



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting

Tuesday, February 11, 2025

6:00 p.m.

AGENDA

The Board of Trustees will take action on all items on the agenda.

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), Webinar ID: [847 1941 0493](https://us02web.zoom.us/j/84719410493), or click this link to join: <https://us02web.zoom.us/j/84719410493>.

TELECONFERENCE NOTICE

Pursuant to Government Code section 54953(b), Vice President Benjamin Guitron will participate from the Hotel Concierge Plaza La Villa, C. Martha Dueñas 39, Centro, 28970 Cdad. De Villa de Alvarez, Col., Mexico. This Notice and Agenda will be posted at the teleconference location. Accessibility to and public comment from this address will be provided as required by Government Code section 54953(b)(3).

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

1. Call to Order — John Peña, President

A. Roll Call

2. Pledge of Allegiance

3. Confirmation of Agenda

4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 2:00 p.m. on February 11, 2025, at mscarboroughheckel@cvmosquito.org. E-mails received prior to 2:00 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board. This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

A. PUBLIC Comments — NON-AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. PUBLIC Comments — AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Hold Public Hearing Continued from the January 14, 2025, Board of Trustees Meeting Regarding the Energy Service Contract

A. Open Public Hearing — John Peña, Board President

B. Public Comments-Energy Service Contract (completed and closed)

C. Approval of Resolution 2025-01 Adopting Certain Findings Pursuant To Government Code section 4217.10 et seq. and Approving an Energy Service Contract For Energy-Related Improvements. — ad hoc Building Committee, Jeremy Wittie, MS, CSDM, General Manager, and David I’Anson, Administrative Finance Manager

D. Close Public Hearing — **John Peña, Board President**

6. Announcements, Presentations, and Written Communications

A. None

7. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

A. Minutes for January 14, 2025, Board Meeting

B. Approval of expenditures for January 11, 2025, to February 10, 2025

C. Annual Statement of Economic Interests/Form 700 Annual Filing for the filing period of 2024/2025 — **Megan Scarborough-Eckel, Executive Assistant/Clerk of the Board**

D. Informational Items:

- Financials — **David I'Anson, Administrative Finance Manager**
- Important Budget Meeting Dates
- Government Finance Officers Association Budget Academy, January 6 to 9, 2025, Garden Grove, CA — **David I'Anson, Administrative Finance Manager**
- Semi-annual research reports from the University of California, Davis, University of California, Riverside, Mount Sinai School of Medicine, and the USDA for 2024 — **Jennifer A. Henke, MS, BCE, Laboratory Manager**
- Mosquito and Vector Control Association of California (MVCAC) Annual Conference, January 27-29, 2025, Oakland, CA
- Approval for Biologist to attend the Pacific Branch of the Entomological Society of America Annual Conference, March 30-April 2, 2025, in an amount not to exceed \$2000.00 from fund #7600.01.400.027, Professional Development — **Jennifer A. Henke, M.S., BCE, Laboratory Manager**
- Approval to purchase two Guardian 190-G4 VF Ultra Low-Volume (ULV) Sprayer, in an amount not to exceed \$50,000 from Capital Replacement Budget Fund #8415.14.300.000 – **Edward Prendez, Information Technology Manager**

8. Business Session

A. Old Business- **None**

B. New Business

- i. Discussion and/or approval of Resolution 2025-03 to participate in the Southern Region Mutual Aid Agreement. — **Jeremy Wittie, MS, CSDM, General Manager**
- ii. Discussion and/or approval of Resolution 2025-04 regarding the updating of bank account signatories. — **David l'Anson, Administrative Finance Manager**

****Continue New Business until after closed session if necessary****

9. Committee and Trustee Reports

A. Executive Committee — John Peña, Board President

Executive Committee oral report and Executive Committee minutes from January 31, 2025

B. Finance Committee — Frank Figueroa, Board Treasurer

Finance Committee oral report.

C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

10. Reports

A. General Manager and Staff

- i. General Manager's Report — **Jeremy Wittie, MS, CSDM, General Manager**

Questions and/or comments from Trustees regarding the report

B. General Counsel

11. Closed Session

Closed Session (s):

- A. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)**

Title: General Manager

B. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency designated representatives: President John Peña, Vice President Benjamin Guitron, and Trustee Felipe Ortiz
Unrepresented employee: General Manager

C. Liability Claim pursuant to Government Code §54961

Claimant: Mecca Land Development

D. Conference with Real Property Negotiators pursuant to Government Code section 54956.8.

Property: 83733 Avenue 55, Thermal, California
Agency Negotiator: Jeremy Wittie, General Manager
Negotiating Party: Coachella Valley Unified School District
Under Negotiation: Price and terms of payment

**** 8. Continued New Business:**

iii. Discussion and/or approval of changes to General Manager's compensation and/or benefits. — **John Pena, President**

ii. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Board.

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Certification of Posting

I certify that on February 7, 2025, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on February 7, 2025

Megan Scarborough-Eckel

Megan Scarborough-Eckel, Clerk of the Board