



Coachella Valley
Mosquito and Vector
Control District

43420 Trader Place
Indio, CA 92201
Phone (760) 342-8287
www.cvmvcd.org

Finance Committee Meeting

Tuesday, February 7, 2017

4:30 p.m.

AGENDA

Assistance for those with disabilities: If you have a disability and need accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

1. **Call to Order** – Shelley Kaplan, Treasurer
2. **Roll Call**
3. **Confirmation of Agenda**
4. **Public Comments**
5. **New Business**
 - a. First Foundation Bank – New Branch Manager, Jay Kanner
6. **Items of General Consent**
 - a. Approval of Minutes from January 10, 2017, Finance Committee Meeting
7. **Discussion and/or Approval:**
 - a. Review of Check Report from FundWare for the period January 6, 2017 to February 1, 2017.
 - b. CalCard Charges January 2017
 - c. Review of January 2017 Financials
 - d. Treasurer's Report and Review of Investments for January 2017
 - e. Finance Seminars
8. **Old Business**
 - a. CalPERS Circular – Discount Rate Change
 - b. Budget Adjustment
9. **Schedule Next Meeting**

10. Trustee and/or Staff Comments/Future Agenda Items

11. Adjournment

Certification of Posting

I certify that on February 2, 2017 I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on February 2, 2017

Crystal G. Moreno, Executive Assistant

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

Finance Committee Meeting Minutes

TIME: 4:30 P.M. JANUARY 10, 2017

LOCATION: 43420 Trader Place, Indio, CA 92201

TRUSTEES PRESENT:

Cathedral City	Shelley Kaplan	Palm Desert	Doug Walker
Coachella	Betty Sanchez		

TRUSTEES ABSENT:

Desert Hot Springs	Adam Sanchez	County at Large	Bito Larson
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OTHERS PRESENT:

Jeremy Wittie, General Manager
David l'Anson, Administrative Finance Manager
Crystal Moreno, Clerk of the Board

1. Call to Order: Treasurer Kaplan called the meeting to order at 4:45 p.m.

2. Roll Call: Roll call indicated two (2) committee members out of four (4) were present; President Walker served as an alternate committee member.

3. Confirmation of Agenda

4. Public Comments: None.

5. Items of General Consent:

5A – Approval of Minutes from November 8, 2016, Finance Committee Meeting: On motion from President Walker seconded by Treasurer Kaplan, and passed by unanimous vote, the Committee approved the minutes as presented. Trustee B. Sanchez abstained.

Ayes: Trustees Kaplan and Walker.

Noes: None.

Abstained: Trustee B. Sanchez.

Absent: Trustee Larson.

6. Discussion and/or Approval:

6A. Review of Check Report from FundWare for the period November 9, 2016 to January 5, 2017: Reviewed by Committee.

6B. CalCard Charges December 2016: Reviewed by Committee

6C. Review of December 2016 Financials: Reviewed by Committee.

6D. Treasurer's Report and Review of Investments for December 2016: Reviewed by Committee.

6E. Finance Seminars: Reviewed by Committee.

7. Old Business: None.

8. New Business:

8A. Discussion on CalPERS Actuary Report: Administrative Finance Manager l'Anson gave a brief presentation.

9. Schedule of Next Meetings: The next Finance Committee Meeting will be held on Tuesday, February 7th, at 4:30pm.

10. Trustee and/or Staff Comments/Future Agenda Items: None.

11. Adjournment: The meeting was adjourned by Treasurer Kaplan at 5:30 p.m.

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Coachella Valley MVCD
Invoice Distribution by Account

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Setup by: dianson

-----| Selection Page |-----
Reference.....: A - Obligation
Reference value: *All*
Vendor.....: *All*
Stage.....: 60 - Paid to 60 - Paid
Change date....: 01/06/2017 to 02/01/2017
Stage date.....: *All*
Print zero.....: Do not print zero amounts
Account Mask...: AXXXX XX XXX XX

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Invoice Distribution by Account

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01 General Fund

Obligat'n	Description	Vendor/ Line Nbr	Name/ Description	Stage	Amount	Check Nbr
5150 01 225 00	State Retirement Expense					
	31571 Retirement Expense 11/27-12/10	961	CaIPERS-RETIREMENT ACCT 1 PERS Contributions	Paid	21,284.61	40521
	31581 Retirement Expense 12/11-12/24	961	CaIPERS-RETIREMENT ACCT 1 Retirement Contrib	Paid	20,748.39	40521
	31676 Retirement Expense 12/25-1/7/1	961	CaIPERS-RETIREMENT ACCT 1 Retirement Contrib	Paid	20,852.74	40543
	31700 Retirement Expense 1/8/17-1/21	961	CaIPERS-RETIREMENT ACCT 1 PERS Contrib	Paid	20,918.57	40543
5150 01 225 00	State Retirement Expense				83,804.31	
5150 01 225 02	PEPRA					
	31572 PEPRA Retirement 11/27-12/10/1	961	CaIPERS-RETIREMENT ACCT 1 Retirement Contrib	Paid	1,967.16	40521
	31580 PEPRA Retirement 12/11/16-12/2	961	CaIPERS-RETIREMENT ACCT 1 PEPRA Contrib	Paid	1,911.94	40521
	31675 PEPRA Retirement 12/25-1/7/17	961	CaIPERS-RETIREMENT ACCT 1 PEPRA Retirement	Paid	1,958.97	40543
	31701 PEPRA Retirement 1/8-1/21/17	961	CaIPERS-RETIREMENT ACCT 1 PEPRA Contrib	Paid	1,923.22	40543
5150 01 225 02	PEPRA				7,761.29	
5170 01 225 00	Cafeteria Plan					
	31525 Cafeteria Plan 1/1/17-1/31/17	1326	Principal Life Insurance Co. 1 Life, AD&D Premiums	Paid	1,065.03	40532
	31534 Cafeteria Plan 1/1/17-1/31/17	972	CaIPERS-HEALTHCARE ACCT 2 Dental Ins Premiums	Paid	8,190.95	40519
	31537 Cafeteria Plan 1/1/17-1/31/17	972	CaIPERS-HEALTHCARE ACCT 1 Healthcare Premiums	Paid	67,394.72	40519
	31537 Cafeteria Plan 1/1/17-1/31/17	875	Vision Service Plan 1 Vision Ins Premiums	Paid	955.01	40536
	31551 Cafeteria Plan 1/1/17-1/31/17	784	Standard Insurance 1 LTD Ins Premiums	Paid	2,659.63	40533
	31646 Cafeteria Plan 2/1/17-2/28/17	972	CaIPERS-HEALTHCARE ACCT 1 Cafeteria Plan Premiums	Paid	65,357.22	40541
	31668 Cafeteria Plan 2/1/17-2/28/17	875	Vision Service Plan 1 Vision Serv Plan Premiums	Paid	955.01	40556
	31707 Cafeteria Plan 2/1/17-2/28/17	784	Standard Insurance 1 LTD Ins Premiums	Paid	2,659.63	40553
	31708 Cafeteria Plan 2/1/17-2/28/17	1326	Principal Life Insurance Co. 1 Dental Ins Premiums	Paid	9,395.21	40552
			2 Life & AD&D Ins Prem	Paid	1,065.03	
5170 01 225 00	Cafeteria Plan				159,697.44	

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Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
5172 01 225 00	Retiree Healthcare				
	31534 Cafeteria Plan 1/1/17-1/31/17	972 CaIPERS-HEALTHCARE ACCT 2 Retiree Healthcare	Paid	2,409.63	40519
	31539 Retiree Healthcare 1/1-1/31/17	1358 CaIPERS-OPEB Contributions 1 OPEB Contrib-Jan 2017	Paid	26,035.00	40520
	31646 Cafeteria Plan 2/1/17-2/28/17	972 CaIPERS-HEALTHCARE ACCT 2 Retired Premiums	Paid	2,409.63	40541
	31667 Retiree Healthcare 2/1-2/28/17	1358 CaIPERS-OPEB Contributions 1 Retiree Healthcare	Paid	26,035.00	40542
5172 01 225 00	Retiree Healthcare			56,889.26	
5180 01 225 00	Deferred Compensation				
	31569 Deferred Comp 12/11-12/24/16	420 ICMA Retirement Trust 1 457 Plan Contributions	Paid	7,636.81	40526
	31570 Deferred Comp 11/27-12/10/16	420 ICMA Retirement Trust 1 457 Plan Contributions	Paid	7,751.89	40526
	31677 Deferred Compensation 12/25-1/	420 ICMA Retirement Trust 1 457 Plan Contrib	Paid	7,645.61	40545
	31702 Deferred Compensation 1/8-1/21	420 ICMA Retirement Trust 1 457 Plan Contrib	Paid	7,683.76	40545
5180 01 225 00	Deferred Compensation			30,718.07	
5250 01 225 00	Tuition Reimbursement				
	30561 Tuition Reimbursement	1389 Scrima, Victor 1 Tuition: Intro Wildlife Mgmt	Paid	138.00	40540
		2 Tuition: Mat Resources Work Ex	Paid	138.00	
		3 Parking Permit	Paid	21.00	
		4 Adm Fees	Paid	21.50	
	31647 Tuition Reimbursement	1389 Scrima, Victor 1 Tuition: First Aid & Safety	Paid	138.00	40581
		2 Admin Fees	Paid	20.75	
5250 01 225 00	Tuition Reimbursement			477.25	
5300 01 225 00	Employee Incentive				
	31613 Employee Incentive	851 U.S. Bank 2 Powers Awards-Plaques	Paid	56.54	40586
5300 01 225 00	Employee Incentive			56.54	
5301 01 225 00	Employee Support				
	31582 Employee Support	851 U.S. Bank 2 Staples-Coffee	Paid	86.28	40586
	31590 Employee Support	851 U.S. Bank 1 Staples-Coffee Mate	Paid	35.50	40586
5301 01 225 00	Employee Support			121.78	

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Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
5305 01 225 00	Employee Assistance Program				
	31632 Employee Assistance Program	1368 C&R Wellness Works 1 EAP Dec 2016	Paid	232.00	40560
5305 01 225 00	Employee Assistance Program			232.00	
6050 01 200 00	Dues & Memberships				
	31652 Dues & Memberships	851 U.S. Bank 1 CSMFO Mbrshp-AFM 2 Jan 1- Dec 31, 2017	Paid Paid	110.00 .00	40586
6050 01 200 00	Dues & Memberships			110.00	
6060 01 215 00	Reproduction & Printing				
	31568 Reproduction & Printing	1536 Spark Creative Design 1 New Branding for District Mate	Paid	1,375.00	40538
6060 01 215 00	Reproduction & Printing			1,375.00	
6065 01 225 00	Recruitment/Advertising				
	31586 Recruitment/Advertising	851 U.S. Bank 1 AMCA Job Posting	Paid	75.00	40586
	31612 Recruitment/Advertising	851 U.S. Bank 1 CSDA Ops Mgr Job Posting	Paid	100.00	40586
6065 01 225 00	Recruitment/Advertising			175.00	
6070 01 200 00	Office Supplies				
	31582 Employee Support	851 U.S. Bank 1 Staples-Supplies	Paid	36.09	40586
	31584 Office Supplies	851 U.S. Bank 1 Indio Florist	Paid	51.25	40586
	31588 Office Supplies	851 U.S. Bank 1 Staples-Supplies	Paid	330.97	40586
	31595 Office Supplies	851 U.S. Bank 1 CalChamber-Posters & Guides	Paid	372.55	40586
	31599 Office Supplies	851 U.S. Bank 1 Staples-Supplies	Paid	57.10	40586
	31625 Office Supplies	851 U.S. Bank 1 Staples-Supplies	Paid	99.52	40586
	31640 Office Supplies	851 U.S. Bank 1 Staples-Supplies	Paid	75.69	40586
	31641 Office Supplies	851 U.S. Bank 1 Staples - Supplies	Paid	25.17	40586
	31683 Office Supplies	851 U.S. Bank 1 Staples-Supplies	Paid	50.41	40586
6070 01 200 00	Office Supplies			1,098.75	

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Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
6070 01 210 00	Office Supplies				
	31481 Office Supplies	141 CDW Government, Inc			40562
		4 Canon BCI-6C Ink Red	Paid	26.00	
		5 Shipping	Paid	8.19	
		6 Tax	Paid	2.02	
6070 01 210 00	Office Supplies			36.21	
6070 01 300 00	Office Supplies				
	31591 Office Supplies	851 U.S. Bank			40586
		1 Staples-Supplies	Paid	42.15	
6070 01 300 00	Office Supplies			42.15	
6070 01 500 00	Office Supplies				
	31642 Office Supplies	851 U.S. Bank			40586
		1 Staples-Supplies	Paid	200.93	
	31643 Office Supplies	851 U.S. Bank			40586
		1 Staples- Supplies	Paid	44.68	
	31644 Office Supplies	851 U.S. Bank			40586
		1 Staples-Supplies	Paid	6.96	
	31645 Office Supplies-CM	851 U.S. Bank			40586
		1 Office Supplies-Exchange	Paid	-6.96	
6070 01 500 00	Office Supplies			245.61	
6075 01 225 00	Postage				
	31706 Postage	649 Pitney Bowes Purchase Power			40551
		1 Postage for Meter	Paid	500.00	
6075 01 225 00	Postage			500.00	
6075 01 400 00	Postage				
	31633 Postage	850 UPS			40588
		1 Delivery Fees	Paid	10.28	
6075 01 400 00	Postage			10.28	
6080 01 210 00	Computer & Network Systems				
	31583 Office Supplies	851 U.S. Bank			40586
		1 Staples-Supplies	Paid	172.16	
6080 01 210 00	Computer & Network Systems			172.16	
6095 01 210 00	Professional Fees				
	31687 Professional Fees	851 U.S. Bank			40586
		1 Otterbox-Warranty Rpr	Paid	4.99	
6095 01 210 00	Professional Fees			4.99	

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Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
6095 01 225 00	Professional Fees				
	30814 Professional Fees	1521 Fedak & Brown, LLP			40569
		1 Preparation of State	Paid	.00	
		2 Controller's Report FYE:Jun'16	Paid	500.00	
	31534 Cafeteria Plan 1/1/17-1/31/17	972 CaIPERS-HEALTHCARE ACCT			40519
		3 Adm Fee	Paid	217.26	
	31646 Cafeteria Plan 2/1/17-2/28/17	972 CaIPERS-HEALTHCARE ACCT			40541
		3 Admin Fee	Paid	210.94	
6095 01 225 00	Professional Fees			928.20	
6100 01 225 02	Attorney Fees-Personnel				
	31710 Attorney Fees Personnel	503 Liebert Cassidy Whitmore			40573
		1 Attorney Fees For	Paid	355.00	
		2 Period: December 2016	Paid	.00	
6100 01 225 02	Attorney Fees-Personnel			355.00	
6110 01 250 00	Trustee Travel				
	31596 Professional Development	851 U.S. Bank			40586
		4 AMCA Ann Mtg Reg	Paid	455.00	
6110 01 250 00	Trustee Travel			455.00	
6110 01 400 01	MVCAC Committee Assignments				
	31651 MVCAC Committee Assignments	851 U.S. Bank			40586
		1 Southwest Air-MVCAC	Paid	127.90	
6110 01 400 01	MVCAC Committee Assignments			127.90	
6120 01 250 00	Trustee Support				
	31613 Employee Incentive	851 U.S. Bank			40586
		1 Powers Awards-Chair Plates	Paid	12.96	
	31614 Trustee Support	851 U.S. Bank			40586
		1 Target-Mtg Refreshments	Paid	48.57	
	31626 Trustee Support	851 U.S. Bank			40586
		1 LABite.com-Brd Mtg Dinner	Paid	258.99	
6120 01 250 00	Trustee Support			320.52	
6200 01 225 00	Meetings Expense				
	31627 Meetings Expense	851 U.S. Bank			40586
		1 Stater Bros-Staff Mtg Refreshm	Paid	34.27	
6200 01 225 00	Meetings Expense			34.27	
6210 01 215 00	Promotion & Education				
	31665 Promotion & Education	660 Powers Awards			40578
		1 (3) Best Entomology Project	Paid	48.00	
		2 During Science Fairs	Paid	.00	
		3 DSUSD, CVUSD, & PSUSD	Paid	.00	
		4 (3) Logo	Paid	11.25	
		5 (1) Engraving	Paid	37.20	
		6 Tax	Paid	7.72	

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Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
	31732 Promotion & Education	1254 Riverside County Fair & Nat'l Date			40580
6210 01 215 00	Promotion & Education	1 Booth Space Rental Fee	Paid	400.00	
				504.17	
6400 01 225 00	Utilities				
	31527 Utilities 11/2/16-12/3/16	1498 Indio Water Authority			40529
		1 Water Usage Fees	Paid	235.88	
	31528 Utilities 11/2/16-12/2/16	1498 Indio Water Authority			40530
		1 Water Usage Fees	Paid	171.95	
	31529 Utilities 11/2/16-12/3/16	1498 Indio Water Authority			40531
		1 Water Usage Fees	Paid	174.86	
	31530 Utilities 11/3/16-12/6/16	1471 Imperial Irrigation Dist-Lab Acct			40528
		1 Power Usage Charges	Paid	5,068.64	
	31531 Utilities 11/3/16-12/6/16	423 Imperial Irrigation District			40527
		1 Power Usage Charges	Paid	1,229.39	
	31536 Utilities 1/1/17-1/31/17	884 Burrtec Waste & Recycling Svcs.			40518
		1 Waste/Recycling Serv Fees	Paid	373.78	
	31553 Utilities 11/23/16-12/27/16	347 Gas Co.			40525
		1 Gas Usage Charges	Paid	714.49	
	31554 Utilities 12/25/16-1/24/17	982 DIRECTV, Inc.			40522
		1 Satellite Program Services	Paid	59.99	
	31662 Utilities 12/7/16-1/5/17	423 Imperial Irrigation District			40546
		1 Power Usage Charges	Paid	1,118.90	
	31663 Utilities 12/7/16-1/5/17	1471 Imperial Irrigation Dist-Lab Acct			40547
		1 Power Usage Charges	Paid	4,207.37	
	31703 Utilities 12/3/16-1/4/17	1498 Indio Water Authority			40548
		1 Water Usage Charges	Paid	169.05	
	31704 Utilities 12/2/16-1/4/17	1498 Indio Water Authority			40549
		1 Water Usage Charges	Paid	171.95	
	31705 Utilities 12/3/16-1/4/17	1498 Indio Water Authority			40550
		1 Water Usage Charges	Paid	222.80	
6400 01 225 00	Utilities			13,919.05	
6410 01 210 00	Telecommunications				
	31479 Telecommunications 11/8-12/7/1	870 Verizon Wireless			40535
		1 Cellular Phone Serv Fees	Paid	618.61	
	31637 Telecommunications 12/8/16-1/7	870 Verizon Wireless			40555
		2 Cellular Phones Serv Charges	Paid	534.11	
6410 01 210 00	Telecommunications			1,152.72	
7000 01 210 00	Uniform Expense				
	31684 Uniform Expense	851 U.S. Bank			40586
		7 Shirt-IT/GISAnalyst	Paid	35.00	
		8 Shirt-IT/GISAnalyst	Paid	30.00	
		9 Shirt-ITAnalyst	Paid	19.00	
		10 Shirt-ITAnalyst	Paid	17.99	
		11 Shirt-ITAnalyst	Paid	17.99	
		12 Shirt-ITMgr	Paid	35.00	
		14 Tax	Paid	12.02	
		16 Shipping	Paid	6.49	

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Obligat'n Description	Vendor/ Name/	Line Nbr Description	Stage	Amount	Check Nbr
7000 01 210 00 Uniform Expense				173.49	
7000 01 400 00 Uniform Expense					
31684 Uniform Expense	851 U.S. Bank				40586
	1 Shirt-Biologist		Paid	25.00	
	2 Shirt-LabMgr		Paid	33.60	
	3 Cardigan-LabMgr		Paid	51.75	
	4 Shirt-VectorEcol		Paid	40.00	
	5 Shirt-VectorEcol		Paid	30.10	
	6 Shirt-Sweater		Paid	39.99	
	13 Tax		Paid	17.08	
	15 Shipping		Paid	6.50	
7000 01 400 00 Uniform Expense				244.02	
7050 01 300 00 Safety Expense					
31699 Safety Expense	851 U.S. Bank				40586
	1 Dealers Supply-Veh SftySupplie		Paid	50.48	
7050 01 300 00 Safety Expense				50.48	
7150 01 210 00 IT Communications					
31443 IT Communications	870 Verizon Wireless				40539
	1 Samsung Convoy 4424002290		Paid	15.36	
	2 Samsung Convoy 7605412053		Paid	15.36	
	3 iPhone6 7605412083		Paid	99.99	
	4 iPhone 6 7605744323		Paid	99.99	
	5 Taxes		Paid	147.97	
	6 iPhone 7 7605744323		Paid	299.99	
31479 Telecommunications 11/8-12/7/1	870 Verizon Wireless				40535
	2 Wireless Devices Serv Fees		Paid	1,216.32	
31520 IT Communications 12/1-12/31/1	1533 Verizon Business				40534
	1 VOIP Phones-Service Fees		Paid	1,171.12	
31558 IT Communications 12/25-1/24/1	1542 Frontier Communications-Internet				40523
	1 Internet Serv		Paid	450.77	
31564 IT Communications 12/28/16-1/2	1543 Frontier Communications-Toll/POTS				40524
	1 POTS Usage Charges		Paid	175.55	
31598 IT Communications	851 U.S. Bank				40586
	1 Ulitimate Internet Access		Paid	.00	
	2 CVMVCD.ORG-Web Hosting		Paid	720.00	
31637 Telecommunications 12/8/16-1/7	870 Verizon Wireless				40555
	1 (32) Wireless Cards Serv Fees		Paid	1,216.32	

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Invoice Distribution by Account

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
31660 IT Communications 1/1/17-1/31/	1533 Verizon Business			40554
	1 VOIP Phone Serv Fees	Paid	1,167.54	
31686 IT Communications	851 U.S. Bank			40586
	1 Arkadin-Conf Calls	Paid	22.69	
31709 IT Communications 1/25/17-2/24	1542 Frontier Communications-Internet			40544
	1 Internet Serv	Paid	450.75	
7150 01 210 00 IT Communications			7,269.72	
7200 01 305 00 Maintenance Supplies				
31563 Maintenance Supplies	1250 Waxie Sanitary Supply			40589
	1 (3) Multifold Paper Towels	Paid	109.56	
	2 (1) Toilet Paper 2-ply	Paid	34.85	
	3 (1) Seat Liners	Paid	55.69	
	4 Tax	Paid	16.11	
	5 Transp Surcharge	Paid	7.75	
7200 01 305 00 Maintenance Supplies			223.96	
7300 01 305 01 R&M - Bio/Lab/Tank Room Bldgs				
31616 R&M - Bio/Lab/Tank Room Bldgs	851 U.S. Bank			40586
	1 Target-Indoor Heaters	Paid	139.98	
	2 Tax	Paid	10.85	
31624 R&M - Bio/Lab/Tank Room Bldgs	851 U.S. Bank			40586
	1 Home Depot-Supplies	Paid	36.53	
31657 R&M - Bio/Lab/Tank Room Bldgs	1426 Palm Springs Pump Inc.			40576
	1 Tank Room Well Pump	Paid	.00	
	2 Repalce Coil-Labor	Paid	250.00	
	3 Coil	Paid	130.62	
	4 Tax	Paid	10.45	
31659 R&M - Bio/Lab/Tank Room Bldgs	247 Desert Electric Supply			40567
	1 Well Pump-Fuses	Paid	17.81	
	2 Tax	Paid	1.38	
7300 01 305 01 R&M - Bio/Lab/Tank Room Bldgs			597.62	
7300 01 305 03 R&M - Operations Bldg				
31648 R&M - Operations Building	851 U.S. Bank			40586
	1 Cobra Key Sys-Locks	Paid	195.00	
31649 R&M - Operations Building	851 U.S. Bank			40586
	1 Home Depot-Supplies	Paid	45.90	
7300 01 305 03 R&M - Operations Bldg			240.90	
7300 01 305 04 R&M - Shop & Grounds				
31589 R&M- Shop & Grounds	851 U.S. Bank			40586
	1 Home Depot-Supplies	Paid	47.49	
31607 R&M Shop&Grounds	390 Hawk Designs			40570
	1 Fire Extinguisher Signs	Paid	100.00	
	2 Buckle Up Signs	Paid	90.00	

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
31628 R&M - Shop & Grounds	851 U.S. Bank			40586
	1 Home Depot-Supplies	Paid	155.74	
31639 R&M - Shop & Grounds	851 U.S. Bank			40586
	1 Home Depot-Supplies	Paid	183.14	
31682 R&M - Shop & Grounds	851 U.S. Bank			40586
	1 Home Depot-Supplies	Paid	443.63	
31712 R&M Shop & Grounds	1072 Elm's Equipment Rental			40568
	1 Forklift Rental	Paid	285.47	
7300 01 305 04 R&M - Shop & Grounds			1,305.47	
7300 01 305 05 R&M - Special Projects				
31602 R&M Special Projects	1527 Desert Alarm, Inc.			40566
	1 Service Call Troubleshoot	Paid	350.00	
	2 Perimeter IDS System	Paid	.00	
31731 R&M-Special Projects	1527 Desert Alarm, Inc.			40566
	1 Re-Connect IDS Sys	Paid	98.15	
7300 01 305 05 R&M - Special Projects			448.15	
7310 01 400 00 Maintenance & Calibration				
31603 Maintenance & Calibration	1491 Pipette.com/Accutech Laboratories			40577
	1 Annual Calibration Service	Paid	.00	
	2 Manual Single Channel Pipettes	Paid	315.00	
	3 E-Single Channel Pipettes	Paid	160.00	
31650 Maintenance & Calibration	1535 SeqGen, Inc.			40582
	1 ABI 7500 Fast Silver	Paid	2,800.00	
	2 Service Contract 1yr	Paid	.00	
	3 Service Agreement:	Paid	.00	
	4 DB170113-015	Paid	.00	
7310 01 400 00 Maintenance & Calibration			3,275.00	
7350 01 305 00 Permits, Licenses & Fees				
31577 Permits, Licenses & Fees	228 Daniel's Tire Service			40565
	1 (9) Tire Disposal Fee	Paid	31.50	
7350 01 305 00 Permits, Licenses & Fees			31.50	
7400 01 300 00 Vehicle Parts & Supplies				
31574 Vehicle Parts & Supplies	127 Car Quest Auto Parts			40561
	1 Air Filters: Inventory	Paid	38.84	
	2 Tax	Paid	3.01	
31576 Vehicle Parts & Supplies	228 Daniel's Tire Service			40565
	1 Tire: Unit 100	Paid	88.73	
	2 Tax	Paid	6.88	
	3 Tire Fee	Paid	1.75	
31579 Vehicle Parts & Supplies	228 Daniel's Tire Service			40565
	1 (4) Tires: Unit #4	Paid	540.80	
	2 Tax	Paid	41.91	
	3 Tire Fee	Paid	7.00	

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
31587 Vehicle Parts & Supplies	851 U.S. Bank 1 Napa-Parts	Paid	23.50	40586
31601 Vehicle Parts & Supplies	572 NAPA Auto & Truck Parts 1 Parts: Inventory 2 Tax	Paid Paid	124.78 9.67	40574
31606 Vehicle Parts & Supplies	572 NAPA Auto & Truck Parts 1 Parts: Unit# 136 2 Tax	Paid Paid	15.80 1.22	40574
31610 Vehicle Parts & Supplies	572 NAPA Auto & Truck Parts 1 Air Filter: Unit# 19 2 Tax	Paid Paid	6.38 .49	40574
31669 Vehicle Parts & Supplies	127 Car Quest Auto Parts 1 Air Filters: Inventory 2 Tax	Paid Paid	95.67 7.41	40561
31671 Vehicle Parts & Supplies	572 NAPA Auto & Truck Parts 1 Motor Oil Analysis Kit 2 Tax	Paid Paid	15.99 1.24	40574
31692 Vehicle Parts & Supplies	572 NAPA Auto & Truck Parts 1 Parts: Unit# 84 2 Tax	Paid Paid	64.25 4.98	40574
31694 Vehicle Parts & Supplies	127 Car Quest Auto Parts 1 Parts: Unit# 138 2 Tax	Paid Paid	78.64 6.09	40561
7400 01 300 00 Vehicle Parts & Supplies			1,185.03	
7400 01 300 02 Specialty Vehicle Parts & Supp 31622 Specialty Vehicle Parts & Supp	590 Northern Tool & Equipment Co. 1 Parts: Trailers & Carts	Paid	202.43 202.43	40575
7400 01 300 02 Specialty Vehicle Parts & Supp				
7420 01 300 00 Offsite Vehicle Maint & Repair 31615 Offsite Vehicle Maint & Repair	851 U.S. Bank 1 Desert Express Car Wash 2 Fleet Washes-Aug 2016 3 Fleet Washes-Sept 2016 4 Fleet Washes-Oct 2016 5 Fleet Washes-Nov 2016	Paid Paid Paid Paid Paid	.00 86.40 76.80 91.20 86.40	40586
31691 Offsite Vehicle Maint & Repair	483 Kwik Kleen Of The Desert 1 Disposal Anti-Freeze	Paid	424.50	40572
31711 Offsite Vehicle Maint & Repair	1388 Universal Brake & Alignment 1 Wheel Alignment 2 Unit# 4	Paid Paid	60.00 .00	40587
7420 01 300 00 Offsite Vehicle Maint & Repair			825.30	

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Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
7450 01 300 00	Equipment App Parts & Supplies				
	31575 Equipment App Parts & Supplies	663 Praxair Distribution, Inc. 1 Parts: For Welding Equip	Paid	31.14	40579
		2 Tax	Paid	2.42	
	31578 Equipment App Parts & Supplies	663 Praxair Distribution, Inc. 1 Cyl. 48CF	Paid	69.23	40579
		2 Hazmat Chg	Paid	11.95	
		3 Maint Fee	Paid	2.00	
		4 Tax	Paid	6.46	
	31604 Equipment App Parts & Supplies	572 NAPA Auto & Truck Parts 1 Shrink Tubing	Paid	186.45	40574
		2 Tax	Paid	14.45	
	31715 Equipment App Parts & Supplies	572 NAPA Auto & Truck Parts 1 Supplies	Paid	7.63	40574
	31717 Equipment App Parts & Supplies	663 Praxair Distribution, Inc. 1 Recurring Cylinder Rental	Paid	46.50	40579
	31718 Equipment App Parts & Supplies	572 NAPA Auto & Truck Parts 1 Parts Returned	Paid	-6.76	40574
7450 01 300 00	Equipment App Parts & Supplies			371.47	
7450 01 500 00	Equipment Parts & Supplies				
	31319 Equipment Parts & Supplies	435 Inland Power Equipment Co. 1 Parts for Maruyamas	Paid	.00	40571
		3 Frames	Paid	133.50	
		4 Gas Cap Assys	Paid	48.80	
		5 Tax	Paid	14.58	
	31685 Equipment App Parts & Supplies	851 U.S. Bank 1 Adapco-Parts	Paid	72.65	40586
	31716 Equipment Parts & Supplies	435 Inland Power Equipment Co. 1 Carburators	Paid	139.98	40571
		2 Tax	Paid	11.20	
7450 01 500 00	Equipment Parts & Supplies			420.71	
7550 01 400 00	Lab Operating Supplies				
	31489 Lab Operating Supplies	1408 Artemia International, LLC 1 (12) Artemia GSL Cysts	Paid	600.00	40559
		2 Grade 80% 12 cans/case	Paid	.00	
		3 Freight	Paid	28.00	
	31592 Lab Operating Supplies	851 U.S. Bank 1 Home Depot-Supplies	Paid	16.34	40586
	31593 Lab Operating Supplies	851 U.S. Bank 1 Home Depot-Supplies	Paid	66.78	40586
	31618 Lab Operating Supplies	851 U.S. Bank 1 Uline-Pails & Lids	Paid	96.28	40586
	31619 Lab Operating Supplies	851 U.S. Bank 1 Home Depot-Supplies	Paid	11.22	40586

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
31620 Lab Operating Supplies	851 U.S. Bank 1 High Tech Irrig-Supplies	Paid	24.24	40586
31634 Lab Operating Supplies	813 TCI 1 Bio Haz Mat Waste Disposal	Paid	155.25	40585
31636 Lab Operating Supplies	1457 Airgas Carbonic, Inc 1 Dry Ice	Paid	98.85	40557
	2 Haz Mat Fee	Paid	9.50	
	3 Tax	Paid	8.69	
	4 Fuel Surcharge	Paid	.24	
31696 Lab Operating Supplies	851 U.S. Bank 1 Univar-Supplies	Paid	288.85	40586
31713 Lab Operating Supplies	1457 Airgas Carbonic, Inc 1 Dry Ice	Paid	98.85	40557
	2 Haz Mat	Paid	9.50	
	3 Fuel Surcharge	Paid	.24	
	4 Tax	Paid	8.42	
31714 Lab Operating Supplies	1457 Airgas Carbonic, Inc 1 Dry Ice	Paid	98.85	40557
	2 Haz Mat	Paid	9.50	
	3 Fuel Surcharge	Paid	.24	
	4 Tax	Paid	8.42	
7550 01 400 00 Lab Operating Supplies			1,638.26	
7575 01 400 04 Internal Mosquito PCR				
31594 Internal Mosquito PCR	851 U.S. Bank 1 Pipette.com-Tips fpr Rainin	Paid	75.62	40586
7575 01 400 04 Internal Mosquito PCR			75.62	
7600 01 200 02 Professional Development				
31585 Professional Development	851 U.S. Bank 1 CALPELRA Core Labor Relations	Paid	.00	40586
	2 Academy Registration-HRM	Paid	375.00	
31596 Professional Development	851 U.S. Bank 1 AMCA Ann Mtg Reg	Paid	365.00	40586
7600 01 200 02 Professional Development			740.00	
7600 01 400 02 Professional Development				
31596 Professional Development	851 U.S. Bank 2 AMCA Ann Mtg Reg	Paid	365.00	40586
	3 AMCA Ann Mtg Reg	Paid	365.00	
31597 Professional Development	851 U.S. Bank 1 AMCA Ann Mtg Reg	Paid	365.00	40586
7600 01 400 02 Professional Development			1,095.00	

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Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
7600 01 500 02	Professional Development				
	31597 Professional Development	851 U.S. Bank			40586
		2 AMCA Ann Mtg Reg	Paid	365.00	
		3 AMCA Ann Mtg Reg	Paid	365.00	
7600 01 500 02	Professional Development			730.00	
7675 01 200 00	Contract Services				
	31719 Contract Services	1529 AIS			40558
		1 Savin-Lease	Paid	116.64	
7675 01 200 00	Contract Services			116.64	
7675 01 210 00	Maintenance Contracts				
	31600 Maintenance Contracts	1234 Cisco WebEx, LLC.			40537
		1 Remote Support	Paid	99.00	
	31661 Maintenance Contracts	1234 Cisco WebEx, LLC.			40563
		1 Remote Support	Paid	99.00	
	31698 Maintenance Contracts	851 U.S. Bank			40586
		1 Motoshop-Parts Database	Paid	99.00	
7675 01 210 00	Maintenance Contracts			297.00	
7675 01 305 00	Contract Services				
	31635 Contract Services	1322 CleanExcel			40564
		1 Cleaning Serv-Jan 2017	Paid	3,140.00	
7675 01 305 00	Contract Services			3,140.00	
7675 01 500 00	Contract Services				
	31719 Contract Services	1529 AIS			40558
		2 Savin-Lease	Paid	57.24	
7675 01 500 00	Contract Services			57.24	
7700 01 225 00	Motor Fuel & Oils				
	31621 Motor Fuel & Oils-CM	127 Car Quest Auto Parts			40561
		1 Motor Oil: Return	Paid	-154.38	
	31631 Motor Fuel & Oils	1383 SoCo Group Inc., The			40583
		1 Fuel	Paid	2,902.67	
	31730 Motor Fuel & Oils	127 Car Quest Auto Parts			40561
		1 Motor Oil	Paid	501.48	
		2 Tax	Paid	38.86	
7700 01 225 00	Motor Fuel & Oils			3,288.63	
7700 01 300 00	Motor Fuel & Oils				
	31670 Motor Fuel & Oils	572 NAPA Auto & Truck Parts			40574
		1 Motor Oil: Inventory	Paid	93.36	
		2 Tax	Paid	7.24	
7700 01 300 00	Motor Fuel & Oils			100.60	

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Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
7750 01 500 00	Operating Supplies				
	31688 Operating Supplies	851 U.S. Bank			40586
		1 Amazon-ScaleCalibWeight	Paid	24.59	
	31689 Operating Supplies	851 U.S. Bank			40586
		1 Amazon-Scale	Paid	99.95	
		2 Shipping	Paid	14.50	
	31690 Operating Supplies	851 U.S. Bank			40586
		1 Signazon-Control Signs	Paid	.00	
		2 For Mosq Control Applic	Paid	270.25	
		3 Stakes for Signs	Paid	492.50	
		4 Shipping	Paid	108.44	
7750 01 500 00	Operating Supplies			1,010.23	
7800 01 500 02	CP - Chemical Control				
	31629 CP - Chemical Control	851 U.S. Bank			40586
		1 Adapco-72/25 lb.Barrels	Paid	.00	
		2 Total Price:\$62,208.00	Paid	.00	
		3 Paying Partial:	Paid	12,208.00	
		4 Vectobac WDG	Paid	.00	
	31630 CP - Chemical Control	851 U.S. Bank			40586
		1 Adapco-72/25 lb.Barrels	Paid	.00	
		2 Vectobac WDG	Paid	.00	
		3 Total Price: \$62,208.00	Paid	.00	
		4 Paying Partial:	Paid	50,000.00	
	31697 CP-Chemical Control	851 U.S. Bank			40586
		1 Alt Pellets-27/44 lbs/cs	Paid	32,781.67	
7800 01 500 02	CP - Chemical Control			94,989.67	
01	General Fund			485,469.06	

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12 Capital Projects Thermal

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
6095 12 305 00	Professional Fees				
	31720 Professional Fees	1539 SWG, Inc. DBA Earth Sys Southwest			40584
		1 Prof Environmental	Paid	.00	
		2 Consultant Serv in Connection	Paid	.00	
		3 w/Thermal Remed Property	Paid	5,752.50	
	31722 Professional Fees	1539 SWG, Inc. DBA Earth Sys Southwest			40584
		1 Eval the Extent of Elevated	Paid	.00	
		2 OCP Concentrations by	Paid	.00	
		3 Collecting Samples And	Paid	.00	
		4 Incorporating Results	Paid	.00	
		5 in Report	Paid	2,574.00	
6095 12 305 00	Professional Fees			8,326.50	
7300 12 305 00	Thermal - Maintenance				
	31638 Thermal - Maintenance	851 U.S. Bank			40586
		1 SafetyKleen-Non Haz Landfill	Paid	.00	
		2 Debris Disposal	Paid	925.15	
7300 12 305 00	Thermal - Maintenance			925.15	
12 Capital Projects Thermal				9,251.65	

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13 Capital Replacements Internal

Obligat'n	Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
8415 13 215 00	Public Outreach Capital Outlay				
	31617 Public Outreach Capital Outlay	851 U.S. Bank			40586
		1 Amazon-Display Cabinet	Paid	227.80	
8415 13 215 00	Public Outreach Capital Outlay			227.80	
8415 13 300 00	Vehicle Capital Outlay				
	31081 Vehicle Capital Outlay	1548 Winner Chevrolet			40591
		13 Contract #1-16-23-20D	Paid	.00	
		14 Agency Billing Code:Q4565	Paid	.00	
		16 Line 9 Truck - Dbl Cab Yr:2017	Paid	.00	
		17 4X4 Std Bed	Paid	23,445.00	
		18 Z82-Trailer Pkg	Paid	375.00	
		19 JLI-Trailer Brake Controller	Paid	275.00	
		20 G80-Locking Rear Diff	Paid	395.00	
		21 5H1-Two Extra Keys	Paid	45.00	
		22 NZZ-Trfr Case Shield	Paid	100.00	
		23 Diamond Back 270 Tri-Fold	Paid	1,974.00	
		24 Riverside Co. Tax	Paid	2,068.00	
		25 Tire Fee	Paid	8.75	
		26 Doc Fee	Paid	80.00	
		27 Delivery	Paid	600.00	
		28 COLOR ON All 7 TRUCKS:WHITE	Paid	.00	
		29 \$500 Disc for Pymt Within	Paid	.00	
		30 20 Days of Delivery	Paid	-500.00	
	31680 Vehicle Capital Outlay	127 Car Quest Auto Parts			40590
		1 Parts: For New Vehicles	Paid	20.09	
		2 Tax	Paid	1.56	
	31693 Vehicle Capital Outlay	127 Car Quest Auto Parts			40590
		1 Parts: New Vehicles	Paid	9.76	
		2 Tax	Paid	.76	
	31723 Vehicle Capital Outlay	1548 Winner Chevrolet			40591
		1 2017 Chevy Silverado	Paid	21,774.00	
		2 Z82 Trailer Pkg	Paid	375.00	
		3 Trailer Brake Controller	Paid	275.00	
		4 Locking Gear Diff	Paid	395.00	
		5 2 Extra Keys	Paid	45.00	
		6 Transfer Case Shield	Paid	100.00	
		8 Diamond Back Trifold	Paid	1,974.00	
		9 Doc Fee	Paid	80.00	
		10 Tax	Paid	1,938.50	
		11 Delivery Fee	Paid	600.00	
		12 Tire Fee	Paid	8.75	
		13 Early Pymt Disc	Paid	-500.00	
		14 Contract: 1-16-23-20D	Paid	.00	
		15 Agency Bllng Code: Q4565	Paid	.00	

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
31724 Vehicle Capital Outlay	1548 Winner Chevrolet			40591
	1 2017 Chevy Silverado	Paid	21,774.00	
	2 Z82 Trailer Pkg	Paid	375.00	
	3 Trailer Brake Controller	Paid	275.00	
	4 Locking Gear Diff	Paid	395.00	
	5 2 Extra Keys	Paid	45.00	
	6 Transfer Case Shield	Paid	100.00	
	7 Diamond Back Trifold	Paid	1,974.00	
	8 Doc Fee	Paid	80.00	
	9 Tax	Paid	1,938.50	
	10 Delivery Fee	Paid	600.00	
	11 Tire Fee	Paid	8.75	
	12 Early Pymt Disc	Paid	-500.00	
	13 Contract: 1-16-23-20D	Paid	.00	
14 Agency Bllng Code: Q4565	Paid	.00		
31725 Vehicle Capital Outlay	1548 Winner Chevrolet			40591
	1 2017 Chevy Silverado	Paid	21,774.00	
	2 Z82 Trailer Pkg	Paid	375.00	
	3 Trailer Brake Controller	Paid	275.00	
	4 Locking Gear Diff	Paid	395.00	
	5 2 Extra Keys	Paid	45.00	
	6 Transfer Case Shield	Paid	100.00	
	7 Diamond Back Trifold	Paid	1,974.00	
	8 Doc Fee	Paid	80.00	
	9 Tax	Paid	1,938.50	
	10 Delivery Fee	Paid	600.00	
	11 Tire Fee	Paid	8.75	
	12 Early Pymt Disc	Paid	-500.00	
	13 Contract: 1-16-23-20D	Paid	.00	
14 Agency Bllng Code: Q4565	Paid	.00		
31726 Vehicle Capital Outlay	1548 Winner Chevrolet			40591
	1 2017 Chevy Silverado	Paid	21,774.00	
	2 Z82 Trailer Pkg	Paid	375.00	
	3 Trailer Brake Controller	Paid	275.00	
	4 Locking Gear Diff	Paid	395.00	
	5 2 Extra Keys	Paid	45.00	
	6 Transfer Case Shield	Paid	100.00	
	7 Diamond Back Trifold	Paid	1,974.00	
	8 Doc Fee	Paid	80.00	
	9 Tax	Paid	1,938.50	
	10 Tire Fee	Paid	8.75	
	11 Delivery Fee	Paid	600.00	
	12 Early Pymt Disc	Paid	-500.00	
	13 Contract: 1-16-23-20D	Paid	.00	
14 Agency Bllng Code: Q4565	Paid	.00		
31727 Vehicle Capital Outlay	1548 Winner Chevrolet			40591
	1 2017 Chevy Silverado	Paid	21,774.00	
	2 Z82 Trailer Pkg	Paid	375.00	
	3 Trailer Brake Controller	Paid	275.00	
	4 Locking Gear Diff	Paid	395.00	
	5 2 Extra Keys	Paid	45.00	
6 Transfer Case Shield	Paid	100.00		

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Obligat'n Description	Vendor/ Name/ Line Nbr Description	Stage	Amount	Check Nbr
	7 Diamond Back Trifold	Paid	1,974.00	
	8 Doc Fee	Paid	80.00	
	9 Tax	Paid	1,938.50	
	10 Delivery Fee	Paid	600.00	
	11 Tire Fee	Paid	8.75	
	12 Early Pymt Disc	Paid	-500.00	
	13 Contract: 1-16-23-20D	Paid	.00	
	14 Agency Billing Code: Q4565	Paid	.00	
31728 Vehicle Capital Outlay	1548 Winner Chevrolet			40591
	1 2017 Chevy Silverado	Paid	21,774.00	
	2 Z82 Trailer Pkg	Paid	375.00	
	3 Trailer Brake Controller	Paid	275.00	
	4 Locking Gear Diff	Paid	395.00	
	5 2 Extra Keys	Paid	45.00	
	6 Transfer Case Shield	Paid	100.00	
	7 Diamond Back Trifold	Paid	1,974.00	
	8 Doc Fee	Paid	80.00	
	9 Tax	Paid	1,938.50	
	10 Delivery Fee	Paid	600.00	
	11 Tire Fee	Paid	8.75	
	12 Early Pymt Disc	Paid	-500.00	
	13 Contract: 1-16-23-20D	Paid	.00	
	14 Agency Billing Code: Q4565	Paid	.00	
8415 13 300 00 Vehicle Capital Outlay			191,289.42	
13 Capital Replacements Internal			191,517.22	
*** Report Total ***			686,237.93	

Employee Name	Vendor Name	GL Acct No.	GL Name	Subtotal
Anita Jones	CalPELRA	7600.01.200.02	Professional Development	\$ 375.00
Armando Gaspar	Target	7300.01.305.01	Repair & Maintenance-Bio & Lab Bldgs	\$ 150.83
Armando Gaspar	Home Depot	7300.01.305.01	Repair & Maintenance-Bio & Lab Bldgs	\$ 36.53
Armando Gaspar	Home Depot	7300.01.305.04	Repair & Maintenance-Shop & Grounds	\$ 183.14
Armando Gaspar	Home Depot	7300.01.305.04	Repair & Maintenance-Shop & Grounds	\$ 155.74
Armando Gaspar	Cobra Key Systems	7300.01.305.03	Repair & Maintenance-Operations	\$ 195.00
Armando Gaspar	Safety Kleen Systems	7300.12.305	Thermal-Maintenance	\$ 925.15
Armando Gaspar	Home Depot	7300.01.305.04	Repair & Maintenance-Shop & Grounds	\$ 443.63
Arturo Gutierrez	Home Depot	7550.01.400	Operating Supplies	\$ 16.34
Arturo Gutierrez	Home Depot	7550.01.400	Operating Supplies	\$ 66.78
Arturo Gutierrez	Uline	7550.01.400	Operating Supplies	\$ 96.28
Arturo Gutierrez	High Tech Irrigation	7550.01.400	Operating Supplies	\$ 24.24
Arturo Gutierrez	Home Depot	7550.01.400	Operating Supplies	\$ 11.22
Crystal Moreno	AMCA	7600.01.400.02~\$365.00	Professional Development	\$ -
Crystal Moreno	AMCA	7600.01.500.02~\$365.00	Professional Development	\$ -
Crystal Moreno	AMCA	7600.01.500.02~\$365.00	Professional Development	\$ 1,095.00
Crystal Moreno	AMCA	7600.01.200.02~365.00	Professional Development	\$ -
Crystal Moreno	AMCA	7600.01.400.02~\$365.00	Professional Development	\$ -
Crystal Moreno	AMCA	7600.01.400.02~\$365.00	Professional Development	\$ -
Crystal Moreno	AMCA	6110.01.250~\$455.00	Professional Development	\$ 1,550.00
Crystal Moreno	Indio Florist	6070.01.200	Office Supplies	\$ 51.25
Crystal Moreno	LABite.com	6120.01.250	Trustee Support	\$ 258.99
Crystal Moreno	Southwest Airlines	6110.01.400.01	MVCAC Committee Assignments	\$ 127.90
Crystal Moreno	Lands'End Business Outfitters	7000.01.400~\$244.02	Uniform Expense	\$ -
Crystal Moreno	Lands'End Business Outfitters	7000.01.210~\$173.49	Uniform Expense	\$ 417.51
Crystal Moreno	Staples	6070.01.200	Office Supplies	\$ 50.41
David l'Anson	CSMFO	6050.01.200	Dues & Memberships	\$ 110.00
Diane Greeman	Advance E-Fee (Motoshop Database)	7675.01.210	Maintenance Contracts	\$ 99.00
Diane Greeman	Adapco	7450.01.500	Equipment Parts & Supplies	\$ 72.65
Diane Greeman	Dealers Supply Co.	7050.01.300	Safety Expense	\$ 50.48
Edward Prendez	Ultimate Internet Access	7150.01.210	IT Communications	\$ 720.00
Edward Prendez	OtterBox	6095.01.210	Professional Fees	\$ 4.99
Edward Prendez	Desert Express Car Wash	7420.01.300	Offsite Vehicle Maintenance & Repair	\$ 340.80
Edward Prendez	Conferencing Center	7150.01.210	IT Communications	\$ 22.69
Geneva Ginn	Amazon	7750.01.500	Operating Supplies	\$ 114.45
Geneva Ginn	Amazon	7750.01.500	Operating Supplies	\$ 24.59
Graciela Morales	Clarke	7800.01.500.02	Chemical Control	\$ 32,781.67
Graciela Morales	Adapco	7800.01.500.02	Chemical Control	\$ 50,000.00
Graciela Morales	Adapco	7800.01.500.02	Chemical Control	\$ 12,208.00
Graciela Morales	Univar	7550.01.400	Operating Supplies	\$ 288.85
Jill Oviatt	Amazon	8415.13.215	Capital Equipment	\$ 227.80
Jill Oviatt	Signazon	7750.01.500	Operating Supplies	\$ 871.19
John Munoz	Napa Auto Parts	7400.01.300	Vehicle Parts & Supplies	\$ 23.50
Melissa Snelling	Accutek Laboratories	7575.01.400.04	Internal Mosquito PCR	\$ 75.62
Oscar Guerrero	Home Depot	7300.01.305.04	Repair & Maintenance-Shop & Grounds	\$ 47.49
Oscar Guerrero	Home Depot	7300.01.305.03	Repair & Maintenance-Operations	\$ 45.90
Sarah Crenshaw	Staples	6070.01.300	Office Supplies	\$ 42.15
Sarah Crenshaw	Staples	6070.01.500	Office Supplies	\$ 200.93
Sarah Crenshaw	Staples	5301.01.225	Employee Support	\$ 35.50
Sarah Crenshaw	Staples	6070.01.500	Office Supplies	\$ 44.68
Sarah Crenshaw	Staples	6070.01.200	Office Supplies	\$ 330.97
Sarah Crenshaw	Staples	6070.01.500	Office Supplies	\$ (6.96)
Sarah Crenshaw	Staples	6070.01.500	Office Supplies	\$ 6.96
Sarah Crenshaw	Staples	6070.01.200	Office Supplies	\$ 25.17
Sarah Crenshaw	Cal Chamber	6070.01.200	Office Supplies	\$ 372.55
Sarah Crenshaw	AMCA	6065.01.225	Recruitment/Advertising	\$ 75.00
Sarah Crenshaw	Staples	6070.01.200	Office Supplies	\$ 122.37
Sarah Crenshaw	Staples	6070.01.200	Office Supplies	\$ 75.69
Sarah Crenshaw	Staples	6070.01.200	Office Supplies	\$ 57.10
Sarah Crenshaw	Staples	6080.01.210 ²	Computer & Network Systems	\$ 172.16

Employee Name	Vendor Name	GL Acct No.	GL Name	Subtotal
Sarah Crenshaw	Target	6120.01.250	Trustee Support	\$ 48.57
Sarah Crenshaw	Powers Awards	6120.01.250	Trustee Support	\$ 69.50
Sarah Crenshaw	Staples	6070.01.200	Office Supplies	\$ 99.52
Sarah Crenshaw	Stater Bros.	6200.01.225	Meetings Expense	\$ 34.27
Sarah Crenshaw	Boxwood Technology	6065.01.225	Recruitment/Advertising	\$ 100.00
CalCard TOTAL ▶				\$ 106,266.74

Coachella Valley Mosquito and Vector Control District
FINANCES AT A GLANCE
ALL FUNDS COMBINED
For the Month Ended January 31 2017

	Beginning of the Month	Change During the Month	End of the Month
INVESTMENTS	\$ 9,675,269	\$ 2,512,085	\$ 12,187,354
CASH	\$ 77,133	4,011	\$ 81,145
INVESTMENTS & CASH	<u>\$ 9,752,402</u>	<u>\$ 2,516,096</u>	<u>\$ 12,268,499</u>
CURRENT ASSETS	\$ 1,704,626	(14,619)	1,690,008
FIXED ASSETS	\$ 11,188,461	-	11,188,461
OTHER ASSETS	\$ 3,870,348	-	3,870,348
TOTAL ASSETS	<u>\$ 26,515,837</u>	<u>\$ 2,501,478</u>	<u>\$ 29,017,315</u>
TOTAL LIABILITIES	\$ 5,311,750	\$ (115,719)	\$ 5,196,031
TOTAL DISTRICT EQUITY	\$ 21,198,744	2,622,540	23,821,284
TOTAL LIABILITIES & EQUITY	<u>\$ 26,510,494</u>	<u>\$ 2,506,821</u>	<u>\$ 29,017,315</u>
RECEIPTS		\$ 3,474,402	
CASH DISBURSEMENTS			
Payroll	\$ 346,824		
General Admin	\$ 611,801		
Total Cash Disbursements		\$ (958,624)	
NON-CASH ENTRIES:		\$ (14,300)	
Accrual Modifications -			
Changes in A/P, A/R & Pre-paid insurance			
Change during Month - Excess of Cash over Receipts & Non-Cash Adjustments		<u>\$ 2,501,478</u>	

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
INVESTMENT FUND BALANCES AS OF JANUARY 31, 2017

INSTITUTION	IDENTIFICATION	Issue Date	Maturity Date	YIELD	BALANCE	PERCENT OF TOTAL INVESTMENTS
LAIF	Common Investments			0.75%	6,159,771	50.54%
Riverside County	Funds 51105, 51110 and 51115			0.78%	4,280,597	35.12%
CalTRUST	Medium Term			1.16%	486,916	4.00%
First Foundation	Market Rate			0.10%	753,398	6.18%
First Foundation	CDARS	2015-02-20	2017-02-19	0.80%	506,671	4.16%
	Total Investments				\$ 12,187,354	100.00%

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
LISTING OF MONTHLY RECEIPTS

For January 31, 2017

DATE	RECEIVED FROM	AMOUNT	DESCRIPTION
1/1/2017	Riverside County	14,308.53	Property Tax - Homeowners Exemption
1/3/2017	Riverside County	1,959,312.01	Pass Thru Tax Increment
1/9/2017	GLA Vector Control District	10,000.00	Research Pass Thru Funds
1/13/2017	Local Agency Investment Fund	10,474.31	LAIF Interest
1/17/2017	Riverside County	771,694.81	Property Tax Current Secured
1/17/2017	Riverside County	707,899.26	Benefit Assessment
1/17/2017	Geico	713.00	Reimbursement for vehicle damage

Monthly Total \$ 3,474,401.92

Coachella Valley Mosquito and Vector Control District

FINANCES AT A GLANCE

ALL FUNDS COMBINED

For the Month Ended January 31 2017

	<u>Budget 2016-17</u>	This Month	Y-T-D	Budget Balance	% Y-T-D
REVENUES					
Current Taxes	7,789,222	2,745,315	3,911,022	3,878,200	50%
Miscellaneous Revenue	63,000	24,172	102,798	(39,798)	163%
Prior Taxes	25,500	-	-	25,500	0%
Interest Income	50,000	10,474	24,329	25,671	49%
Benefit Assessment Income	1,441,381	780,918	780,918	660,463	54%
TOTAL REVENUES	9,369,103	3,560,880	4,819,067	4,529,595	51%
Payroll Expense					
5101 Payroll - Full Time	4,396,912	324,294	2,353,924	2,042,988	54%
5102 Payroll - Seasonal	124,600	-	90,504	34,096	73%
5105 Overtime Expenses	30,300	109	13,940	16,360	46%
5150 CalPERS Employer Payment of Unfunded Lia	98,586	-	95,099	3,487	96%
5150 CalPERS State Retirement Expense	380,060	73,227	201,192	178,868	53%
5155 Social Security Expense	278,282	20,690	144,241	134,041	52%
5165 Medicare Expense	65,082	4,839	38,021	27,061	58%
5170 Cafeteria Plan Expense	986,626	84,356	637,528	349,098	65%
5172 Retiree Healthcare	342,420	28,445	225,823	116,597	66%
5180 Deferred Compensation	93,291	22,150	49,019	44,272	53%
5195 Unemployment Insurance	29,895	19,024	23,734	6,161	79%
Total Payroll Expense	6,826,055	577,134	3,873,025	2,953,030	57%
Administrative Expense					
5250 Tuition Reimbursement	20,000	346	11,664	8,336	58%
5300 Employee Incentive	10,000	57	3,247	6,753	32%
5301 Employee Support	4,000	333	2,482	1,518	62%
5302 Wellness Program	5,000	-	279	4,721	6%
5305 Employee Assistance Program	2,800	232	1,548	1,252	55%
6000 Property & Liability Insurance	141,402	7,890	6,691	134,711	5%
6001 Workers' Compensation Insurance	218,461	19,386	75,605	142,856	35%
6050 Dues & Memberships	22,300	110	19,775	2,525	89%
6060 Public Outreach Materials	22,300	1,375	4,117	18,183	18%
6065 Recruitment/Advertising	4,000	175	877	3,123	22%
6070 Office Supplies	15,200	1,771	9,494	5,706	62%
6075 Postage	6,250	510	5,013	1,237	80%
6080 Computer & Network Systems	5,400	215	1,989	3,411	37%
6085 Bank Service Charges	200	-	35	165	18%
6090 Local Agency Formation Commission	1,000	-	1,044	(44)	104%
6095 Professional Fees	-	-	-	-	-
Administration	30,000	(370)	2,550	27,450	9%
Information Systems	3,500	5	275	3,225	8%
District Wide	20,000	2,420	20,000	(0)	100%
Surveillance	15,730	-	-	15,730	0%
6100 Attorney Fees	-	-	-	-	-
General Counsel	60,000	-	15,609	44,391	26%
Labor Relations	20,000	-	570	19,430	-
Personnel	10,000	655	6,197	3,803	62%
6106 HR Risk Management	4,500	-	4,365	135	97%
6110 Conference Expense	-	-	-	-	-
MVCAC Committee Assignments	12,000	153	3,882	8,118	32%
Annual Conference Expense	13,200	-	-	13,200	0%
Trustee Travel	16,800	455	4,854	11,946	29%
6115 Trustee In-Lieu Expense	13,200	800	7,400	5,800	56%
6120 Trustee Support Expense	4,000	321	1,766	2,234	44%
6200 Meetings Expense	3,000	34	573	2,427	19%
6210 Promotion & Education	20,000	304	388	19,612	2%
6220 Public Outreach Advertising	40,000	-	2,454	37,546	6%
6500 Benefit Assessment Expense	88,440	73,018	79,835	8,605	90%
Total Administrative Expense	852,683	110,196	294,581	558,102	35%

FINANCES AT A GLANCE

ALL FUNDS COMBINED

For the Month Ended January 31 2017

	<u>Budget 2016-17</u>	This Month	Y-T-D	Budget Balance	% Y-T-D
Utility Expense					
6400 Utilities	105,000	6,665	54,520	50,480	52%
6410 Telecommunications	25,400	534	4,069	21,331	16%
Total Utility Expense	130,400	7,199	58,589	71,811	45%
Operating Expense					
7000 Uniform Expense	19,775	418	11,149	8,626	56%
7050 Safety Expense	20,050	1,005	10,203	9,847	51%
7100 Physician Fees	10,000	-	371	9,629	4%
7150 IT Communications	22,500	4,882	21,904	596	97%
7200 Maintenance Supplies	3,500	224	2,363	1,137	68%
7300 Building & Grounds Maintenance	50,000	3,267	25,335	24,665	51%
7310 Calibration & Certification of Equipment	13,300	3,275	3,842	9,458	29%
7350 Permits, Licenses & Fees	11,800	32	4,054	7,746	34%
7400 Vehicle Maintenance & Repair	24,000	1,777	20,147	3,853	84%
7420 Offsite Vehicle Maintenance & Repair	2,500	112	4,157	(1,657)	166%
7450 Equipment Parts & Supplies	17,300	866	11,201	6,099	65%
7500 Small Tools Expense	4,000	-	54	3,946	1%
7550 Lab Operating Supplies	28,500	1,810	12,157	16,343	43%
7570 Green Pool Surveillance	25,000	-	-	25,000	0%
7575 Surveillance	27,500	76	30,603	(3,103)	111%
7600 Staff Training	-	-	-	-	-
State Certified Technician Fees	6,000	-	5,720	280	95%
State Required CEU	3,750	-	-	3,750	0%
Professional Development	50,650	2,565	10,473	40,177	21%
7650 Equipment Rentals	1,000	-	321	679	32%
7675 Contract Services	-	-	-	-	-
Administration	7,000	117	3,610	3,390	52%
Information Systems	51,460	1,812	20,279	31,181	39%
Fleet	15,300	-	-	15,300	0%
Facilities	72,400	3,140	38,144	34,256	53%
Operations	6,000	57	2,508	3,492	42%
7700 Motor Fuel & Oils	73,200	3,003	35,451	37,749	48%
7750 Ops Operating Supplies	7,500	1,028	3,562	3,938	47%
7800 Control	-	-	-	-	-
Chemical Control	665,000	94,990	538,467	126,533	81%
Physical Control	12,500	-	-	12,500	0%
7850 Aerial Applications	-	-	-	-	-
Rural	50,400	5,949	44,141	6,259	88%
Urban	75,280	-	42,881	32,399	57%
8415 Operating Equipment	22,800	(2,088)	21,432	1,368	94%
8487 Furniture & Equipment	10,000	1,985	1,985	8,015	20%
8510 Research Projects	150,000	116,504	116,504	33,496	78%
8510 UCD VC of CA Mosq Research - Zika	-	-	30,000	-	-
8510 USDA - COOP expenses to be refunded	-	-	-	-	-
Total Operating Expense	1,559,965	246,806	1,073,019	516,946	69%
TOTAL EXPENSES	9,369,103	941,335	5,299,215	4,069,888	57%
Total Operations Revenue Less Expenses	0	2,619,545	(480,147)		
CAPITAL EXPENSES					
6095 Professional Fees	10,000	-	496	9,504	5%
8463 Interior Equipment Upgrade	80,000	-	-	80,000	0%
8487 Facility Improvements	30,000	-	-	30,000	0%
TOTAL CAPITAL EXPENSES	120,000	-	496	119,504	0%
Total Operations Revenue Less Expenses	(120,000)	2,619,545	(480,643)		

Coachella Valley Mosquito and Vector Control District
FINANCES AT A GLANCE
ALL FUNDS COMBINED
For the Month Ended January 31 2017

ASSETS	<u>General Fund</u>	<u>Capital Replacement</u>	<u>Other Governmental Funds</u>	<u>Total</u>
<u>Cash and Investments</u>				
Cash - Checking	\$ 6,217	\$ -	\$ -	6,217
Cash - Payroll	\$ 72,928	\$ -	\$ -	72,928
Cash - Building Fund Checking	\$ -	\$ -	\$ -	-
Cash - Petty Cash	\$ 2,000	\$ -	\$ -	2,000
Investment Balances	<u>\$ 10,527,956</u>	<u>\$ 1,239,012</u>	<u>\$ 420,386</u>	<u>12,187,354</u>
Total Cash and Investments	\$ 10,609,101	\$ 1,239,012	\$ 420,386	12,268,499
<u>Current Assets</u>				
Accounts Receivable	\$ 14,172	\$ -	\$ -	14,172
Interest Receivable	\$ -	\$ -	\$ -	-
Lease Payment Receivable	\$ -	\$ -	\$ -	-
Allowance for Bad Debts	\$ -	\$ -	\$ -	-
Chemical - Inventory	\$ 465,480	\$ -	\$ -	465,480
Shop - Inventory	\$ 12,252	\$ -	\$ -	12,252
Prepays and Deposits	<u>\$ 1,198,103</u>	<u>\$ -</u>	<u>\$ -</u>	<u>1,198,103</u>
Total Current Assets	\$ 1,690,008	\$ -	\$ -	1,690,008
<u>Fixed Assets</u>				
Construction in Progress	\$ -	\$ -	\$ -	-
BIO Control Building	\$ 6,963,768	\$ -	\$ -	6,963,768
Vehicles	\$ -	\$ 1,510,661	\$ -	1,510,661
Computer Equipment	\$ 113,607	\$ 227,751	\$ -	341,358
Computer Equipment GIS	\$ -	\$ 301,598	\$ -	301,598
Office Furniture and Equipment	\$ 1,027,317	\$ 167,882	\$ -	1,195,199
Bio Control Equipment/Furniture	\$ 32,034	\$ -	\$ -	32,034
Land	\$ 417,873	\$ -	\$ -	417,873
Oleander Building	\$ 5,665,862	\$ -	\$ -	5,665,862
Signage	\$ 23,651	\$ -	\$ -	23,651
Structures and Improvements	\$ 2,976,296	\$ -	\$ -	2,976,296
Accumulated Depreciation	<u>\$ (6,374,807)</u>	<u>\$ (1,865,032)</u>	<u>\$ -</u>	<u>(8,239,839)</u>
Total Fixed Assets	\$ 10,845,602	\$ 342,859	\$ -	11,188,461
<u>Other Assets</u>				
Deferred Outflows of Resources	\$ 338,926	\$ -	\$ -	338,926
Resources to be Provided	\$ 3,531,422	\$ -	\$ -	3,531,422
Total Other Assets	\$ 3,870,348	\$ -	\$ -	3,870,348
TOTAL ASSETS	<u>\$ 27,015,058</u>	<u>\$ 1,581,871</u>	<u>\$ 420,386</u>	<u>\$ 29,017,315</u>

Coachella Valley Mosquito and Vector Control District
FINANCES AT A GLANCE
ALL FUNDS COMBINED
For the Month Ended January 31 2017

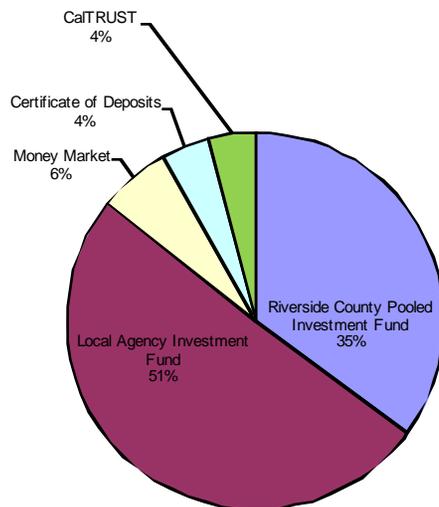
	General Fund	Capital Replacement	Other Governmental Funds	Total
LIABILITIES AND EQUITY				
LIABILITIES				
<u>Current Liabilities</u>				
Accounts Payable	\$ 121,395	\$ 260	\$ -	121,655
Accrued Payroll and Payroll Taxes	\$ 2,291	\$ -	\$ -	2,291
Deferred Revenue	\$ -	\$ -	\$ -	-
Retentions Payable - Capital Fund	\$ -	\$ -	\$ -	-
Claims/Judgments Payable	\$ (52)	\$ -	\$ -	(52)
Union Dues/Charity Payable	\$ (224)	\$ -	\$ -	(224)
Total Current Liabilities	\$ 123,410	\$ 260	\$ -	123,670
<u>Long Term Liabilities</u>				
Deferred Inflows of Resources	\$ 613,465	\$ -	\$ -	613,465
Net Pension Liability	\$ 622,269	\$ -	\$ -	622,269
Pollution Remediation Obligation	\$ 2,100,000	\$ -	\$ -	2,100,000
OPEB Obligation	\$ 1,172,619	\$ -	\$ -	1,172,619
Compensated Absences Payable	\$ 564,008	\$ -	\$ -	564,008
Total Long Term Liabilities	\$ 5,072,361	\$ -	\$ -	5,072,361
TOTAL LIABILITIES	\$ 5,195,771	\$ 260	\$ -	\$ 5,196,031
EQUITY - FUND BALANCE				
Non - Spendable Fund Balance				
Invested in Capital Assets	\$ 10,845,602	\$ 342,859	\$ -	11,188,461
Inventory	\$ 516,559	\$ -	\$ -	516,559
Prepays & Deposits	\$ 1,391,699	\$ -	\$ -	1,391,699
Total Non-Spendable	\$ 12,753,859	\$ 342,859	\$ -	13,096,719
Committed Fund Balance				
Designated for Emergency Service	\$ 3,123,034	\$ -	\$ -	3,123,034
Total Committed	\$ 3,123,034	\$ -	\$ -	3,123,034
Assigned Fund Balance				
Designated for Other Post Employment Ben	\$ 436,469	\$ -	\$ -	436,469
Designated for Environmental Remediation	\$ -	\$ -	\$ 429,276	429,276
Designated for General Reserve	\$ 5,621,462	\$ -	\$ -	5,621,462
Designated for Replacements & Emergency	\$ 365,106	\$ -	\$ -	365,106
Designated for Future Construction	\$ -	\$ -	\$ -	-
Designated for Equipment Replacement	\$ -	\$ 277,787	\$ -	277,787
Designated for Vehicle Replacement	\$ -	\$ 957,646	\$ -	957,646
Total Assigned	\$ 6,423,037	\$ 1,235,432	\$ 429,276	8,087,745
Unassigned Fund Balance				
Unassigned	\$ -	\$ -	\$ -	-
Total Unassigned	\$ -	\$ -	\$ -	-
Excess Revenue over (under) Expenditures				
	\$ (480,643)	\$ 3,319	\$ (8,891)	(486,215)
TOTAL EQUITY	\$ 21,819,287	\$ 1,581,611	\$ 420,386	23,821,284
TOTAL LIABILITIES AND EQUITY	\$ 27,015,058	\$ 1,581,871	\$ 420,386	\$ 29,017,315

**COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
INVESTMENT FUND BALANCES AS OF JANUARY 31, 2017**

INSTITUTION	IDENTIFICATION	Issue Date	Maturity Date	YIELD	General Fund	Thermal Capital Fund	Internal Service Fund	BALANCE
Investment Fund Balance					10,527,956.45	420,385.68	1,239,011.78	\$ 12,187,354
LAIF	Common Investments			0.75%	5,321,073	212,473	626,225	\$ 6,159,771
Riverside County	Funds 51105 & 51115			0.78%	3,697,762	147,653	435,181	\$ 4,280,597
CalTRUST	Medium Term Fund			1.16%	420,619	16,795	49,502	\$ 486,916
First Foundation	Market Rate			0.10%	650,818	25,987	76,593	\$ 753,398
First Foundation	CDARS	2015-02-20	2017-02-19	0.80%	437,684	17,477	51,510	\$ 506,671
Total Investments					10,527,956	420,386	1,239,012	\$ 12,187,354

PORTFOLIO COMPOSITION AS OF JANUARY 31, 2017

WEIGHTED YIELD 0.74%



In compliance with the California Code Section 53646; the Finance Administrator of the Coachella Valley Mosquito and Vector Control District hereby certifies that sufficient liquidity and anticipated revenue are available to meet the District's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Coachella Valley Mosquito and Vector Control District's adopted investment policy

Respectfully submitted

NOTED AND APPROVED



**COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
FINANCE COMMITTEE MEETING**

#

FEBRUARY 7, 2017#

PROFESSIONAL DEVELOPMENT JULY 1, 2016 – JUNE 30, 2017		
Conference or Meeting (including subcommittees)	Date	Place
California Society for Municipal Finance Officers (CSMFO) Annual Conference	February 7-10 2017	Sacramento, CA
Vector Control Joint Powers Agency Annual Workshop	March 2, 2017	Walnut Creek, CA
GFOA Conference	May 21-24, 2017	Denver, Co
Local Agency Investment Fund (LAIF) Conference	TBD	Sacramento, CA



Actuarial Circular Letter

California Public Employees' Retirement System
P.O. Box 942715
Sacramento, CA 94229-2715
(888) CalPERS (or 888-225-7377)
TTY: (877) 249-7442
www.calpers.ca.gov

January 19, 2017

Circular Letter: 200-004-17
Distribution: VI

To: All Public Agency Employers

Subject: Discount Rate Change

The purpose of this Circular Letter is to inform you of recent changes to the CalPERS discount rate assumption and the impact these changes are expected to have on required employer and PEPR member contributions. This Circular Letter will assist you in calculating projected pension cost increases in future years. The June 30, 2016, annual valuations will provide updated projections of expected future year pension contributions. These reports will be available this summer.

At the December 21, 2016, meeting, the CalPERS Board of Administration approved lowering the CalPERS discount rate assumption, the long-term rate of return, from 7.50 percent to 7.00 percent over the next three years. This will increase public agency employer contribution costs beginning in Fiscal Year 2018-19.

The phase-in of the discount rate change approved by the Board for the next three Fiscal Years is as follows:

Valuation Date	Fiscal Year for Required Contribution	Discount Rate
June 30, 2016	2018-19	7.375%
June 30, 2017	2019-20	7.25%
June 30, 2018	2020-21	7.00%

Lowering the discount rate means plans will see increases in both the normal costs (the cost of pension benefits accruing in one year for active members) and the accrued liabilities. These increases will result in higher required employer contributions.

In addition, active members hired after January 1, 2013, under the Public Employees' Pension Reform Act (PEPRA) may also see their contribution rates rise.

The benefits of reducing the discount rate include:

- Strengthening long-term sustainability of the fund
- Reducing negative cash flows; additional contributions will help to offset the cost to pay pensions
- Reducing the long-term probability of funded ratios falling below undesirable levels
- Improving the likelihood of CalPERS investments earning our assumed rate of return
- Reducing the risk of contribution increases in the future from volatile investment markets

Results

Employer contribution increases as a result of the discount rate changes are estimated below by Normal Cost and required Unfunded Accrued Liability (UAL) payment. The Total Employer Contribution is the sum of the Normal Cost Rate applied to reported payroll plus the Unfunded Accrued Liability payment. The Normal Cost portion of the Employer Contribution is expected to increase by the listed percentages of payroll. Increases to the UAL payments are provided as relative increases to be applied to the projected UAL payments in the June 30, 2015, valuation report.

Valuation Date	Fiscal Year Impact	Normal Cost		UAL Payments	
		Misc. Plans	Safety Plans	Misc. Plans	Safety Plans
6/30/2016	2018-19	0.25% - 0.75%	0.5% - 1.25%	2% - 3%	2% - 3%
6/30/2017	2019-20	0.5% - 1.5%	1.0% - 2.5%	4% - 6%	4% - 6%
6/30/2018	2020-21	1.0% - 3.0%	2.0% - 5.0%	10% - 15%	10% - 15%
6/30/2019	2021-22	1.0% - 3.0%	2.0% - 5.0%	15% - 20%	15% - 20%
6/30/2020	2022-23	1.0% - 3.0%	2.0% - 5.0%	20% - 25%	20% - 25%
6/30/2021	2023-24	1.0% - 3.0%	2.0% - 5.0%	25% - 30%	25% - 30%
6/30/2022	2024-25	1.0% - 3.0%	2.0% - 5.0%	30% - 40%	30% - 40%

The changes to the Unfunded Accrued Liability (UAL) due to changes of actuarial assumptions are amortized over a fixed 20-year period with a 5-year ramp up at the beginning and a 5-year ramp down at the end of the amortization period. The 5-year ramp up means that the payments in the first four years of the amortization schedule are 20 percent, 40 percent, 60 percent and 80 percent of the ultimate payment, which begins in year five. The 5-year ramp down means that the reverse is true and the payments in the final four years are ramped down by the above percentages. A new ramp is established with each change to the discount rate. There will be three ramps established in the first three years. As a result of the 5-year ramp up and effective date of the increase, it will be seven years until the full impact of the discount rate change is completely phased in. The shaded rows above are the expected increases beyond the five year projection quoted in your June 30, 2015, valuation report.

Circular Letter: 200-004-17
January 19, 2017

To illustrate how this table can be used as a guide to include the change in the discount rate in the calculation of pension contributions, a Miscellaneous plan with a current normal cost of 15 percent of payroll can expect an increase to 15.25 percent to 15.75 percent of payroll in the first year (Fiscal Year 2018-19), and 16 percent to 18 percent in the fifth year (Fiscal Year 2022-23). For the UAL payment, a plan with a projected payment of \$500,000 in Fiscal Year 2018-19 and \$600,000 in Fiscal Year 2022-23 can expect the revised payment to be \$510,000 - \$515,000 ($\$500,000 \times 2.00\% / \$500,000 \times 3.00\%$) for Fiscal Year 2018-19, and \$720,000 - \$750,000 ($\$600,000 \times 20\% / \$600,000 \times 25\%$) for Fiscal Year 2022-23. These estimated increases incorporate both the impact of the discount rate change and the ramp up.

Please keep in mind the above table is a tool for you to calculate broad estimates and should only be used as a general guide. The annual valuation report that will be released this summer will provide updated projections for your specific plan.

If you have any questions about the information provided or how to apply it to your current valuations, please call our CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**) and ask to have your plan actuary contact you.

Scott Terando
Chief Actuary

GENERAL OPERATING BUDGET

	Revised Budget 2016-2017	Adopted Budget 2016-2017	Budget 2015-2016	Actual 2014-2015
Beginning Spendable Fund Balance	11,272,861	11,272,861	11,835,452	11,455,403
REVENUES				
Property Taxes Current	7,789,222	7,789,222	7,392,366	6,965,147
Property Taxes Prior	25,500	25,500	25,500	32,909
Interest Income	50,000	50,000	30,000	40,422
Miscellaneous Revenue	63,000	63,000	16,000	45,050
*Benefit Assessment Income	1,441,381	1,441,381	971,970	946,473
TOTAL REVENUES	9,369,103	9,369,103	8,435,836	8,030,001
EXPENSES				
Payroll Expense				
5101 Payroll - Full Time	4,396,912	4,396,912	4,159,277	3,922,248
* 5102 Payroll - Seasonal	189,600	124,600	9,100	37,946
5103 Temporary Services	-	-	-	6,900
5105 Overtime Expenses	30,300	30,300	30,300	18,564
5150 CalPERS Employer Payment of Unfunded	98,586	98,586	98,555	-
5150 CalPERS State Retirement Expense	380,060	380,060	353,673	380,120
5155 Social Security Expense	278,282	278,282	262,667	247,602
5165 Medicare Expense	65,082	65,082	61,430	61,142
5170 Cafeteria Plan Expense	986,626	986,626	913,247	832,263
5172 Retiree Healthcare	342,420	342,420	296,577	280,488
5180 Deferred Compensation	93,291	93,291	97,310	91,549
5195 Unemployment Insurance	29,895	29,895	27,725	26,988
Total Payroll Expense	6,891,055	6,826,055	6,309,861	5,905,810
Administrative Expense				
5250 Tuition Reimbursement	20,000	20,000	6,000	7,078
5300 Employee Incentive	10,000	10,000	10,000	8,958
5301 Employee Support	4,000	4,000	4,000	3,682
5302 Wellness	5,000	5,000	5,000	-
5305 Employee Assistance Program	2,800	2,800	2,800	2,744
* 6000 Property & Liability Insurance	95,402	141,402	127,566	76,339
* 6001 Workers' Compensation Insurance	144,461	218,461	220,670	224,019
6050 Dues & Memberships	22,300	22,300	21,490	20,885
6060 Public Outreach Materials	22,300	22,300	14,400	5,377
6065 Recruitment/Advertising	4,000	4,000	4,000	3,978
6070 Office Supplies	15,200	15,200	15,870	17,917
6075 Postage	6,250	6,250	8,620	9,604
6080 Computer & Network Systems	5,400	5,400	5,400	5,040
6085 Bank Service Charges	200	200	200	146
6090 Local Agency Formation Commission	1,000	1,000	1,000	979
6095 Professional Fees				
Administration	30,000	30,000	35,000	40,919
Information Systems	3,500	3,500	6,975	4,602
District Wide	20,000	20,000	14,500	14,086
Surveillance	15,730	15,730		
6100 Attorney Fees - General Counsel	60,000	60,000	60,000	58,661
6100 Attorney Fees - Labor Relations	20,000	20,000	5,000	11,442
6100 Attorney Fees - Personnel	10,000	10,000	10,000	-
6106 HR Risk Management	4,500	4,500	5,000	4,158
6110 Conference Expense				
MVCAC Committee Assignments	12,000	12,000	14,400	5,228
Annual Conference Expense	13,200	13,200	14,400	11,500
Trustee Travel	16,800	16,800	16,800	10,614
6115 Trustee In-Lieu Expense	13,200	13,200	13,200	12,501
6120 Trustee Support Expense	4,000	4,000	2,900	3,818
6130 Special Events				
6200 Meetings Expense	3,000	3,000	3,000	2,173
6210 Promotion & Education	20,000	20,000	20,000	10,275
6220 Public Outreach Advertising	40,000	40,000	40,000	38,218
6500 Benefit Assessment Expense	88,440	88,440	105,000	97,210
Total Administrative Expense	732,683	852,683	813,191	712,151

GENERAL OPERATING BUDGET

	Revised Budget 2016-2017	Adopted Budget 2016-2017	Budget 2015-2016	Actual 2014-2015
Utility Expense				
6400 Utilities - IID 36 Month Contract	-	-	-	-
6400 Utilities	105,000	105,000	95,500	101,825
6410 Telecommunications	25,400	25,400	26,460	12,954
Total Utility Expense	<u>130,400</u>	<u>130,400</u>	<u>121,960</u>	<u>114,779</u>
Operating Expense				
7000 Uniform Expense	19,775	19,775	18,850	17,033
7050 Safety Expense	20,050	20,050	20,050	20,358
7100 Physician Fees	10,000	10,000	12,000	1,342
7150 IT Communications	22,500	22,500	28,000	33,278
7200 Maintenance Supplies	3,500	3,500	3,500	3,909
7300 Building & Grounds Maintenance	50,000	50,000	50,000	52,677
7310 Calibration & Certification of Equipment	13,300	13,300	19,900	6,066
7350 Permits, Licenses & Fees	11,800	11,800	12,900	13,012
* 7400 Vehicle Maintenance & Repair	28,500	24,000	25,000	27,042
* 7420 Offsite Vehicle Maintenance & Repair	7,500	2,500	6,600	3,641
* 7450 Equipment Parts & Supplies	21,300	17,300	16,500	10,613
7500 Small Tools Expense	4,000	4,000	1,500	1,853
* 7550 Lab Operating Supplies	36,200	28,500	16,000	23,475
7570 Green Pool Surveillance	25,000	25,000	35,000	-
* 7575 Surveillance	50,900	27,500	31,300	40,228
7600 Staff Training				
State Certified Technician Fees	6,000	6,000	5,000	4,680
State Required CEU	3,750	3,750	13,300	637
Professional Development	50,650	50,650	42,850	44,267
7650 Equipment Rentals	1,000	1,000	1,000	287
7675 Contract Services	-	-	-	-
Administration	7,000	7,000	7,000	6,438
Information Systems	51,460	51,460	46,500	39,693
Fleet	15,300	15,300		
Facilities	72,400	72,400	85,400	79,797
Operations	6,000	6,000	6,000	3,942
7700 Motor Fuel & Oils	73,200	73,200	83,400	94,372
7750 Ops Operating Supplies	7,500	7,500	7,500	16,254
7800 Control	-	-	-	-
Chemical Control	665,000	665,000	570,000	448,956
Physical Control	12,500	12,500	30,000	1,693
7850 Aerial Applications	-	-	81,200	32,760
Rural	50,400	50,400	-	-
Urban	75,280	75,280	-	-
* 8415 Operating Equipment	33,200	22,800	30,750	2,938
8487 Furniture & Equipment	10,000	10,000	1,000	439
8510 Research Projects	150,000	150,000	150,000	144,327
9000 Contingency Expense	-	-	-	-
Total Operating Expense	<u>1,614,965</u>	<u>1,559,965</u>	<u>1,458,000</u>	<u>1,176,007</u>
TOTAL EXPENSES	9,369,103	9,369,103	8,703,012	7,908,747
Operating Revenue Less Expenses	<u>0</u>	<u>0</u>	<u>(267,176)</u>	<u>121,254</u>

GENERAL OPERATING BUDGET

	<u>Revised Budget 2016-2017</u>	<u>Adopted Budget 2016-2017</u>	<u>Budget 2015-2016</u>	<u>Actual 2014-2015</u>
CAPITAL BUDGET				
6095 Professional Fees	10,000	10,000	10,000	10,758
6100 Attorney Fees				-
8415 Laboratory Equipment				-
8415 Equipment Capital Outlay				-
8463 Interior Equipment Upgrade	80,000	80,000	80,000	4,901
8487 Facility Improvements	30,000	30,000	100,000	144,324
9000 Contingency Expense				
TOTAL CAPITAL EXPENSES	<u>120,000</u>	<u>120,000</u>	<u>190,000</u>	<u>159,983</u>
TRANSFERS FROM GENERAL FUND				
12 Thermal Remediation Fund	44,750	44,750	44,750	44,750
TOTAL TRANSFERS	<u>44,750</u>	<u>44,750</u>	<u>44,750</u>	<u>44,750</u>
Total Transfer from Reserves	<u>164,750</u>	<u>164,750</u>	<u>501,926</u>	<u>616,276</u>
Operating Revenue Less Capital & Operating Expenses	<u>(164,750)</u>	<u>(164,750)</u>	<u>(501,926)</u>	<u>(83,479)</u>
TOTAL GENERAL FUND EXPENSES	<u>9,533,853</u>	<u>9,533,853</u>	<u>8,937,762</u>	<u>8,113,480</u>
Ending Spendable Fund Balance	<u>11,108,111</u>	<u>11,108,111</u>	<u>11,333,526</u>	<u>11,371,924</u>