



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting

Tuesday, October 13, 2026

6:00 p.m.

AGENDA

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

This meeting will be conducted by video and/or teleconference as well as in person at **Coachella Valley Water District, Steve Robbins Administration Training Room 75515 Hovley Lane East, Palm Desert, CA 92211**. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), Webinar ID: [847 1941 0493](https://us02web.zoom.us/j/84719410493), or click this link to join: <https://us02web.zoom.us/j/84719410493>.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

Our Mission, Vision, and Values

Mission Statement We protect public health with our communities through proven scientific, educational, and sustainable vector control programs.

Vision We envision our communities free of mosquito and vector-borne disease.

Values Integrity and Trust | Collaboration | Dedication and Service | Respect

CLOSED SESSION

1. Call to Order – Benjamin Guitron, IV, President

A. Roll Call

2. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 2:00 p.m. on October 13, 2026, at mscarborougheckel@cvmosquito.org. E-mails received prior to 2:00 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board. This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

A. **PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. **PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items. **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments

3. Adjourn to Closed Session to Consider:

A. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)

Title: General Manager

B. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)

Title: General Counsel

1. Call to Order – Benjamin Guitron, IV, President

A. Roll Call

2. Pledge of Allegiance

3. Confirmation of Agenda

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5. Announcements, Presentation, and Written Communications

A. Brown Dog Ticks: Recent Work and 2027 Plans — Jennifer A Henke, MS, BCE, Laboratory Manager

6. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for July 14, 2026, Board Meeting (**Pg. 9**)
- B. Approval of expenditures from September 4, 2026, to October 8, 2026 (**Pg. 18**)
- C. Approval of Resolution 2026-13 Adopting Employee Pay Schedule, in conformance with California Code of Regulations, Title 2, Sections 570.5 and 571 —**Crystal Garcia Moreno, MSIOP, Human Resources Risk Manager (Pg. 19)**

Staff recommends that the Board of Trustees adopt Resolution No. 2026-13 Adopting the Employee Pay Schedule in Conformance with California Code of Regulations, Title 2, Sections 570.5 and 571, thereby ensuring the District maintains compliance with CalPERS reporting requirements and applicable state regulations governing publicly available pay schedules.

D. Informational Items:

- Financials — **David l'Anson, Administrative Finance Manager (Pg. 25)**
- Quarterly Department Reports: Human Resources; Operations; Information Technology; Fleet Services; Facilities; Laboratory & Surveillance Control; and Public Outreach (**Pg. 41**)
- 2026 Pathways for Women Conference, August 18-19, 2025, Anaheim, CA — **Sarah Prendez, Procurement Specialist and Abby Torres, Accounting Technician I (Pg. 58)**
- 2026 California Special Districts Association (CSDA) Annual Conference, August 24-27, 2026, Palm Desert, CA — **Management Staff and Human Resources Department (Pg. 59)**
- Association of Science and Technology Centers Conference, September 16-19, 2026, Phoenix, AZ — **Hugo Arcos, Education Specialist (Pg. 61)**
- Society for Vector Ecology Annual Conference, September 20-24, 2026, Yosemite, CA — **Jennifer Henke, Laboratory Manager, Kim Hung, Vector Ecologist, and Gabriela Perezchica-Harvey, Vector Ecologist (Pg. 62)**
- 2026 Municipal Information Systems Association of California (MISAC) Annual Conference, September 27-30, 2026, Monterey, CA — **Edward Prendez, Information Technology Manager (Pg. 63)**
- California Professional Municipal Clerk (CPMC) Program, University of California, Riverside, September 28-October 2, Riverside, CA — **Megan Scarborough-Eckel, Clerk of the Board (Pg. 64)**
- CalPERS Actuarial Valuation Report — **David l'Anson, Administrative Finance Manager (Pg. 68)**

7. Action Items

A. Electric Vehicle Purchase — **Stephan Navarrete, Field Supervisor (Pg. 109)**

Staff recommends that the Board of Trustees approve the purchase of one (1) electric 4x4 pickup truck for the Operations Department from the lowest responsible bidder, in an amount not to exceed \$85,000. The purchase will provide the Operations Department with an additional reliable and efficient vehicle to support field operations and departmental activities. Selecting an electric vehicle will also support the District's ongoing efforts to transition its fleet toward zero-emission vehicles and reduce greenhouse gas emissions, while helping the District meet applicable California Air Resources Board (CARB) requirements and fleet-related regulatory goals. The vehicle will be purchased in accordance with the District's applicable purchasing policies and procedures and will provide the Operations Department with a zero-emission option suitable for field use.

B. 2027 Research Proposals — **ad hoc Research Committee and Jennifer A Henke, MS, BCE, Laboratory Manager (Pg. 122)**

*The ad hoc Research Committee and staff recommend the Board approve the 2027 research proposals in an amount not to exceed \$336,376.10; \$168,338.05 will be expensed in Fiscal Year 2026-2027, and the remaining balance will be expensed in Fiscal Year 2027-2028 from fund 8510.01.600.000 – Research Projects **Budgeted; Funds Available***

C. Approval to Engage CV Strategies to Develop and Implement the District's Centennial Campaign — **ad hoc Centennial Committee and Robert C Gaona, MPA, Public Information Manager (Pg. 128)**

Staff recommends that the Board of Trustees approve engaging CV Strategies to develop and implement the Coachella Valley Mosquito and Vector Control District's Centennial Campaign, including strategic communications, marketing, public outreach, branding, event planning, and other campaign-related services as outlined in the firm's proposal, and authorize the General Manager to execute the necessary agreement and related documents, subject to review and approval as to form by District Counsel.

8. Committee and Trustee Reports

A. Executive Committee — **Benjamin Guitron, IV, Board President**

Executive Committee oral report

B. Finance Committee — **Frank Figueroa, EdD, Board Treasurer**

Finance Committee oral report and Finance Committee minutes from July 13, 2026 (**Pg. 140**)

C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

9. Reports

A. General Manager

- i. General Manager's Report — **Jeremy Wittie, MS, CSDM, General Manager**

B. Staff

- i. Impacts of *Aedes* Control Applications — **Robert C Gaona, MPA, Public Information Manager and Kim Hung, PhD, BCE, Vector Ecologist**

C. General Counsel

Questions and/or comments from Trustees regarding the reports

10. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

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Certification of Posting

I certify that on October 9, 2026, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on October 9, 2026

Megan Scarborough-Eckel
Megan Scarborough-Eckel, Clerk of the Board