fish and Wildlife: Significant Natural Areas Program.**

**Current Text:** Introduced: 2/17/2017 [Text](#)

**Introduced:** 2/17/2017

**Status:** 4/28/2017-Failed Deadline pursuant to Rule 61(a)(2). (Last location was W., P. & W. on 3/6/2017)(May be acted upon Jan 2018)

**Summary:** Current law requires the Department of Fish and Wildlife to administer the Significant Natural Areas Program, and requires the department, as part of its administration of the program, to maintain, expand, and keep current a data management system, designated the California Natural Diversity Database. Current law requires that data to be made available to interested parties on request. This bill would instead require that data to be made available on the department's Internet Web site.

<b>Position</b> Watch	<b>Rank</b> Moderate	<b>K/P Point</b> BW, EPM, VC	<b>Subject</b> Land Use	<b>Group</b>
--------------------------	-------------------------	---------------------------------	----------------------------	--------------

## Local Government

### [AB 645](#) **(Quirk D) Local government: organization: dissolution.**

**Current Text:** Introduced: 2/14/2017 [Text](#)

**Introduced:** 2/14/2017

**Status:** 5/12/2017-Failed Deadline pursuant to Rule 61(a)(3). (Last location was L. GOV. on 3/2/2017) (May be acted upon Jan 2018)

**Summary:** Under current law, if a change of organization consists of a dissolution, the commission is required to order the dissolution subject to confirmation of voters if, among other things, the proposal

was not initiated by the commission and if a subject agency has not objected to the proposal, the commission has found that, for an inhabited territory protests have been signed by either 25% of the number of landowners within the affected territory who own at least 25% of the assessed value of land within the territory or 25% of the voters entitled to vote as a result of residing or owning land within the affected territory. This bill would decrease that threshold to 10% of the number of landowners within the affected territory who own at least 25% of the assessed value of land within the territory or 10% of the voters entitled to vote as a result of residing or owning land within the affected territory.

Position	Rank	K/P Point	Subject	Group
Watch	Low	BW, EPM, VC	Local Government	

## Pesticides

### [AB 1126](#) (Committee on Agriculture) Pesticides: carbon monoxide.

**Current Text:** Introduced: 2/17/2017 [Text](#)

**Introduced:** 2/17/2017

**Status:** 5/10/2017-Referred to Coms. on AGRI. and EQ.

**Calendar:** 6/6/2017 9:30 a.m. - Room 113 SENATE AGRICULTURE, GALGANI, Chair

**Summary:** Current law authorizes the use of carbon monoxide for the control of burrowing rodent pests subject to specified conditions, including that the carbon monoxide delivery device is permanently affixed with a special warning label. Current law repeals those provisions on January 1, 2018. This bill would delete the repeal date for these provisions, thereby extending the operation of these provisions indefinitely.

Position	Rank	K/P Point	Subject	Group
Watch	Moderate	BW, EPM, VC	Pesticides	

### [AB 1617](#) (Bloom D) Department of Fish and Wildlife: Fish and Game Commission: funding: strategic vision.

**Current Text:** Amended: 5/15/2017 [Text](#)

**Introduced:** 2/17/2017

**Last Amend:** 5/15/2017

**Status:** 6/1/2017-In Senate. Read first time. To Com. on RLS. for assignment.

**Summary:** Current law requires the Secretary of the Natural Resources Agency to convene a committee to develop and submit to the Governor and Legislature, before July 1, 2012, a strategic vision for the Department of Fish and Wildlife and the Fish and Game Commission that addresses specified matters relating to state fish and wildlife resource management. This bill would require the Department of Fish and Wildlife, in cooperation with the above-mentioned parties and additional specified parties, to identify and propose new sources of revenue to fund the department's necessary wildlife, land, and marine conservation, restoration, and resources management and protection responsibilities.

Position	Rank	K/P Point	Subject	Group
Watch	High	BW, EPM, VC	Pesticides	

### [AB 1687](#) (Bloom D) Pesticides: use of anticoagulants.

**Current Text:** Amended: 3/21/2017 [Text](#)

**Introduced:** 2/17/2017

**Last Amend:** 3/21/2017

**Status:** 4/28/2017-Failed Deadline pursuant to Rule 61(a)(2). (Last location was E.S. & T.M. on 3/21/2017)(May be acted upon Jan 2018)

**Summary:** Current law prohibits the use of any pesticide that contains one or more of specified anticoagulants in wildlife habitat areas, as defined. Current law exempts from this prohibition the use of these pesticides for agricultural activities, as defined. Current law requires the Director of Pesticide Regulation, and each county agricultural commissioner under the direction and supervision of the director, to enforce the provisions regulating the use of pesticides. This bill would expand this prohibition to include a pesticide containing additional specified anticoagulants and would also prohibit the use of a pesticide containing one of those anticoagulants in the entire state.

Position	Rank	K/P Point	Subject	Group
Oppose unless Amended	High	EPM, VC	Pesticides	

### [SB 602](#) (Allen D) Pesticides: neonicotinoids: labeling.

**Current Text:** Amended: 4/6/2017 [Text](#)

**Introduced:** 2/17/2017

**Last Amend:** 4/6/2017

**Status:** 6/1/2017-Ordered to inactive file on request of Senator Allen.

**Summary:** Would, on and after July 1, 2018, require labeling, as specified, of commercially available seeds and plants sold at retail establishments, excluding noxious weed seeds and plants, that have been treated with a neonicotinoid pesticide. The bill would specify that a violation of this requirement is not a crime but would constitute an unfair and unlawful business act or practice.

Position	Rank	K/P Point	Subject	Group
Watch	Moderate	BW, EPM, VC	Pesticides	

## Public Health

### [AB 1032](#) ([Calderon D](#)) State Department of Public Health.

**Current Text:** Introduced: 2/16/2017 [Text](#)

**Introduced:** 2/16/2017

**Status:** 5/12/2017-Failed Deadline pursuant to Rule 61(a)(3). (Last location was PRINT on 2/16/2017) (May be acted upon Jan 2018)

**Summary:** Current law imposes various functions and duties on the State Department of Public Health with respect to the administration and oversight of various health programs and facilities relating to the prevention of disease and the promotion of health. Current law authorizes the department to adopt and enforce regulations for the execution of its duties. This bill would make technical, nonsubstantive changes to that provision.

Position	Rank	K/P Point	Subject	Group
Watch	Low	BW, EPM, VC	Public Health	

### [AB 1225](#) ([Patterson R](#)) State Department of Public Health: regulations and program flexibility.

**Current Text:** Amended: 4/20/2017 [Text](#)

**Introduced:** 2/17/2017

**Last Amend:** 4/20/2017

**Status:** 5/24/2017-Referred to Com. on HEALTH.

**Summary:** Would require the State Department of Public Health to report to the Legislature annually on its efforts to update or modernize its regulations, as specified, including with regard to its use of program flex waivers. The bill would also require the department to focus on adopting amendments to regulations that tend to receive the highest number of program flex waivers, as specified. The bill would require a health facility that received program flexibility from the department to post a notice stating that it has been approved for program flexibility and where documents are available for inspection, as specified.

Position	Rank	K/P Point	Subject	Group
Watch	Low	BW, EPM, VC	Public Health	

### [ACR 51](#) ([Gipson D](#)) Mosquito Awareness Week.

**Current Text:** Chaptered: 5/19/2017 [Text](#)

**Introduced:** 4/5/2017

**Status:** 5/16/2017-Chaptered by Secretary of State- Chapter 53, Statutes of 2017

**Summary:** This measure would designate April 16, 2017, to April 22, 2017, inclusive, as Mosquito Awareness Week.

Position	Rank	K/P Point	Subject	Group
Sponsor, Support	High	EPM, VC	Public Health	

### [SB 382](#) ([Pan D](#)) Pest control: mosquito abatement.

**Current Text:** Amended: 3/20/2017 [Text](#)

**Introduced:** 2/14/2017

**Last Amend:** 3/20/2017

**Status:** 5/25/2017-May 25 hearing: Held in committee and under submission.

**Summary:** Would create the California Mosquito Surveillance and Research Program Account, to be administered by the State Department of Public Health, to fund California-based surveillance and research on mosquitoes. The bill would appropriate \$2,000,000 from the General Fund to the account, thereby making an appropriation. The bill would require that \$1,500,000 of that money be used to fund the California Vectorborne Disease Surveillance System, known as CalSurv, to perform specified functions.

Position	Rank	K/P Point	Subject	Group
Sponsor	High	BW, EPM, VC	Public Health	

### [SB 645](#) ([Roth D](#)) State Department of Public Health.

**Current Text:** Introduced: 2/17/2017 [Text](#)

**Introduced:** 2/17/2017

**Status:** 5/12/2017-Failed Deadline pursuant to Rule 61(a)(3). (Last location was RLS. on 2/17/2017) (May be acted upon Jan 2018)

**Summary:** Current law imposes various functions and duties on the State Department of Public Health with respect to the administration and oversight of various health programs and facilities relating to the prevention of disease and the promotion of health. Current law authorizes the department to adopt and enforce regulations for the execution of its duties. This bill would make technical, nonsubstantive changes to that provision.

Position	Rank	K/P Point	Subject	Group
Watch	Low	EPM, VC	Public Health	

## Water Supply / Use

### **AB 1343** (Chen R) Water conservation: school districts: Go Low Flow Water Conservation Partnerships.

**Current Text:** Amended: 4/24/2017 [Text](#)

**Introduced:** 2/17/2017

**Last Amend:** 4/24/2017

**Status:** 5/18/2017-Referred to Coms. on ED. and EQ.

**Calendar:** 6/14/2017 9 a.m. - John L. Burton Hearing Room (4203) SENATE EDUCATION, ALLEN, Chair

**Summary:** Would authorize the governing board of a school district to enter into a Go Low Flow Water Conservation Partnership with a public water system for purposes of reducing water use at schools, reducing stormwater and dry weather runoff at schools, reducing schoolsite water pollution, and establishing the basis for educational opportunities in water conservation. The bill would authorize a public water system to offer, as part of a partnership, a water rebate for a school that implements water-saving measures.

Position	Rank	K/P Point	Subject	Group
Watch	Low	BW, EPM, VC	Water Supply / Use	

### **SB 633** (Portantino D) Water quality objectives: stormwater.

**Current Text:** Amended: 4/26/2017 [Text](#)

**Introduced:** 2/17/2017

**Last Amend:** 4/26/2017

**Status:** 5/26/2017-Failed Deadline pursuant to Rule 61(a)(5). (Last location was APPR. SUSPENSE FILE on 5/25/2017)(May be acted upon Jan 2018)

**Summary:** Would require a regional board preparing a water quality control plan for a region having a population in excess of 10 million residents to additionally consider opportunities to convey stormwater to a regional site within the watershed in which the stormwater originated for capture and infiltration and to consider the opportunity for stormwater capture when determining past and probable future beneficial uses of water, as specified. This bill contains other related provisions.

Position	Rank	K/P Point	Subject	Group
Watch	Moderate	BW, EPM, VC	Water Supply / Use	

**Total Measures: 19**

**Total Tracking Forms: 19**



## Coachella Valley Mosquito and Vector Control District

### Staff Report

**June 13, 2017**

**Agenda Item:** Informational Item

District Travel – **Crystal G. Moreno, Executive Assistant/Clerk of the Board**

#### **Background:**

**September 25-28, 2017: CSDA Annual Conference (Monterey, CA)** ~ “The CSDA Annual Conference & Exhibitor Showcase is the one conference special district Leaders can't afford to miss! It is the most densely packed educational and networking experience available to special districts. Come together with other special district leaders from across the state to meet with industry suppliers, hear from the best in special district-specific topics with over thirty breakout session options, network with your peers and more at the leadership conference for special districts.”

**Requests to attend must have been made by the JULY 2017 BOARD MEETING.**

**The following are conferences and meetings that are currently scheduled to be attended:**

**ESRI Annual User Conference (7/10-7/12):**  
Edward Prendez, IT Manager



## Coachella Valley Mosquito and Vector Control District

### Staff Report

**June 13, 2017**

#### **Agenda Item:** Informational Item

Staff report from:

- MVCAC Spring Meeting, May 4-5, 2017 in Monterey, CA

#### **Report:**

The spring quarterly meeting of the MVCAC is a time when the committees that serve to complete specific tasks within the organization meet to update the Board of Directors and the members of MVCAC on their activities. Committees address state wide issues that impact mosquito and vector control districts from surveillance and control to legislation.

Staff from the District serve on:

- Information Technology Committee –Edward Prendez
- Laboratory Technologies Committee – Kim Hung
- Legislative Committee – Jeremy Wittie
- NPDES Committee – Jennifer Henke
- Public Relations Committee – Jill Oviatt
- Regulatory Affairs Committee – Jennifer Henke
- Training and Certification Committee – Jill Oviatt
- Trustee Council – Doug Walker
- Vector Control Research Committee – Jennifer Henke
- MVCAC Treasurer – David l'Anson
- MVCAC Vice President Elect – Jeremy Wittie

#### **ATTENDEES:**

Doug Walker, Trustee

Jeremy Wittie, District Manager

David l'Anson, Administrative Finance Manager (by phone)

Jennifer Henke, Laboratory Manager

Jill Oviatt, Public Information Manager

Kim Hung, Vector Ecologist



## Coachella Valley Mosquito and Vector Control District

### Staff Report

**June 13, 2017**

**Agenda Item:** Informational Item

Staff report from:

- Imported Fire Ant and Other Invasive Ants Conference, May 17-18, 2017 in Mobile, AL

**Report:**

The annual Imported Fire Ant and Invasive Pest Ant conference is an opportunity for staff to meet with professionals and researchers from the southeastern United States, Australia, New Zealand, and Taiwan. Talks and posters on the latest research and methods to control fire ants and other invasive ant species allow staff to learn about new products and techniques.

This year the Imported Fire Ant and Invasive Pest Ant Annual Conference hosted sessions on:

- Regulatory updates
- Fire ant management
- Tawny crazy ant management
- Outreach to the public on ants
- Biology and ecology of ants

*Gabriela Perezchica-Harvey* presented work she completed on the timing of activity of fire ants and whether foraging took place in sun or shade. This work has been used by the District to better target fire ants. *David Oi*, Research Entomologist with USDA-ARS, presented his work funded by the District documenting the release and spread of biological control agents targeting the red imported fire ant.

**ATTENDEES:**

Jennifer Henke, Laboratory Manager  
Bobbie Dieckmann, Field Supervisor  
Gabriela Perezchica-Harvey, Biologist

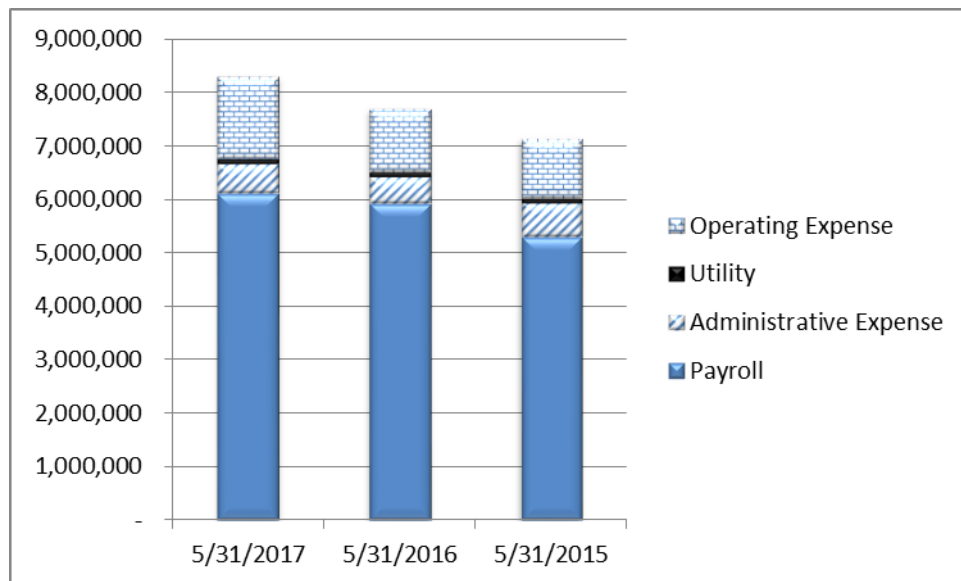


## FINANCE

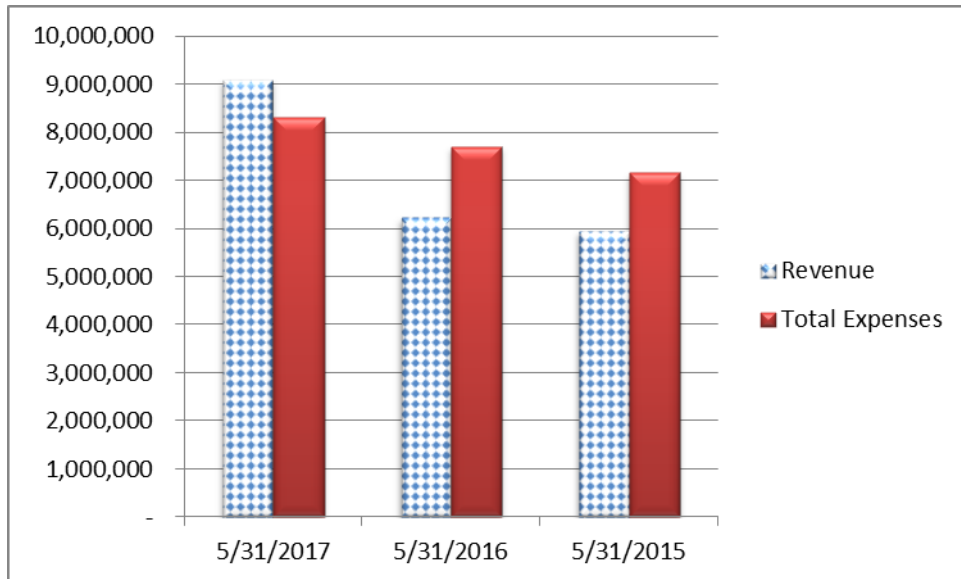
The financial reports show the balance sheet, receipts, and the revenue and expenditure reports for the month ending May 31, 2017. The revenue and expenditure report shows that the operating budget expenditure for July 1, 2016 to May 31, 2017 is \$8,311,989; total revenue is \$9,092,342 resulting in excess revenue over (under) expenditure for the year to May 31, 2017 of \$780,353.

### THREE YEAR FINANCIALS

	5/31/2017	5/31/2016	5/31/2015
<b>Total Revenue</b>	<b>9,092,342</b>	<b>6,223,543</b>	<b>5,940,847</b>
Expenses			
Payroll	6,125,974	5,913,461	5,304,077
Administrative Expense	545,056	512,824	650,787
Utility	103,113	94,370	97,098
Operating Expense	1,537,846	1,182,285	1,103,374
<b>Total Expenses</b>	<b>8,311,989</b>	<b>7,702,940</b>	<b>7,155,336</b>
<b>Profit (Loss)</b>	<b>780,353</b>	<b>(1,479,397)</b>	<b>(1,214,489)</b>
Capital Expenses	49,829	80,838	100,630



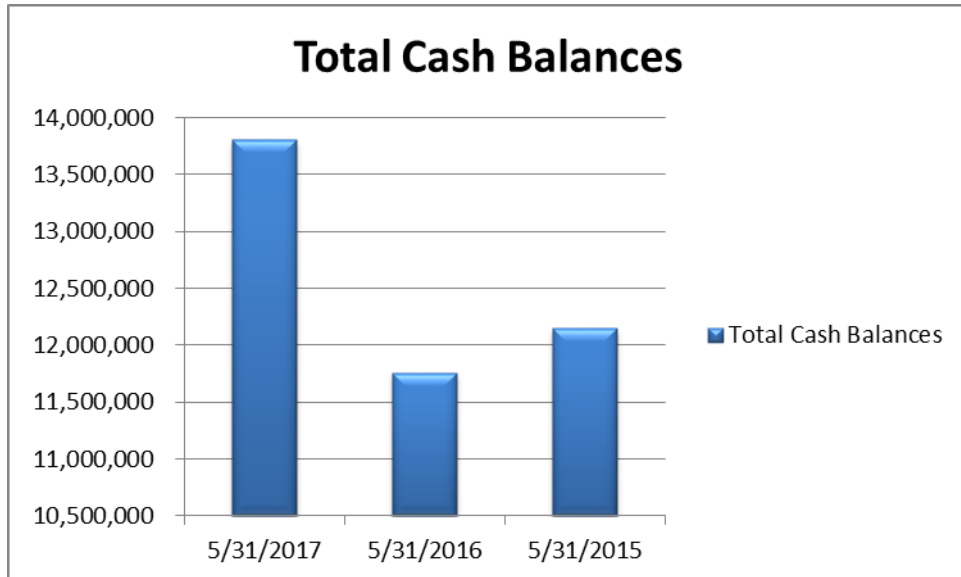
**Figure 1 Same Period Three Year Expenditure**



**Figure 2 Same Period Three Year Revenue & Expenditure**

### THREE YEAR CASH BALANCE

CASH BALANCES	5/31/2017	5/31/2016	5/31/2015
Investment Balance	13,508,966	11,686,744	12,000,428
Checking Accounting	11,967	5,088	5,965
Payroll Account	281,833	65,978	118,326
Building Account			22,236
Petty Cash	2,000	2,000	2,000
<b>TOTAL CASH BALANCES</b>	<b>13,804,766</b>	<b>11,759,810</b>	<b>12,148,955</b>

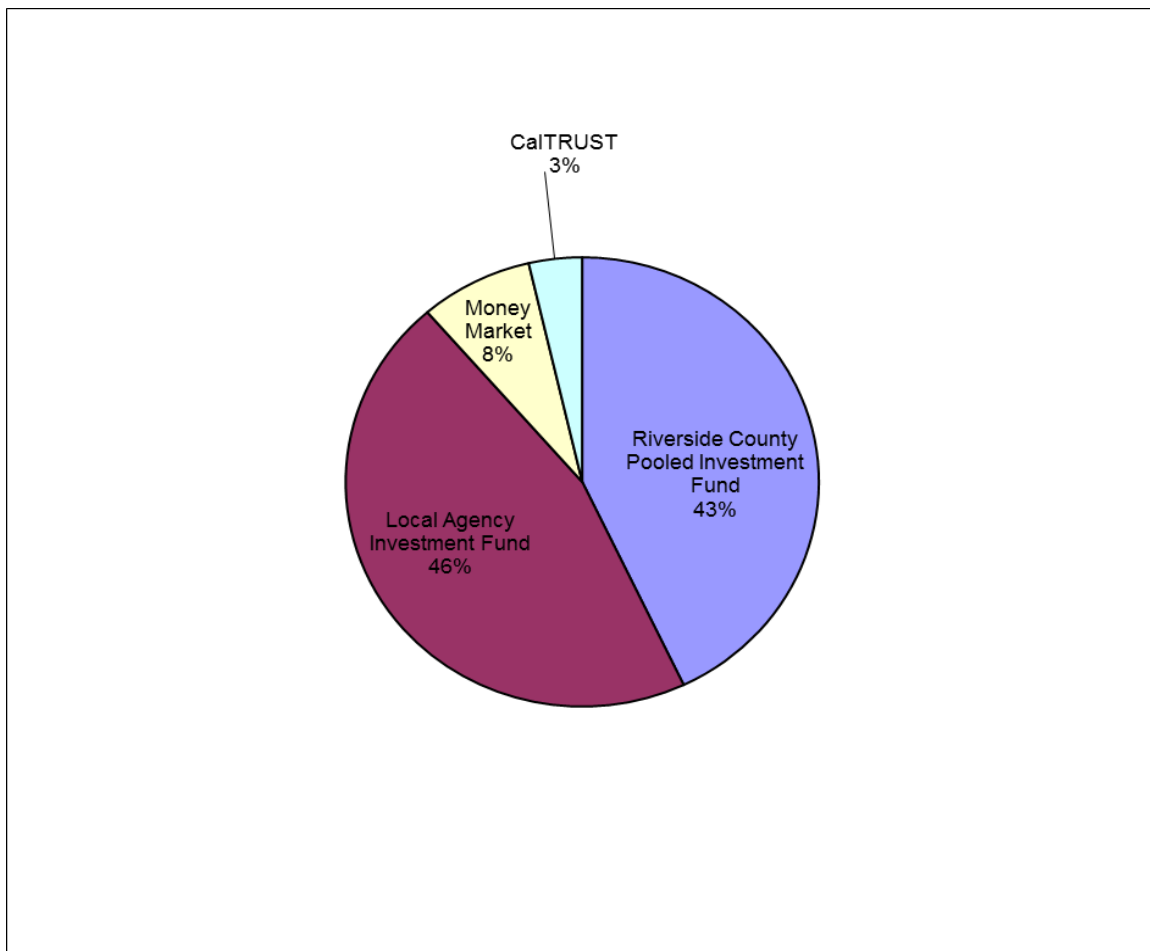


**Figure 3 Same Period Three Year Cash Balances**

## DISTRICT INVESTMENT PORTFOLIO 5/31/2017

The District's investment fund balance for the period ending May 31, 2017 is \$13,508,966 the portfolio composition is shown in the pie chart. Local Agency Investment Fund (LAIF) accounts for 46% of the District's investments; the Riverside County Pooled Investment Fund is 43% of the total.


The LAIF yield for the end of May was 0.93% and the Riverside County Pooled Investment Fund was 0.99%; this gives an overall weighted yield for District investments of 0.90%.




**Figure 4 Investment Portfolio 5-31-17**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2011	0.66	0.67	0.66	0.64	0.65	0.61	0.60	0.56	0.56	0.54	0.53	0.52
2012	0.53	0.51	0.50	0.50	0.47	0.46	0.47	0.43	0.43	0.41	0.39	0.34
2013	0.33	0.34	0.33	0.32	0.32	0.32	0.32	0.32	0.31	0.30	0.32	0.29
2014	0.27	0.30	0.33	0.31	0.30	0.30	0.34	0.37	0.35	0.37	0.35	0.39
2015	0.37	0.40	0.36	0.35	0.37	0.39	0.41	0.41	0.43	0.43	0.44	0.46
2016	0.50	0.55	0.57	0.56	0.54	0.61	0.57	0.63	0.64	0.63	0.69	0.73
2017	0.74	0.75	0.81	0.91	0.90							

**Figure 5 District Investments Weighted Yield**

	<b>Coachella Valley Mosquito and Vector Control District</b>  <b>Staff Report</b>		<b>June 13, 2017</b>
<b>Agenda Item:</b> Items of General Consent			
Approval to continue network copying and printing services with Advance Imaging Solutions for 36-months in an amount not to exceed \$9,500 per year from account #7675.01.200 – Administration Contract Expense and #7675.01.500 – Operations Department Contract Expense – <b>Edward Prendez, Information Technology Manager</b>			
<b>Background:</b> The network printing lease is expiring in November; a proposed 36-month service lease contract with Advance Imaging will provide the District with printing, scanning and faxing capabilities. The lease proposal includes QTY (1) Kyocera TASKalfa 6501i black & white digital imaging copier and printer for Administration and QTY (1) Kyocera TASKalfa 6551ci color digital imaging copier and printer for Operations. The monthly lease is based on a 36-month AEPA/CalSAVE special fair market value lease pricing. Printers serve as the Primary Print Stations for all staff. Administration Printer provides 7,000 black copies/prints per month in the agreement and the Operations Printer provides 7,000 black copies/prints per month with a .045 cost per color. Each month, the District incurs cost of \$776.50 per month, or \$9,318 a year.			
<b>Staff Recommendation:</b> Approve the new agreement for the Kyocera TASKalfa 6501i & Kyocera TASKalfa 6551ci Printers in an amount not to exceed \$9,500.00 annually from account #7675.01.200 – Administration Contract Expense and #7675.01.500 – Operations Department Contract Expense.			
<b>Fiscal Impact:</b>			
FY2017-18 Budget 7675.01.200 & 7675.01.500	Current Available Funds	Proposed Expense	Remaining Available Funds
<b>\$13,000</b>	<b>\$13,000</b>	<b>\$9,500</b>	<b>\$3,500</b>

	<p><b>Coachella Valley Mosquito and Vector Control District</b></p> <p><b>Staff Report</b></p>	<p><b>June 13, 2017</b></p>
<p><b>Agenda Item:</b> Items of General Consent</p>		
<p>Approval of Work Order Agreement from Public Health Foundation Enterprises, Awarding the District \$110,000 for invasive <i>Aedes</i> Control from the California Department of Public Health Zika grant funding – <b>Jeremy Wittie, General Manager</b></p>		
<p><b>Background:</b></p> <p>The California Department of Public Health (CDPH) awarded the District \$110,000 dollars to perform aerial applications of mosquito larvicides in our response to <i>Aedes aegypti</i> found within the District. These CDPH funds were a small part of a larger grant CDPH received from the Centers for Disease Control (CDC) to be used by states to respond to Zika and invasive <i>Aedes</i>.</p> <p>Public Health Foundation Enterprises is a 501(c)3 nonprofit corporation that acts as a pass through for grants from CDPH.</p> <p>Approval of this item would also authorize the General Manager to execute all required documents, in regards to receiving the grant monies.</p>		
<p><b>Staff Recommendation:</b></p> <ul style="list-style-type: none"> <li>• Approve Work Order Agreement from Public Health Foundation Enterprises.</li> </ul>		
<p><b>Fiscal Impact:</b></p> <p>District awarded \$110,000 grant funds to be used for the purchase of 1800 pounds of Vectobac WDG larvicide and 6 aerial applications for control of <i>Aedes aegypti</i></p>		



## Coachella Valley Mosquito and Vector Control District

### Staff Report

June 13, 2017

#### Agenda Item: Items of General Consent

Approval to dispose of surplus capital assets through public auction – Edward Prendez, Information Technology Manager

#### Background:

The District would like to utilize a third party marketplace to attract a wider audience, increase revenue and eliminate any appearance of conflict of interest. Public Surplus ([www.publicsurplus.com](http://www.publicsurplus.com)) is a government surplus auction website that does not charge the District to use its services. **The buyers of the District's property will pay a premium of 7% or 10.5% depending upon the collection method which will go to Public Surplus.**

The District has identified twenty-four (25) vehicles, one (1) trailer and one (1) tire machine to be auction off as part of the District's restructuring effort. Release of proposed vehicles to the third party marketplace will be determined when new vehicles are received in the new Fiscal Year 2017-2018.

UNIT	MAKE	MODEL	STYLE	YEAR	MILEAGE	BLUE BOOK
2	Ford	SporTrac	Pickup 4X4	2001	98,425	\$2,385
10	Chevy	S10	Pickup 4X4	1995	33,068	\$1,921
13	Ford	Ranger	Pickup 4X4	2001	62,153	\$2,151
79	Ford	F150	Pickup 4X4	1999	88,388	\$2,038
84	Ford	Ranger	Pickup 4X4	2002	46,232	\$2,368
85	Ford	Ranger	Pickup 4X4	2002	89,502	\$1,725
87	Ford	Ranger	Pickup 4X4	2002	52,202	\$2,282
99	Chevy	Silverado	Pickup 4X2	2001	81,302	\$2,530
109	Ford	Ranger	Pickup 4X4	2005	116,649	\$2,134
110	Ford	Ranger	Pickup 4X4	2005	76,033	\$3,810
114	Ford	F150	Pickup 4X4	2005	105,378	\$3,846
116	Ford	F150	Pickup	2005	91,734	\$3,846

			4X4			
117	Ford	F150	Pickup 4X4	2005	101,157	\$3,846
118	Ford	F150	Pickup 4X4	2005	96,782	\$3,846
126	Ford	F150	Pickup 4X4	2006	91,400	\$4,430
128	Ford	F150	Pickup 4X4	2006	78,949	\$4,972
129	Ford	F150	Pickup 4X4	2006	87,402	\$4,594
130	Chevy	Malibu	Sudan	2007	42,930	\$3,556
131	Chevy	Malibu	Sudan	2007	44,930	\$3,556
134	Dodge	Dakota	Pickup 4X2	2006	90,921	\$3,202
135	Dodge	Dakota	Pickup 4X2	2006	79,597	\$3,546
136	Dodge	Dakota	Pickup 4X2	2006	99,371	\$2,930
137	Dodge	Dakota	Pickup 4X2	2006	77,512	\$3,608
138	Dodge	Dakota	Pickup 4X2	2006	82,376	\$3,451
139	Dodge	Dakota	Pickup 4X2	2006	89,324	\$3,233
143	Ford	Ranger	Pickup 4X2	2006	89,324	\$3,088

UNIT	MAKE	MODEL	STYLE	YEAR	MILEAGE	BLUE BOOK
123	Big Tex	50LA-12	Trailer	2005		\$800

UNIT	MAKE	MODEL	STYLE	YEAR	MILEAGE	BLUE BOOK
	Coats	1010	Tire Changer	2005		\$299.00

**Staff Recommendation:**

Staff recommends utilizing Public Surplus as third party marketplace to ease the burden on District Staff to transport, show and answer questions from the public regarding the vehicle sales.

**Fiscal Impact:**

N/A

**SECTION**  
**12**



# **NEW BUSINESS**





## Coachella Valley Mosquito and Vector Control District

**June 13, 2017**

### Staff Report

#### Agenda Item: New Business

Discussion and/or approval of Resolution 2017-08 Adopting FY 2017-18 Budget – **David I'Anson, Administrative Finance Manager**

#### Background:

The District's budget is split into Operating Budget, Facility Capital Improvement Budget, Thermal Facility Remediation Fund, Capital Replacement Budget, and Equipment Budget. The following is a brief summary:

#### Operating Budget Revenue:

Revenue for Fiscal Year (FY) 2017/18 is forecast to **rise by 7.5 percent**. Revenue assumptions include:

Revenue	Revised Budget 2016-2017	Estimated Actual 6/30/2017	% Difference	Proposed Budget 2017-2018	% Difference
Property Taxes					
Current	7,789,222	7,704,362	-1.1%	<b>8,177,183</b>	6.1%
Property Taxes Prior	25,500	29,387	15.2%	<b>25,500</b>	-13.2%
Interest Income	50,000	65,241	30.5%	<b>100,000</b>	53.3%
Miscellaneous	63,000	33,999	-45.0%	<b>63,000</b>	85.3%
Benefit Assessment	1,441,381	1,456,060	1.0%	<b>1,620,638</b>	11.3%
Total	\$9,369,103	\$9,289,049	-0.9%	<b>\$9,986,321</b>	7.5%

#### Operating Budget Expenditure:

Overall Operating Expenditure for FY 2017/18 is forecast to **rise 10.2 percent** from \$9,061,429, over the estimated actual for FYE June 30, 2017, to \$9,986,321.

Expenditure	Revised Budget 2016-2017	Estimated Actual 6/30/2017	% Difference	Proposed Budget 2017-2018	% Difference
Payroll	6,891,056	6,617,187	-4.0%	<b>7,009,340</b>	6.7%
Administrative	732,683	645,982	-11.8%	<b>843,367</b>	30.6%
Utility	130,400	125,212	-4.0%	<b>116,300</b>	-7.1%
Operating	1,614,965	1,628,298	0.8%	<b>1,824,780</b>	12.1%
Contribution to Capital Reserves	44,750	44,750	0	<b>192,534</b>	330.2%

Total Expenses & Transfers	\$9,413,854	\$9,061,429	-3.8%	<b>\$9,986,321</b>	10.2%
----------------------------	-------------	-------------	-------	--------------------	-------

### Capital Budget

Total capital budget for FY2017-18 is \$200,000 which includes capital improvements to the old operations laboratory which includes the server room relocation and replacing lab casework with office space. The server room relocation was deferred so that the project could include the new office space.

- Project IF33 – Server Room Relocation & Old Lab Office Reorganization - \$200,000

Capital Equipment Replacement budget totals \$581,000 which includes replacement of 17 vehicles, and computer equipment. These items are all funded from the accumulated reserves.

The Thermal Capital Facility Remediation Fund includes rental revenue of \$16,185 and a fund transfer from the General Fund of \$44,750 which will take the fund balance to \$463,357 by June 2018. The Thermal Budget includes capping an area of the property with asphalt, \$50,000 has been set aside for this.

### Balanced Operating Budget

Operating budget expenditure including contingency planning and contribution to capital reserves is \$9,986,321; revenue is forecast to be \$9,986,321 this includes raising the Benefit Assessment Rate from 9.15 per Single Family Equivalent (SFE) to 10.21 per SFE

### Staff Recommendation:

- Approval of Resolution 2017-08, adopting FY 2017-18 Budget.

### Attachments:

- Resolution 2017-08
- FY 2017-18 Budget

## **RESOLUTION NO. 2017-08**

### **A RESOLUTION OF THE BOARD OF TRUSTEES OF THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT ADOPTING THE FISCAL YEAR 2017-18 BUDGET**

**WHEREAS**, the Coachella Valley Mosquito and Vector Control District ("District") is a political subdivision and a "local agency" of the State of California, created and operating under the authority and provisions of California Health and Safety Code Section 2000 et. seq., and

**WHEREAS**, the District's Board of Trustees ("Board") has been granted the statutory authority and responsibility to administer the financial affairs of the District; and

**WHEREAS**, California Health and Safety Code section 2070(a) provides that on or before August 1 of each year, the Board shall adopt a final budget, which shall conform to the accounting and budgeting procedures for special districts contained in Subchapter 3 (commencing with Section 1031.1) and Article 1 (commencing with Section 1121) of Subchapter 4 of Division 2 of Title 2 of the California Code of Regulations; and

**WHEREAS**, the Board reviewed the Fiscal Year 2017-2018 Budget for the District ("Fiscal Year 2017-2018 Budget"), attached hereto as Exhibit A and incorporated herein by this reference, and determined that said budget conforms to all applicable regulations;

**WHEREAS**, the Board desires to adopt the Fiscal Year 2017-2018 Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District that:

#### **Section 1. Recitals.**

That the recitals set forth above are true and correct.

#### **Section 2. Adoption of Budget.**

The Board hereby adopts the Fiscal Year 2017-2018 Budget, which shall be made available for public inspection in the office of the District Manager.

#### **Section 3. Transmit to County.**

That pursuant to California Health and Safety Code Section 2070(b), the Board hereby directs the District Manager to cause a copy of the Fiscal Year 2017-2018 Budget to be transmitted to the Riverside County Auditor-Controller's Office.

**Section 4. Severability.**

The Board declares that, should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.

**Section 5. Repeal of Conflicting Provisions.**

That all the provisions heretofore adopted by the Board that are in conflict with the provisions of this Resolution are hereby repealed.

**Section 6. Effective Date.**

This Resolution shall take effect immediately upon its adoption.

**Section 7. Certification.**

The Clerk of the Board shall certify to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

**[THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK]**

**PASSED, ADOPTED AND APPROVED, this 13<sup>th</sup> day of June, 2017.**

---

Doug Walker, President  
Board of Trustees

**ATTEST:**

---

Crystal G. Moreno, Clerk of the Board

**APPROVED AS TO FORM:**

---

M. Katherine Jenson, General Counsel

**REVIEWED:**

---

Jeremy Wittie, M.S., General Manager

**EXHIBIT "A"**

**COACHELLA VALLEY MOSQUITO AND  
VECTOR CONTROL DISTRICT  
FISCAL YEAR 2017-18 BUDGET**

**Coachella Valley Mosquito and Vector Control District  
GENERAL OPERATING BUDGET**

	<b>Proposed Budget 2017-2018</b>	<b>Revised Budget 2016-2017</b>	<b>Estimated Actual 6/30/2017</b>	<b>Actual 2015-2016</b>
<b>Beginning Spendable Fund Balance</b>	<b>11,660,556</b>	11,272,861	11,483,328	11,835,452
<b>REVENUES</b>				
Property Taxes Current	8,177,183	7,789,222	7,704,362	7,382,028
Property Taxes Prior	25,500	25,500	29,387	28,135
Interest Income	100,000	50,000	65,241	67,304
Miscellaneous Revenue	63,000	63,000	33,999	23,450
*Benefit Assessment Income	1,620,638	1,441,381	1,456,060	955,039
<b>TOTAL REVENUES</b>	<b>9,986,321</b>	9,369,103	9,289,049	8,455,956
<b>EXPENSES</b>				
<b>Payroll Expense</b>				
5101 Payroll - Full Time	4,448,097	4,396,912	4,231,339	4,209,302
5102 Payroll - Seasonal	167,800	189,600	165,793	22,709
5103 Temporary Services	6,900	-	560	-
5105 Overtime Expenses	42,000	30,300	24,297	27,670
5150 CalPERS Employer Payment of Unfunder	103,215	98,586	95,099	95,055
5150 CalPERS State Retirement Expense	387,125	380,061	342,602	356,686
5155 Social Security Expense	286,090	278,282	264,949	263,722
5165 Medicare Expense	66,908	65,082	67,680	63,727
5170 Cafeteria Plan Expense	1,030,961	986,626	963,342	933,749
5172 Retiree Healthcare	342,420	342,420	342,236	318,355
5180 Deferred Compensation	93,154	93,291	83,397	91,811
5195 Unemployment Insurance	34,669	29,895	35,893	26,948
Total Payroll Expense	7,009,340	6,891,056	6,617,187	6,409,735
<b>Administrative Expense</b>				
5250 Tuition Reimbursement	15,000	20,000	16,858	8,456
5300 Employee Incentive	6,000	10,000	4,329	6,481
5301 Employee Support	4,000	4,000	4,129	4,744
5302 Wellness	2,500	5,000	438	275
5305 Employee Assistance Program	2,800	2,800	2,699	2,708
6000 Property & Liability Insurance	113,647	95,402	95,402	43,013
6001 Workers' Compensation Insurance	252,350	144,461	144,461	143,650
6050 Dues & Memberships	23,530	22,300	26,632	21,266
6060 Public Outreach Materials	22,600	22,300	23,210	9,022
6065 Recruitment/Advertising	4,000	4,000	2,721	6,539
6070 Office Supplies	17,900	15,200	17,582	14,614
6075 Postage	8,000	6,250	7,503	4,308
6080 Computer & Network Systems	5,000	5,400	4,099	6,617
6085 Bank Service Charges	200	200	64	154
6090 Local Agency Formation Commission	1,100	1,000	1,044	851
6095 Professional Fees				
Administration	50,000	30,000	19,842	52,916
Information Systems	2,000	3,500	373	2,338
District Wide	20,000	20,000	18,784	16,340
Surveillance	-	15,730	-	
6100 Attorney Fees - General Counsel	50,000	60,000	32,606	50,189
6100 Attorney Fees - Labor Relations	20,000	20,000	20,000	8,947
6100 Attorney Fees - Personnel	10,000	10,000	8,543	8,774
6105 Legal Services - Abatement	1,000		-	
6106 HR Risk Management	4,500	4,500	4,365	4,365
6110 Conference Expense				

**Coachella Valley Mosquito and Vector Control District  
GENERAL OPERATING BUDGET**

	<b>Proposed Budget 2017-2018</b>	<b>Revised Budget 2016-2017</b>	<b>Estimated Actual 6/30/2017</b>	<b>Actual 2015-2016</b>
MVCAC Committee Assignments	9,600	12,000	7,951	6,184
Annual Conference Expense	13,200	13,200	9,591	8,401
Trustee Travel	16,800	16,800	12,696	14,089
6115 Trustee In-Lieu Expense	13,200	13,200	13,200	12,500
6120 Trustee Support Expense	4,000	4,000	3,920	4,045
6130 Special Events				
6200 Meetings Expense	2,000	3,000	1,094	2,250
6210 Promotion & Education	20,000	20,000	17,449	21,783
6220 Public Outreach Advertising	40,000	40,000	35,398	36,817
6500 *Benefit Assessment Expense	88,440	88,440	89,000	88,768
<b>Total Administrative Expense</b>	<b>843,367</b>	<b>732,683</b>	<b>645,982</b>	<b>611,403</b>
<b>Utility Expense</b>				
6400 Utilities	105,000	105,000	102,020	99,221
6410 Telecommunications	11,300	25,400	23,191	13,678
<b>Total Utility Expense</b>	<b>116,300</b>	<b>130,400</b>	<b>125,212</b>	<b>112,899</b>
<b>Operating Expense</b>				
7000 Uniform Expense	24,450	19,775	22,114	19,651
7050 Safety Expense	20,550	20,050	19,833	26,417
7100 Physician Fees	5,000	10,000	1,248	4,093
7150 IT Communications	36,200	22,500	20,782	27,933
7200 Maintenance Supplies	4,000	3,500	4,511	3,728
7300 Building & Grounds Maintenance	42,000	50,000	45,981	44,163
7310 Calibration & Certification of Equipment	8,000	13,300	7,209	5,762
7350 Permits, Licenses & Fees	12,500	11,800	8,318	11,431
7400 Vehicle Maintenance & Repair	29,000	28,500	29,429	33,983
7420 Offsite Vehicle Maintenance & Repair	6,000	7,500	6,465	4,998
7450 Equipment Parts & Supplies	19,500	21,300	18,973	23,480
7500 Small Tools Expense	1,700	4,000	1,176	1,218
7550 Lab Operating Supplies	30,500	36,200	20,065	19,235
7570 Green Pool Surveillance	22,000	25,000	17,496	16,200
7575 Surveillance	38,500	50,900	58,556	35,178
7600 Staff Training				
State Certified Technician Fees	6,000	6,000	4,680	5,520
State Required CEU	6,550	3,750	333	4,905
Professional Development	47,650	50,650	34,430	40,773
7650 Equipment Rentals	1,000	1,000	1,030	1,018
7675 Contract Services	-	-	-	-
Administration	7,000	7,000	6,081	6,510
Information Systems	51,000	51,460	48,001	40,562
Fleet	17,700	15,300	7,392	
Facilities	69,400	72,400	68,216	85,536
Operations	6,000	6,000	4,374	4,957
Abatement	2,000	-	-	-
7700 Motor Fuel & Oils	68,200	73,200	58,069	70,344
7750 Ops Operating Supplies	9,400	7,500	8,514	6,989
7800 Control	-	-	-	-
Chemical Control	770,500	665,000	814,955	615,904
Physical Control	2,000	12,500	-	-
7850 Aerial Applications	-	-	-	42,758
Rural	82,500	50,400	70,464	-
Urban	63,000	75,280	60,890	-
8415 Operating Equipment	35,000	33,200	39,471	30,750



**Coachella Valley Mosquito and Vector Control District  
GENERAL OPERATING BUDGET**

	<b>Proposed Budget 2017-2018</b>	<b>Revised Budget 2016-2017</b>	<b>Estimated Actual 6/30/2017</b>	<b>Actual 2015-2016</b>
8487 Furniture & Equipment	5,000	10,000	2,740	301
8510 Research Projects	120,000	150,000	116,504	133,564
9000 Contingency Expense	154,980			
<b>Total Operating Expense</b>	<b>1,824,780</b>	<b>1,614,965</b>	<b>1,628,298</b>	<b>1,367,862</b>
<b>TOTAL EXPENSES</b>	<b>9,793,787</b>	<b>9,369,104</b>	<b>9,016,679</b>	<b>8,501,899</b>
<b>Contribution to Capital Reserves</b>				
8900 Thermal Remediation Fund	44,750	44,750	44,750	44,750
8900 Vehicle Replacement	79,992			
8900 IT Replacement	67,792	-	-	-
<b>Total Contribution to Capital Reserves</b>	<b>192,534</b>	<b>44,750</b>	<b>44,750</b>	<b>44,750</b>
<b>TOTAL EXPENSES &amp; TRANSFERS</b>	<b>9,986,321</b>	<b>9,413,854</b>	<b>9,061,429</b>	<b>8,546,649</b>
<b>Operating Revenue Less Expenses, Transfers</b>	<b>0</b>	<b>(44,751)</b>	<b>227,621</b>	<b>(90,693)</b>
<b>CAPITAL BUDGET</b>				
6095 Professional Fees	25,000	10,000	496	5,948
6100 Attorney Fees				
8415 Laboratory Equipment				
8415 Equipment Capital Outlay				
8463 Interior Equipment Upgrade	25,000	80,000	49,897	
8487 Facility Improvements	150,000	30,000	-	74,890
9000 Contingency Expense				
<b>TOTAL CAPITAL EXPENSES</b>	<b>200,000</b>	<b>120,000</b>	<b>50,393</b>	<b>80,838</b>
<b>Total Transfer from Reserves</b>	<b>200,000</b>	<b>164,751</b>	<b>172,041</b>	<b>392,764</b>
<b>Operating Revenue Less Capital &amp; Operating Expenses</b>	<b>(200,000)</b>	<b>(164,751)</b>	<b>177,228</b>	<b>(171,531)</b>
<b>TOTAL GENERAL FUND EXPENSES</b>	<b>10,186,321</b>	<b>9,533,854</b>	<b>9,111,822</b>	<b>8,627,487</b>
<b>Ending Spendable Fund Balance</b>	<b>11,460,556</b>	<b>11,108,110</b>	<b>11,660,556</b>	<b>11,663,921</b>

**Coachella Valley Mosquito and Vector Control District  
Thermal Facility Remediation Fund**

	<b><u>Proposed Budget 2017-2018</u></b>	<b><u>Revised Budget 2016-2017</u></b>	<b><u>Estimated Actual 6/30/2017</u></b>	<b><u>Actual 2015-2016</u></b>
Beginning Fund Balance	<b>449,422</b>	428,534	429,276	366,005
<b>REVENUE</b>				
Income from Lease	<b>16,185</b>	16,185	15,853	15,979
Interest	<b>3,000</b>	2,000	3,000	2,542
Transfers From Operating Budget				
Transfer From General Operating Fund	<b>44,750</b>	44,750	44,750	44,750
<b>TOTAL REVENUE</b>	<b>63,935</b>	62,935	63,603	63,272
<b>EXPENSES</b>				
Professional Fees			37,963	
Maintenance			5,494	
Capital	<b>50,000</b>			
<b>TOTAL EXPENSES</b>	<b>50,000</b>	-	43,457	-
<b>Total Revenue Less Expense</b>	<b><u>13,935</u></b>	<b><u>62,935</u></b>	<b><u>20,146</u></b>	<b><u>63,272</u></b>
Ending Fund Balance	<b>463,357</b>	491,469	449,422	429,276

**Coachella Valley Mosquito and Vector Control District  
Equipment Budget**

	<b><u>Proposed Budget 2017-2018</u></b>	<b><u>Revised Budget 2016-2017</u></b>	<b><u>Estimated Actual 6/30/2017</u></b>	<b><u>Actual 2015-2016</u></b>
Beginning Fund Balance	<b>957,906</b>	1,292,345	1,235,432	1,405,151
<b>REVENUE</b>				
	-	-	-	
Interest	<b>7,000</b>	4,000	7,000	7,384
Sale of Assets	<b>18,000</b>	18,000	-	
Misc.	-	-	-	
Transfers From Operating Budget IT	<b>67,792</b>	-	.	
Transfers From Operating Budget - Vehicles	<b>79,992</b>	-	-	
<b>TOTAL REVENUE</b>	<b>172,784</b>	22,000	7,000	7,384
<b>EXPENSES</b>				
8415 Capital Outlay - IT	<b>26,000</b>	12,000	88,845	12,626
8415 Capital Outlay - Public Outreach	<b>15,000</b>	5,000	228	
8415 Capital Outlay - Fleet	<b>540,000</b>	200,000	195,453	164,939
8463 Interior Equipment				
<b>TOTAL EXPENSES</b>	<b>581,000</b>	217,000	284,527	177,564
<b>Total Revenue Less Expense</b>	<b><u>(408,216)</u></b>	<b><u>(195,000)</u></b>	<b><u>(277,527)</u></b>	<b><u>(170,181)</u></b>
Ending Fund Balance	<b>549,690</b>	1,097,345	957,906	1,234,970



## Coachella Valley Mosquito and Vector Control District

### Staff Report

June 13, 2017

#### Agenda Item: New Business

Discussion and/or approval of Resolution 2017-09 intention to levy assessments for fiscal year 2017-18, preliminary approval of engineer's report, and providing for notice of hearing for the CVMVCD mosquito, fire ant, and disease surveillance and vector control assessment – **David I'Anson, Administrative Finance Manager**

#### Background:

The "*Mosquito, Fire Ant and Disease Control Assessment*" was authorized by an assessment ballot proceeding conducted in 2005 and approved by 74.19% of the weighted ballots returned by property owners. The assessments were subsequently levied by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District by Resolutions:

RESOLUTION - YEAR	\$\$
No. 2005-04 passed on July 26, 2005	16.00
No. 2006-04 passed on June 13, 2006	16.48
No. 2007-09 passed on June 12, 2007	16.48
No. 2008-11 passed on July 8, 2008	10.55
No. 2009-11 passed on July 14, 2009	9.14
No. 2010-16 passed on July 13, 2010	6.14
No. 2011-19 passed on July 12, 2011	3.07
No. 2012-12 passed on July 10, 2012	3.07
No. 2013-11 passed on July 9, 2013	6.07
No. 2014-11 passed on July 8, 2014	6.07
No. 2015-09 passed on July 14, 2015	6.07
No. 2016-17 passed on July 12, 2016	9.15

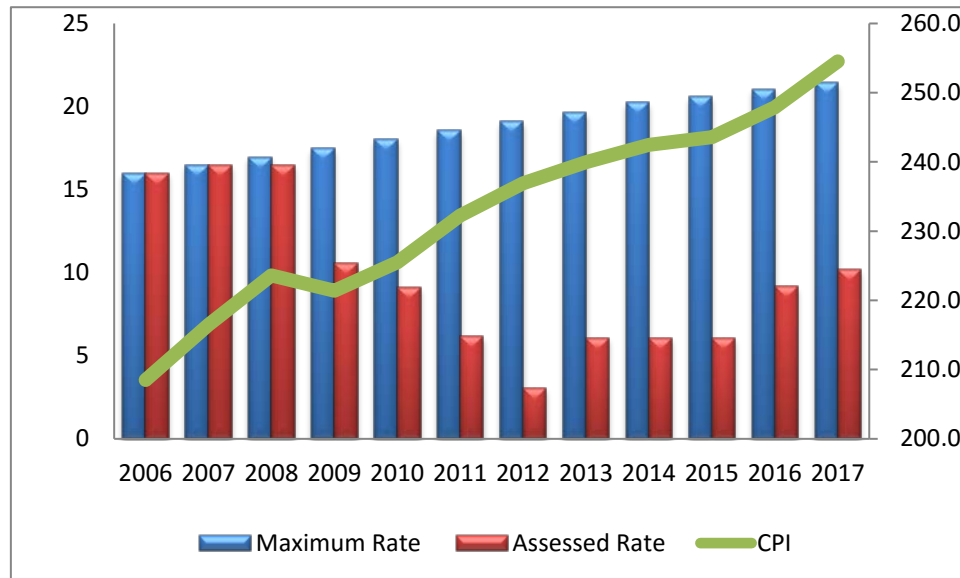
This Resolution provides for the Assessment for the fiscal year 2017-18 as determined by the engineering firm, and provides for notice of a **public hearing on July 13, 2017.**

- *The rate provided by the Engineer's Report is preliminary*
- ***The Board of Trustees at this meeting will determine the Benefit Assessment rate.***

- The current levy rate is at \$9.15 per parcel.

When the Board preliminarily approves the Engineer's Report, **they are essentially setting the rate for the coming fiscal year as well as setting the date for the public hearing.**

The Board may choose to preliminarily approve the Engineer's Report as is, or they may approve it with changes, for example, approve the Report but with a different rate, and specify any rate from \$0.00 up to the maximum allowable rate of \$21.45.



**Figure 1**Benefit Historical Rate

To balance the Operating budget the Benefit Assessment rate is increased from \$9.15 per SFE to \$10.21 per SFE will generate an increase of revenue of \$168,458.

### Staff Recommendation:

1. Proceed with approval of preliminary Engineer's Report and Resolution 2017-09
2. That the Board of Trustees take whatever action it deems necessary.

### Fiscal Impact:

If the rate stays the same at \$9.15 per parcel, the Benefit Assessment revenue for FY 2017/18 will be \$1,454,143. If the rate is increased to \$10.21 to cover the budget deficit the revenue for FY 2017/18 will be \$ 1,622,601

### Attachments:

- Resolution 2017-09
- Engineer's Report (Separate Attachment)

**RESOLUTION NO. 2017-09**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**A RESOLUTION OF INTENTION TO LEVY ASSESSMENTS FOR FISCAL YEAR 2017-18, PRELIMINARILY  
APPROVING ENGINEER'S REPORT,  
AND PROVIDING FOR NOTICE OF HEARING  
FOR THE COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT  
MOSQUITO, FIRE ANT AND DISEASE CONTROL ASSESSMENT**

**WHEREAS**, the Coachella Valley Mosquito and Vector Control District ("District") was established in 1928 as an independent special district by the Riverside County Board of Supervisors; and

**WHEREAS**, the mission of the District is to reduce the risk of disease transmission by mosquitoes and other vectors for the residents and visitors of the Coachella Valley; and

**WHEREAS**, the Coachella Valley Mosquito and Vector Control District is authorized, pursuant to the authority provided in Health and Safety Code Section 2082 and Article XIID of the California Constitution, to levy assessments for mosquito, vector and disease control services; and

**WHEREAS**, the District provides vector control services which includes a system of public improvements and services intended to provide for the surveillance, prevention, abatement and control of vectors as provided under Proposition 218 ("Services"); and such vector surveillance and control services provide tangible public health benefits, reduced nuisance benefits and other special benefits to the public and properties within the areas of service; and

**WHEREAS**, an assessment for mosquito, fire ant, vector and disease control projects and services has been given the distinctive designation of the "Mosquito, Fire Ant, and Disease Control Assessment" ("Assessment"), and is primarily described as encompassing the District jurisdictional boundaries, which covers nine incorporated cities along the I-10 Freeway (Cathedral City, Coachella, Desert Hot Springs, Indian Wells, Indio, La Quinta, Palm Desert, Palm Springs, and Rancho Mirage), and the unincorporated areas in the greater Coachella Valley from the San Bernardino County line to the north to the Imperial and San Diego County lines to the south; and

**WHEREAS**, the Assessment was authorized by an assessment ballot proceeding conducted in 2005 and approved by 74.19% of the weighted ballots returned by property owners, and such assessments were levied by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District by Resolution No. 2005-04 passed on July 26, 2005;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Coachella Valley Mosquito and Vector Control District that:

SECTION 1. Willdan Financial Services, the Engineer of Work, has prepared an engineer's report in accordance with Article XIID of the California Constitution and Section 2082, et seq., of the Health and Safety Code (the "Report"). The Report has been made, filed with the secretary of the board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

SECTION 2. It is the intention of this Board to levy and collect assessments for the Mosquito, Fire Ant and Disease Control Assessment for fiscal year 2017-18. Within the Coachella Valley Mosquito and Vector Control District, the proposed projects and services are generally described as mosquito, vector and disease control services such as

surveillance, source reduction, identification and elimination of removable breeding locations, identification and treatment of breeding and source locations, application of materials to eliminate larvae, disease surveillance and monitoring, public education, reporting, accountability, research and interagency cooperative activities (the "Services").

SECTION 3. The estimated fiscal year 2017-18 cost of providing the Services is \$1,620,638.00. This cost results in a proposed assessment rate of TEN DOLLARS AND TWENTY-ONE CENTS (\$10.21) per single-family equivalent benefit unit for fiscal year 2017-18 after contributions. The Assessments are authorized to include an annual increase equal to the change in the Los Angeles-Riverside-Orange County Area Consumer Price Index ("CPI), not to exceed 3% (three percent) per year without a further vote or balloting process. The annual CPI change for the Los Angeles-Riverside-Orange County Area from December 2016 to December 2017 is 1.97%. The maximum authorized assessment rate for fiscal year 2017-18 is \$21.45 per single family equivalent benefit unit. The assessment rate proposed to be levied for fiscal year 2017-18 is less than the maximum authorized rate.

SECTION 4. Notice is hereby given that on July 11, 2017, at the hour of six o'clock (6:00) p.m. at the meeting chamber of the Coachella Valley Mosquito and Vector Control District headquarters located at 43-420 Trader Place, Indio, California, 92201, the Board will hold a public hearing to consider the ordering of the Services, and the levy of the assessments for fiscal year 2017-18.

SECTION 5. The secretary of the board shall cause a notice of the hearing to be given by publishing a notice, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the District.

**PASSED, ADOPTED AND APPROVED, this 13<sup>th</sup> day of June, 2017.**

---

Doug Walker, President  
Board of Trustees

**ATTEST:**

---

Crystal G. Moreno, Clerk of the Board

**APPROVED AS TO FORM:**

---

M. Katherine Jenson, General Counsel

**REVIEWED:**

---

Jeremy Wittie, MS, General Manager



## Coachella Valley Mosquito and Vector Control District

### Staff Report

**June 13, 2017**

#### **Agenda Item:** New Business

Discussion and/or approval for a paid intern for the Laboratory Department July 3 through September 15, 2017, in an amount not to exceed \$6,900.00, from Fund 5130.01.400, Payroll – **Jennifer A. Henke, Laboratory Manager**

#### **Background:**

The Public Outreach department has previously hired interns as part of the Health Career Connections which partners young professionals interested in careers in healthcare and health professions with agencies like the District. Given the success of previous interns within the Laboratory department and the partnership between HCC and the District, we created an internship this summer that would include the following duties: assist with *Aedes* trap placement and surveillance; examine the efficacy and residual activity of a control product for mosquitoes; examine the efficacy of physical control methods for *Culex* mosquitoes; assist with rearing mosquitoes and mosquitofish.

In this case, the intern would be part of the District payroll but is exempt from health care benefits.

#### **Staff Recommendation:**

- Approve funding for a paid intern for the Laboratory department from July through September 2017.

#### **Fiscal Impact:**

FY2017-18 Budget <b>5103.01.400</b>	Current Available Funds	Proposed Expense	Remaining Available Funds
<b>6,900</b>	<b>6,900</b>	<b>6,900</b>	<b>0</b>