



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting

Tuesday, February 10, 2026

6:00 p.m.

AGENDA

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), Webinar ID: [847 1941 0493](https://us02web.zoom.us/j/84719410493), or click this link to join: <https://us02web.zoom.us/j/84719410493>.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

Our Mission and Vision

Mission Statement We protect public health with our communities through proven scientific, educational, and sustainable vector control programs.

Vision We envision our communities free of mosquito and vector-borne disease.

1. Call to Order – Benjamin Guitron, IV, Board President

A. Roll Call

2. Pledge of Allegiance

3. Confirmation of Agenda

4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 2:00 p.m. on February 10, 2026, at mscarborougheckel@cvmosquito.org. E-mails received prior to 2:00 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board. This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

A. PUBLIC Comments — NON-AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. PUBLIC Comments — AGENDA ITEMS: This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Announcements, Presentation, and Written Communications

A. None

6. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

A. Minutes for January 13, 2026, Board Meeting (Pg. 7)

B. Approval of expenditures for January 9, 2026, to February 5, 2026 (Pg. 15)

C. Annual Statement of Economic Interests/Form 700 Annual Filing for the filing period of January 1, 2025 - December 31, 2025 — **Megan Scarborough-Eckel, Clerk of the Board (Pg. 16)**

D. Informational Items:

- Financials — **David I'Anson, Administrative Finance Manager (Pg. 18)**
- Important Budget Meeting Dates **(Pg. 32)**
- California Society of Municipal Finance Officers (CSMFO) Certificate of Award Operating Budget Meritorious Award Fiscal Year 2025-2025 — **David I'Anson, Administrative Finance Manager (Pg. 34)**
- Liebert Cassidy Whitmore (LCW) Annual Conference, January 21-23, 2026, San Francisco, CA — **Crystal Garcia Moreno, MSIOP, Human Resources Risk Manager and Graciela Morales, Human Resources Specialist (Pg. 37)**

7. Action Items

A. Approval to purchase mosquitoes from MosquitoMate in an amount not to exceed \$64,000. \$20,000 to be expensed in Fiscal Year 2026 and the balance in Fiscal Year 2027 — **Jennifer A Henke, MS, BCE, Laboratory Manager (Pg. 39)**

Staff recommends purchasing sterilized male mosquitoes from MosquitoMate to treat an initial 50-acre neighborhood with twice-weekly releases over 16 weeks in summer 2026, with monitoring to evaluate effectiveness and guide adjustments. This effort will provide operational experience with a newly approved control method and help determine whether purchasing mosquitoes is a viable alternative or complement to the District's planned in-house insectary, with costs split between an initial investment and payments made in FY 2026-2027 as releases occur.

B. Approval of Change Order #1 to the existing Centrica contract, to bring existing wire under carport and canopy structures up to code in an amount not to exceed \$38,822.73 — **David I'Anson, Administrative Finance Manager (Pg. 41)**

Staff recommends approving change order as it addresses the necessary modifications to bring the wiring into full compliance with applicable electrical and safety standards.

C. Update and discussion on the activities of the ad hoc Centennial Committee and provide direction regarding the proposed Centennial planning framework and implementation timeline. — **ad hoc Centennial Committee (Pg. 46)**

Staff recommends the Board provide direction to the ad hoc Centennial Committee regarding Centennial planning and implementation.

****Continue Action Items until after Closed Session if necessary****

8. Committee and Trustee Reports

A. Executive Committee — Benjamin Guitron, IV, Board President

Executive Committee oral report and minutes from January 30, 2026 **(Pg. 49)**

B. Finance Committee — Frank Figueroa, EdD, Board Treasurer

Finance Committee oral report and Finance Committee minutes from January 13, 2026 **(Pg. 51)**

C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

9. Reports

A. General Manager

- i. General Manager's Report — **Jeremy Wittie, MS, CSDM, General Manager**

B. General Counsel

Questions and/or comments from Trustees regarding the reports

10. Closed Session

Closed Session (s):

A. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)

Title: General Manager

B. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency designated representatives: President Benjamin Guitron, Treasurer Frank Figueroa, and Trustee Felipe Ortiz

Unrepresented employee: General Manager

C. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)

Title: Legal Counsel

**** 7. Continued Action Items:**

D. Discussion and/or approval of changes to General Manager’s compensation and/or benefits. — **Benjamin Guitron, IV, President**

11. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

.....
Certification of Posting

I certify that on February 6, 2026, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District’s website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on February 6, 2026

Megan Scarborough-Eckel

Megan Scarborough-Eckel, Clerk of the Board



ITEMS OF GENERAL CONSENT

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

**Board of Trustees Meeting
Minutes**

MEETING TIME: 6:00 p.m., January 13, 2026

LOCATION: 43420 Trader Place, Indio, CA 92201

TRUSTEES PRESENT

PRESIDENT Benjamin Guitron, IV	Indio
VICE PRESIDENT John Peña	La Quinta
SECRETARY Dr. Doug Kunz	Palm Springs
TREASURER Dr. Frank Figueroa	Coachella
Steve Downs	Rancho Mirage
Gary Gardner	Desert Hot Springs
Bito Larson	County at Large
Felipe Ortiz	County at Large
Nancy Ross	Cathedral City
John Vallat	Indian Wells
Doug Walker	Palm Desert

TRUSTEES ABSENT

None

STAFF AND GENERAL COUNSEL PRESENT

Jeremy Wittie, General Manager
Bruce Bauer, Legal Counsel, SBEMP
Greg Alvarado, Operations Manager
Robert C Gaona, Public Information Manager
Jennifer A Henke, Laboratory Manager
David l'Anson, Administrative Finance Manager
Crystal Moreno, Human Resources Risk Manager
Edward Prendez, Information Technology Manager
Megan Scarborough-Eckel, Clerk of the Board

MEMBERS OF THE PUBLIC PRESENT

Yes

1. Call to Order

President Peña called the meeting to order at 6:04 pm.

A. Roll Call

At roll call, ten (10) of the eleven (11) Trustees were present.

Treasurer Figueroa joined the meeting at 6:05 pm.

2. Pledge of Allegiance

Everyone in attendance recited the Pledge of Allegiance.

3. Confirmation of Agenda

President Peña inquired if there was a need to make adjustments to the agenda. Since there were no objections from the Board or staff, the agenda was confirmed as stands.

4. Public Comments

A. PUBLIC Comments — NON-AGENDA Items:

Mr. Brad Anderson of Rancho Mirage submitted written comments.

B. PUBLIC Comments — AGENDA Items:

Mr. Brad Anderson of Rancho Mirage submitted written comments.

5. Announcements, Presentations, and Written Communications

A. None

6. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

A. Minutes for December 9, 2025, Board Meeting

B. Approval of expenditures for December 5, 2025, to January 8, 2025

C. Informational Items:

- Financials — **David I’Anson, Administrative Finance Manager**
- Semi-annual research reports from Colorado State University, Mount Sinai School of Medicine, the University of California, Riverside, and the USDA for 2025
- Approval for Laboratory Assistant I to attend the American Mosquito Control Association Annual Conference, March 23-27, 2026, in an amount not to exceed \$2000 from fund #7600.01.400.027, Professional Development — **Jennifer A Henke, MS, BCE, Laboratory Manager**
- District Board of Trustees Professional Development Opportunities — **Megan Scarborough-Eckel, Clerk of the Board**

D. Revision of Trustee Bylaws — **Jeremy Wittie, MS, CSDM, General Manager (Pg. 91)**

Staff recommends the Board approve Resolution 2025-23, reverting to pre-November 2024 CVMVCD Bylaws that removes language requiring a financial background as a preferred qualification for the position of Treasurer, removing term limits, and add an At-Large Member to the Executive Committee to assist in meeting quorum.

On a motion from Trustee Figueroa, seconded by Trustee Guitron, the Board of Trustees approved all Items of General Consent.

Ayes: President Guitron, Trustees Downs, Figueroa, Gardner, Guitron, Kunz, Larson, Ortiz, Peña Ross, Vallat, Walker

Noes: None

Abstained: None

Absent: None

7. Actions Items

A. Appointment of the Abatement Hearing Committee — John Peña, Board President

Staff recommends the Board appoint three Trustees and 1 alternate to the committee.

On a motion from Trustee Guitron, seconded by Trustee Figueroa, the Board of Trustees approved Item (A) of Action Items and reappointed Trustees Gardner, Guitron, and Ortiz with Trustee Ross as the alternate to the Abatement Hearing Committee.

Ayes: President Guitron, Trustees Downs, Figueroa, Gardner, Guitron, Kunz, Larson, Ortiz, Peña Ross, Vallat, Walker

Noes: None

Abstained: None

Absent: None

B. Nomination and election of the Board of Officers for 2026 — John Peña, Board President

The ad hoc Nominations Committee recommends that the Board appoint Ben Guitron as President, John Peña as Vice President, Dr. Doug Kunz as Secretary, Dr. Frank Figueroa as Treasurer, and Felipe Ortiz as the at-large member.

On a motion from Trustee Figueroa, seconded by Trustee Walker, the Board of Trustees approved Item (B) of Action Items.

Ayes: President Guitron, Trustees Downs, Figueroa, Gardner, Guitron, Kunz, Larson, Ortiz, Peña Ross, Vallat, Walker

Noes: None

Abstained: None

Absent: None

Upon approval, the Board of Officers for 2026 rotated into their respective positions.

C. Opening of new bank accounts with HCN Bank — **David l'Anson, Administrative Finance Manager**

Staff recommends the Board approve Resolution 2026-01, the closure of demand deposit accounts with California Bank & Trust and approve Resolution 2026-02 the opening of demand deposit bank accounts with HCN Bank.

On a motion from Trustee Ross, seconded by Trustee Kunz, the Board of Trustees approved Item (C) of Action Items.

Ayes: President Guitron, Trustees Downs, Figueroa, Gardner, Guitron, Kunz, Larson, Ortiz, Peña Ross, Vallat, Walker

Noes: None

Abstained: None

Absent: None

D. Approval to participate in California Cooperative Liquid Assets Securities System (California CLASS) — **David l'Anson, Administrative Finance Manager (Pg. 126)**

Staff recommends the Board the opening of a Prime account with California Cooperative Liquid Assets Securities System (California CLASS).

On a motion from Trustee Downs, seconded by Trustee Vallat, the Board of Trustees approved Item (D) of Action Items.

Ayes: President Guitron, Trustees Downs, Figueroa, Gardner, Guitron, Kunz, Larson, Ortiz, Peña Ross, Vallat, Walker

Noes: None

Abstained: None

Absent: None

E. Oasis Brown Dog Tick Treatment Clinic — **Jeremy Wittie, MS, CSDM, General Manager**
(Pg. 127)

Staff recommends the Board approve the purchase of Bravecto Quantum injectable tick treatment in the amount of \$22,647.00 from fund #9000.01.500.000, Contingency.

On a motion from Trustee Walker, seconded by Trustee Peña, the Board of Trustees approved Item (E) of Action Items.

Ayes: President Guitron, Trustees Downs, Figueroa, Gardner, Guitron, Kunz, Larson, Ortiz, Peña Ross, Vallat, Walker

Noes: None

Abstained: None

Absent: None

8. Committee and Trustee Reports

A. Executive Committee — **Benjamin Guitron, Board President**

Executive Committee Oral Report and minutes from January 5, 2026

President Guitron gave a brief overview of the Executive Committee meeting.

B. Finance Committee — **Frank Figueroa, EdD, Board Treasurer**

Finance Committee Oral Report and Finance Committee minutes from December 9, 2025

Treasurer Figueroa gave brief overview of the General Fund line graph.

C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

President Guitron requests a calendar invite for the full Board to attend the MVCAC Annual Conference Awards Luncheon where Trustee Walker will be recognized.

President Guitron requests that Public Outreach record the Drone Workshop during the MVCAC Annual Conference for later usage.

9. Reports

A. General Manager

i. General Manager's Report — **Jeremy Wittie, M.S., CSDM, General Manager**

General Manager Jeremy Wittie gave a brief update to Trustees, staff, and public present.

B. General Counsel

Questions and/or comments from Trustees regarding the reports

Nothing to report.

10. Closed Session

Closed Session (s):

A. Public Employee Performance Evaluation pursuant to Government Code Section 54957

Title: General Manager

B. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency designated representatives: Vice President Benjamin Guitron, Treasurer Frank Figueroa, and Trustee Felipe Ortiz

Unrepresented employee: General Manager

C. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)

Title: Legal Counsel

Upon return from Closed Session, there was no reportable action.

11. Adjournment

There being no further business to discuss, President Peña adjourned the meeting at 7:53 p.m.

Benjamin Guitron, IV
President

Dr. Doug Kunz
Secretary



Public Comment(s) for the CVMVCD Board of Trustees meeting of January 13, 2026 (6:PM)

From Brad Anderson <[REDACTED]>

Date Tue 1/13/2026 1:59 PM

To Megan Scarborough-Eckel <MScarboroughEckel@cvmosquito.org>; Edward Prendez <Eprendez@cvmosquito.org>

Cc Assemblymember.Wallis@assembly.ca.gov <Assemblymember.Wallis@assembly.ca.gov>; District 4 Supervisor V. Manuel Perez <district4@rivco.org>

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Secured by Check Point

January 13, 2026

Coachella Valley Mosquito and Vector Control District (CVMVCD)
43420 Trader Pl.
Indio, CA. 92201
Attention: Clerk of the Board

Re: Written testimony in regards to Agenda Items listed below

Dear current CVMVCD appointees,

Please review my written statements listed below prior to the consideration of each agenda Item as listed - Thank you!

1) Agenda Item: 4.A. (Non-Agenga public comment)

Please be reminded of this governmental agency willingness to deny the public ALL the same information provided to the governing body, prior to public comment continues to be shameful and un-american.

2) Agenda Item: 6.D. (Ratical revisions of CVMVCD Board by-laws)

Position: In Opposition

Having only appointed CVMVCD appointees that have the needed education (financial Interests) to serve on selected sub-committees is nonsensical. It's reasonable to consider that CVMVCD

appointees have NO "true" education to serve in their current assessment.

Any term limits that are currently in place should remain, it's clear that selected Individuals are able to be reappointed even when the public good will suffer because of nepotism or other unethical practices.

Executive Committee should be abandoned - it's authority to limit the whole CVMVCD Board on subject matter of selected agenda Items is poor governance.

3) Agenda Item: 7.A. (Abatement hearing committee assignment)

Position: In Opposition

The complete CVMVCD Board of Trustees should only (attempt) to rule over taxpayer's private property.

4) Agenda Item: 7.B. (In-house selected Individuals -)

Position: In Opposition

Having the same entrenched political appointees serve in those positions will help to accommodate the narrative that CVMVCD political maneuvers are common place. Abandoned self-interest (self serving) individual from positions of influence.

5) Agenda Item: 7.E. (Dog tick narrative)

Position: In Opposition

This proposal is well outside of the CVMVCD operations., local community members shouldn't be involved with CVMVCD officials willingness to discharge tax collected dollars (benefit assessment resources) in that matter.

6) Agenda Items: 10.A-B-C. (Closed sessions topics)

Position: In Strong Opposition

Sincerely,

Brad Anderson | 

Cc:

Coachella Valley Mosquito and Vector Control District

Checks Issued for the Period of:

Jan 9-Feb 5, 2026

Check No	Payable To	Description	Check Amount	Total Amount
	Payroll Disbursement	January 16, 2026	312,941.86	
	Payroll Disbursement	January 30, 2026	305,064.98	
				618,006.84
Pre-Approved Expenditures Utilities/Benefits:				
46229	CalPERS Healthcare Acct	Cafeteria Plan	133,865.99	
46230	CalPERS - Retirement Acct	Retirement Contributions: 12/19/25, 12/23/25 1/16/26PP	138,429.06	
46231	Principal Life Insurance Co.	Cafeteria Plan	13,871.89	
				286,166.94
Pre-Approved Expenditures less than \$10,000.00:				
46225	Acrisure Aerospace Partners Insurance	Property & Liability Insurance	8,166.00	
46226	Entravision Communications Corporation	Public Outreach Advertising	6,672.98	
46227	Vivians LLC	Professional Fees	4,950.00	
46232	Abila, Inc.	Cloud Computing Services	1,090.60	
46233	Advance Imaging Systems	Contract Services	600.92	
46234	Airgas USA, LLC	Lab Supplies & Expenses	469.16	
46235	Gregorio Alvarado	Employee Reimbursement	150.00	
46236	Auto Zone	Equipment Parts & Supplies	346.51	
46238	Burrtec Waste & Recycling Svcs.	Utilities	501.97	
46239	CDW Government, Inc	Capital Replacement	2,572.43	
46241	CleanExcel	Janitorial Services	4,192.00	
46242	Daniel's Tire Service	Tire Services	234.90	
46243	Dudek & Associates	Professional Fees	2,520.00	
46244	EcoZone International, LLC	Research Projects	5,625.00	
46245	Equipment Direct, Inc.	Safety Supplies	1,337.52	
46246	Excel Landscape South	Contract Services	1,620.00	
46247	C & J Brown & Company, CPAS - An Accountancy Corporation	Professional Fees	2,089.00	
46248	Ferguson Enterprises	Repair & Maintenance	108.61	
46249	Fidelity National Title Company	Professional Fees	2,500.00	
46250	Garcia Plumbing Co.	Repair & Maintenance	5,850.00	
46251	Hawk Designs	Offsite Vehicle Maintenance & Repair	1,210.00	
46252	City of Indio Alarm Program	Permits, Licenses, Fees	14.00	
46253	Kiley & Associates, LLC	Professional Fees	2,600.00	
46254	KYA Services	Professional Fees	9,628.80	
46255	Izzy Motors Inc. dba La Quinta Chevrolet	Vehicle Parts & Supplies	999.34	
46256	Linde Gas & Equipment Inc.	Offsite Vehicle Maintenance & Repair	159.68	
46257	Marlin Leasing Corporation	Contract Services	885.93	
46258	Antonio Molina	Employee Reimbursement	150.00	
46259	Graciela Morales	Employee Reimbursement	119.61	
46260	Crystal Moreno	Employee Reimbursement	81.56	
46261	MVCAC Membership Services	Wellness	640.00	
46262	NAPA Auto & Truck Parts	Vehicle Parts & Supplies	1,052.38	
46263	Stephan Navarrete	Employee Reimbursement	150.00	
46264	Marko Petrovic	Employee Reimbursement	150.00	
46265	Pitney Bowes Purchase Power	Postage	53.12	
46266	Proper Solutions, Inc.	Temporary Services	2,327.33	
46269	Prudential Overall Supply	Uniform Expense	6,611.90	
46270	Puretec Industrial Water	Lab Supplies	138.04	
46271	Quench USA Inc.	Employee Support	195.30	
46272	The Regents of U.C. - Cashiers Office	Software Licensing	90.72	
46273	Diana Reyes	Employee Reimbursement	150.00	
46274	SeqGen, Inc.	Maintenance & Calibration	3,880.00	
46275	Slovak Baron Empey Murphey & Pinkney LLP	Attorney Fees	7,149.37	
46276	Melissa Snelling	Employee Reimbursement	150.00	
46277	SC Commercial LLC dba SC Fuels	Motor,Fuel,Oil	7,090.61	
46278	Veolia ES Technical Solutions, LLC	Lab Supplies & Expenses	424.13	
46279	Gonzalo Valadez	Tuition Reimbursement	184.75	
46280	Christopher Vazquez	Employee Reimbursement	150.00	
46281	Wellness Mode LLC	Wellness	260.00	
46282	WESCO, Western Scientific Company, Inc.	Maintenance & Calibration	895.00	
Cash - California Bank & Trust Checking				99,189.17
Cash - California Bank & Trust Checking				
46228	UMPQUA Bank Commercial Card OPS	District Credit Card January 2026 Statement	108,377.99	
46237	Blue Violet Networks LLC	Capital Outlay	29,366.43	
46240	Centrica Business Solutions, Inc	Capital Outlay	253,792.22	
Cash - California Bank & Trust Check Run Total to be Approved				391,536.64
Total Expenditures: Jan 9-Feb 5, 2026				1,394,899.59

Benjamin Guitron, IV, President

Frank Figueroa, Treasurer



**Coachella Valley Mosquito and
Vector Control District**

Staff Report

February 10, 2026

Agenda Item: Consent Calendar

Annual Statement of Economic Interests/Form 700 Annual Filing for the filing period of January 1, 2025- December 31, 2025 — **Megan Scarborough-Eckel, Clerk of the Board**

Background:

The Political Reform Act of 1974 requires that any position designated in an agency's Conflict of Interest Code file an annual Statement of Economic Interests (Form 700). Individuals holding positions identified in the District's Conflict of Interest Code are required to file a Form 700 disclosing specified financial interests.

Pursuant to recent amendments to the Political Reform Act under Senate Bill 852, certain officials classified as Government Code section 87200 filers, primarily those who manage public investments, are now required to file their Form 700 directly with the Fair Political Practices Commission (FPPC), rather than with the local filing officer. These filers have received communication directly from the FPPC with instructions for accessing their assigned filing accounts and completing the required disclosure. The filing deadline for these statements is the statutory deadline established by the FPPC.

Instructions are included with the form, but if you need more assistance in completing it, help is available on the Fair Political Practices Commission website www.fppc.ca.gov.

The period covered by this annual statement is from January 1, 2025, through December 31, 2025.



FINANCE REPORTS

FINANCE

The financial reports show the balance sheet, receipts, and revenue and expenditure reports for the month ending December 31, 2025. The revenue and expenditure report shows that the operating budget expenditure for July 1, 2025 to December 31, 2025, is \$9,040,102 total revenue is \$6,825,470 resulting in excess revenue over (under) expenditure for the year to December 31, 2025, of (\$2,214,632).

THREE YEAR FINANCIALS

	Actual	Budget	Actual	Actual
	12/31/2025	Budget	12/31/2024	12/31/2023
Revenue	6,825,470	6,872,538	6,343,673	1,943,497
Expenses				
Payroll	5,661,825	5,993,083	5,721,330	4,074,837
Administrative Expe	566,984	656,252	506,830	456,094
Utility	87,719	71,652	86,386	62,134
Operating Expense	1,514,535	1,766,553	1,304,750	1,381,104
Contribution to Capital	1,209,039	1,209,039	946,829	1,207,079
Total Expenses	9,040,102	9,696,579	8,566,125	7,181,248
Profit (Loss)	(2,214,632)	(2,824,041)	(2,222,452)	(5,237,751)

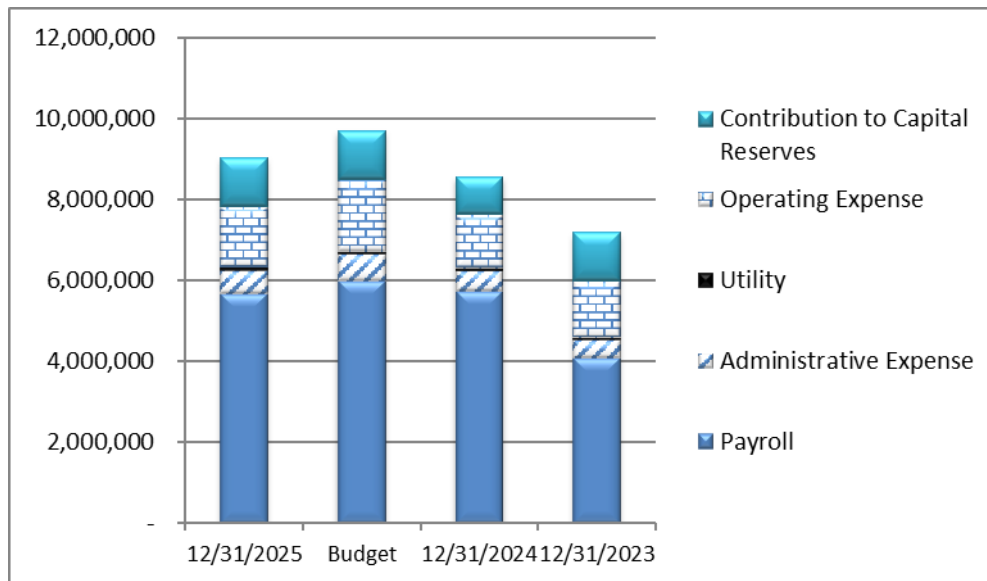


Figure 1 - Three Year Expenditure

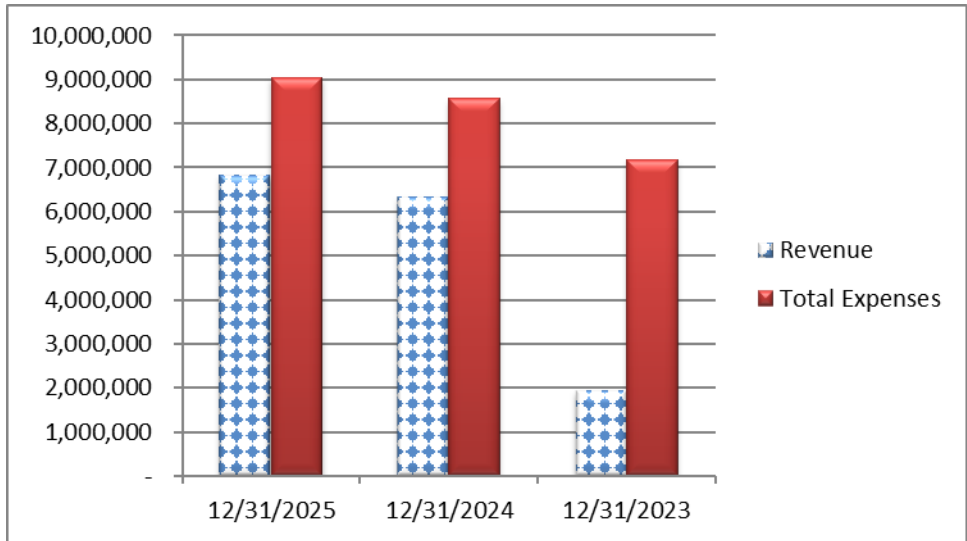


Figure 2 - Three-Year Revenue & Expenditure

THREE-YEAR CASH BALANCE

Cash Balances	12/31/2025	12/31/2024	12/31/2023
Investment Balance	21,740,232	14,663,634	12,842,208
Checking Accounting	30,680	233,921	55,017
Payroll Account	230,703	157,108	122,859
Petty Cash	2,000	2,000	2,000
Total Cash Balances	22,003,615	15,056,662	13,022,084

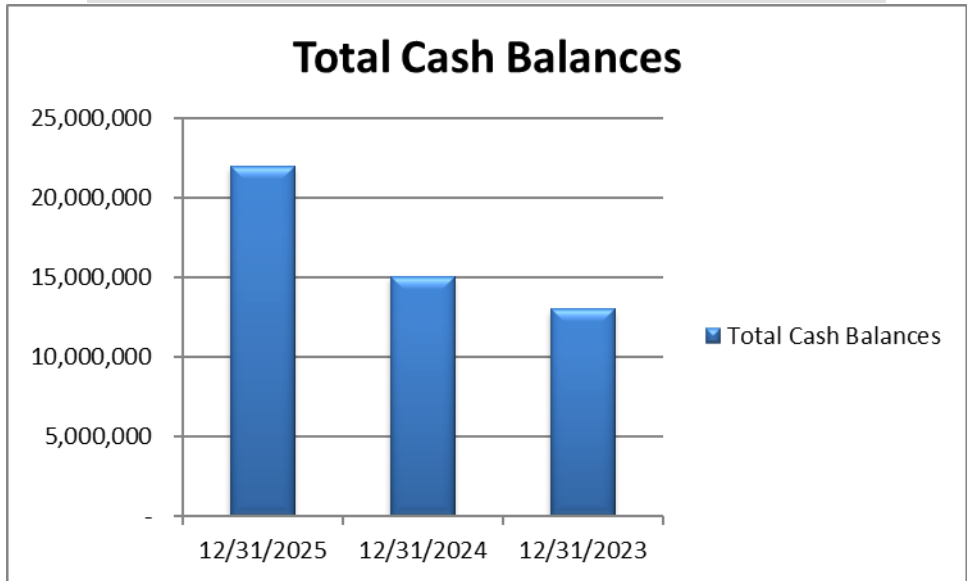


Figure 3 - Cash Balances

DISTRICT INVESTMENT PORTFOLIO 12/31/2025

The District’s investment fund balance for the period ending December 31, 2025, is \$21,740,232. The portfolio composition is shown in the pie chart. Local Agency Investment Fund (LAIF) accounts for 14.7% of the District’s investments; the Riverside County Pooled Investment Fund is 62.4% of the total. The LAIF yield for the end of December was 4.03% and the Riverside County Pooled Investment Fund was 3.83%. This gives an overall weighted yield for District investments of 3.71%.

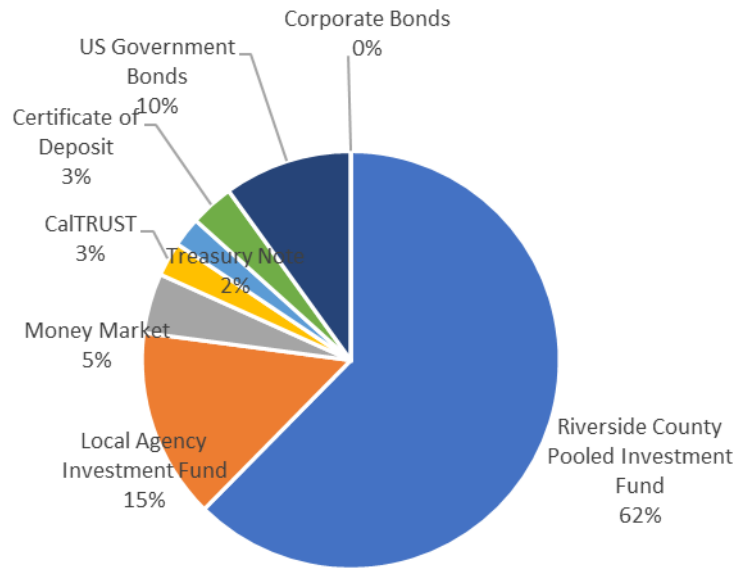


Figure 4 - Investment Portfolio 12/31/25

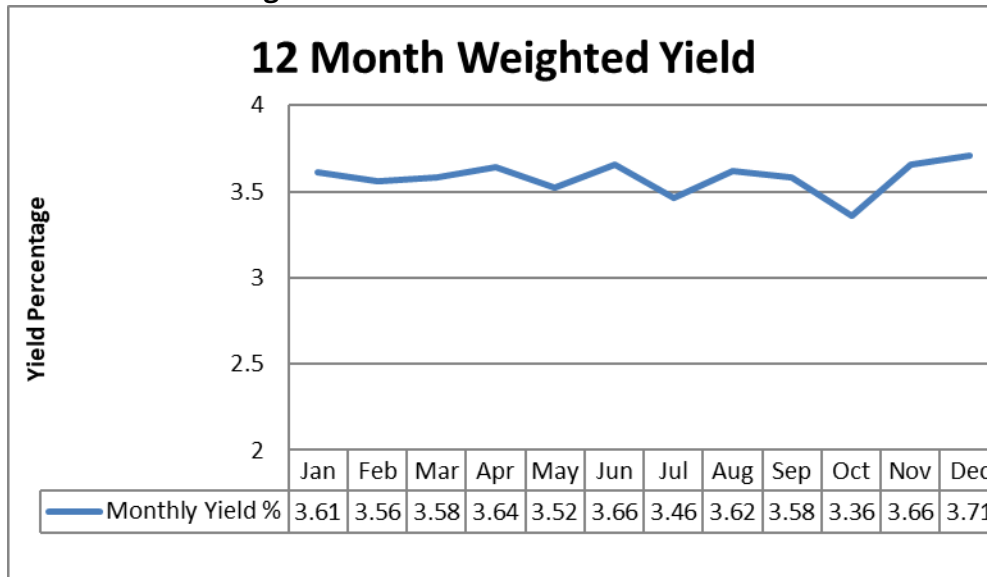
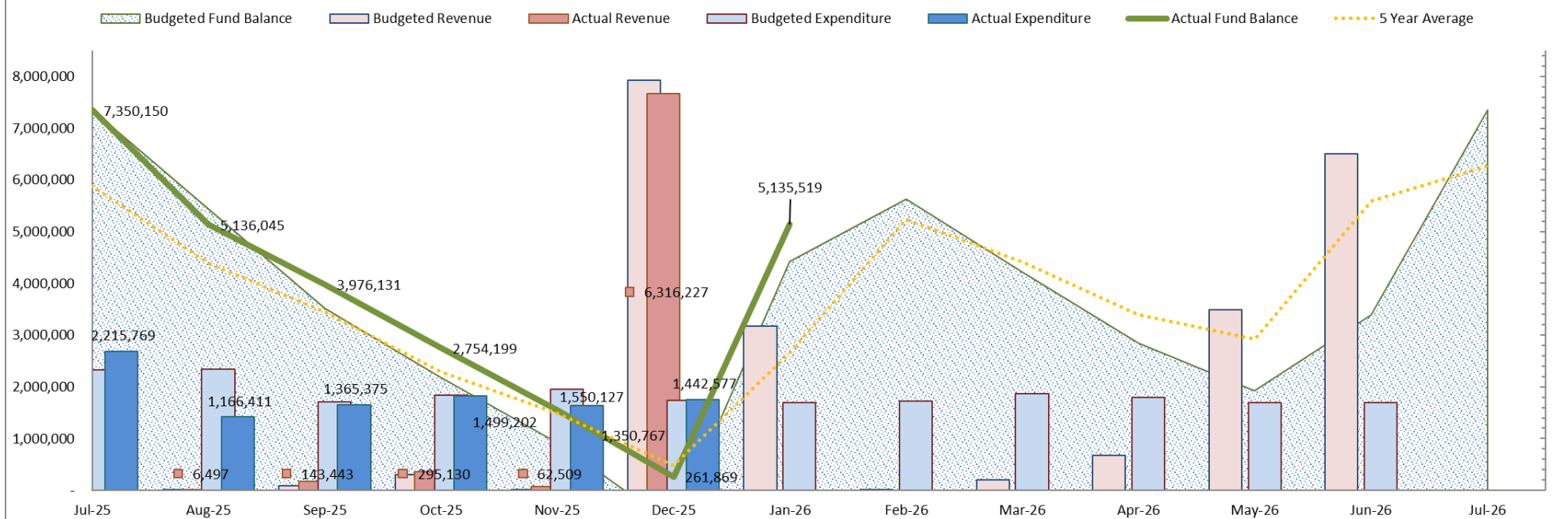


Figure 5 - District Investments Weighted Yield

General Fund Operational Cash Flow

Fiscal Year 2025-2026



The **General Fund Operational Cash Flow** graph outlines the District's working capital for the fiscal year July 1, 2025, to June 30, 2026. The beginning Operational Cash Flow fund balance is \$7.3 million and the ending Operational Cash Flow fund balance is \$7.3 million. Expenditure is approximately divided by 12 equal months, with some differences accounting for the seasonality of the program for example control products and seasonal employment which are greater in the mosquito breeding season. July expenditure is higher than average because of the prefunding lump sum of \$0.5 million for CalPERS unfunded liability. The budget also accounts for prepayments. The revenue follows a different pattern, Riverside County distributes the property tax revenue in January and May with advancements in December and April. The *shaded area* represents the **Budgeted Operational Cash Flow Fund Balance** which has a formula of (beginning) **Fund Operational Cash Flow Balance** plus **Revenue** minus **Expenditure**. The *green line* represents the **Actual Operational Cash Flow Fund Balance** and is graphed against the *shaded area* **Budgeted Operational Cash Flow Fund Balance**. The *three-year average* Fund Operational Cash Flow Balance is the orange dash line.

The graph shows \$7.3 million **Operational Cash Flow Fund Balance** plus total Revenue for July 1 to December 31, 2025, of \$6,825,470 minus total Expenses of \$9,040,101 is \$5,135,519. Revenue shows a negative variance of \$47,068, expenditure shows a positive variance of \$656,478, overall positive variance of \$609,409. For planning purposes, the District is under budget. As long as the green line stays out of the shaded area the District is within budget, as of December 31, 2025, the line is outside the shaded area.

Coachella Valley Mosquito and Vector Control District
 FINANCES AT A GLANCE
 ALL FUNDS COMBINED
 For the Month Ended December 31, 2025

	Beginning of the Month	Change During the Month	End of the Month
INVESTMENTS	17,027,065	4,713,167	21,740,232
CASH	288,461	(25,078)	263,383
INVESTMENTS & CASH	17,315,526	4,688,089	22,003,615
RESTRICTED ASSETS	426,380	-	426,380
CURRENT ASSETS	2,292,182	11,873	2,304,055
FIXED ASSETS	8,744,009	-	8,744,009
OTHER ASSETS	6,078,429	-	6,078,429
TOTAL ASSETS	34,856,527	4,699,961	39,556,488
TOTAL LIABILITIES	5,832,786	(127,360)	5,705,426
TOTAL DISTRICT EQUITY	28,726,655	5,124,408	33,851,062
TOTAL LIABILITIES & EQUITY	34,559,441	4,997,047	39,556,488
RECEIPTS			
		\$ 6,316,227	
CASH DISBURSEMENTS			
Payroll	\$ 925,122		
General Admin	\$ 703,017		
Total Cash Disbursements		\$ (1,628,139)	
NON-CASH ENTRIES:			
Accrual Modifications - Changes in A/P, A/R & Pre-paid insurance		\$ 11,873	
Change during Month - Excess of Cash over Receipts & Non-Cash Adjustments		\$ 4,699,961	

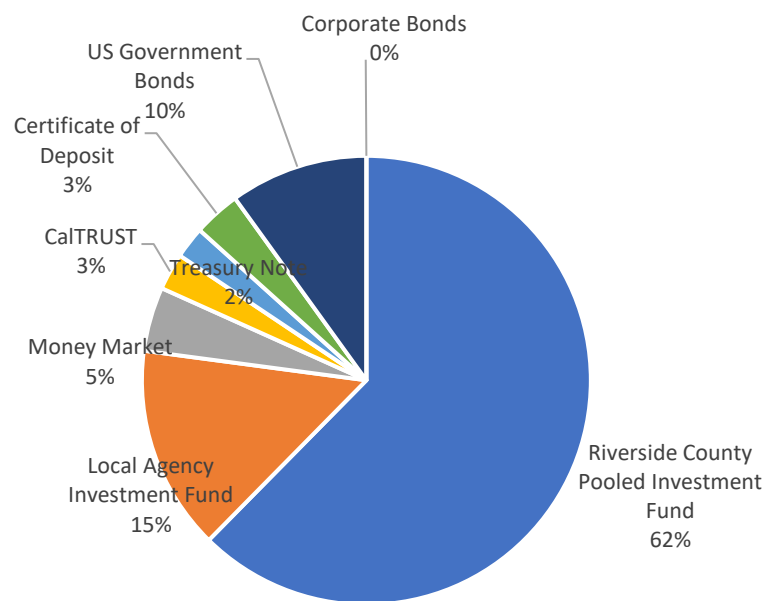
CVMVCD
Cash Journal - deposits
From 12/1/2025 Through 12/31/2025

Effective ...	Transaction Description	Deposits	Payee/Recipient Name
12/31/2025	December Receipts	108,578.82	Riverside County
12/31/2025	December Receipts - Bank Interest	754.39	California Bank & Trust
12/31/2025	December Receipts - County Interest	5,512.26	Riverside County
12/31/2025	December Receipts - Current Secured	1,668,663.65	Riverside County
12/31/2025	December Receipts - CY Supplemental	38,494.06	Riverside County
12/31/2025	December Receipts - CY Unsecured	6,759.81	Riverside County
12/31/2025	December Receipts - HOX	5,506.17	Riverside County
12/31/2025	December Receipts -RPTTF	<u>4,481,957.99</u>	Riverside County
Report Total		<u><u>6,316,227.15</u></u>	

**COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
INVESTMENT FUND BALANCES AS OF DECEMBER 31, 2025**

INSTITUTION	IDENTIFICATION	Issue Date	Maturity Date	YIELD	General Fund	Thermal Capital Fund	Capital Equipment Replacement Fund	Capital Facility Replacement Fund	Capital Project Insectory Fund	BALANCE
LAIF	Common Investments			4.03%	2,072,675	43,719	78,852	727,785	276,849	\$ 3,199,879
Riverside County	Funds 51105 & 51115			3.83%	8,785,182	185,306	334,218	3,084,767	1,173,442	\$ 13,562,915
CalTRUST	Medium Term Fund			3.98%	373,713	7,883	14,217	131,223	49,917	\$ 576,953
CA Bank & Trust	Market Rate			0.70%	647,528	13,658	24,634	227,369	86,491	\$ 999,680
Pershing	Market Rate			0.80%	3,752	79	143	1,317	501	\$ 5,792
US Treasury Securities	Treasury Bill	11/24/2025	3/10/2026	3.46%		83,911	151,342	1,396,860	531,364	\$ 2,163,478
US Treasury Securities	Treasury Note	1/17/2023	1/15/2026	3.88%		19,289	34,790	321,109	122,149	\$ 497,338
ALL IN American Credi	Certificate of Deposit	1/18/2023	1/19/2027	4.55%		9,739	17,565	162,125	61,672	\$ 251,102
Austin Telco	Certificate of Deposit	1/27/2023	1/27/2028	4.75%		8,969	16,177	149,307	56,796	\$ 231,249
Alaska USA Fed Cr	Certificate of Deposit	3/8/2023	3/8/2028	4.60%		9,768	17,617	162,606	61,855	\$ 251,846
Total Investments					11,882,850	382,322	689,555	6,364,467	2,421,037	\$ 21,740,232

**PORTFOLIO COMPOSITION AS OF DECEMBER 31, 2025
WEIGHTED YIELD 3.71%**



In compliance with the California Code Section 53646; the Finance Administrator of the Coachella Valley Mosquito and Vector Control District hereby certifies that sufficient liquidity and anticipated revenue are available to meet the District's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Coachella Valley Mosquito and Vector Control District's adopted investment policy

Respectfully submitted

NOTED AND APPROVED

CVMVCD
Statement of Revenue and Expenditures
December 31, 2025

		Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget
Revenues										
4000	Property Tax - Current Secured	5,659,455	1,639,133	1,669,419	30,286	1,639,133	1,668,664	29,531	(3,990,036)	(71)%
4010	Property Tax - Curr. Supplmntl	67,646	0	38,494	38,494	0	38,494	38,494	(29,152)	(43)%
4020	Property Tax - Curr. Unsecured	270,201	262,230	281,930	19,700	14,510	6,760	(7,750)	11,729	4 %
4030	Homeowners Tax Relief	37,846	18,923	5,506	(13,417)	13,187	5,506	(7,681)	(32,340)	(85)%
4070	Property Tax - Prior Supp.	53,097	0	0	0	0	0	0	(53,097)	(100)%
4080	Property Tax - Prior Unsecured	12,532	0	0	0	0	0	0	(12,532)	(100)%
4090	Redevelopment Pass-Thru	9,566,505	4,783,253	4,481,958	(301,295)	4,783,253	4,481,958	(301,295)	(5,084,547)	(53)%
4520	Interest Income - LAIF/CDs	275,000	137,500	324,871	187,371	68,750	114,845	46,095	49,871	18 %
4530	Other Miscellaneous Receipts	63,000	31,500	23,292	(8,208)	5,250	0	(5,250)	(39,708)	(63)%
4551	Benefit Assessment Income	2,437,709	0	0	0	0	0	0	(2,437,709)	(100)%
	Total Revenues	18,442,991	6,872,538	6,825,470	(47,068)	6,524,082	6,316,227	(207,855)	(11,617,521)	(63)%
Expenditures										
Payroll Expenses										
5101	Payroll - FT	7,358,139	3,679,070	3,594,820	84,250	613,178	874,766	(261,587)	3,763,320	51 %
5102	Payroll Seasonal	97,186	57,048	0	57,048	6,690	0	6,690	97,186	100 %
5103	Temporary Services	14,900	7,450	0	7,450	1,242	0	1,242	14,900	100 %
5105	Payroll - Overtime Expense	38,080	19,040	25,372	(6,332)	3,173	3,107	66	12,708	33 %
5150	CalPERS State Retirement	1,419,867	943,519	935,976	7,544	79,391	(4,130)	83,521	483,891	34 %
5155	Social Security Expense	443,686	222,367	220,622	1,745	36,887	50,103	(13,216)	223,064	50 %
5165	Medicare Expense	103,332	51,789	53,269	(1,480)	8,591	12,878	(4,287)	50,063	48 %
5170	Cafeteria Plan	1,601,674	800,837	657,562	143,275	133,473	13,798	119,675	944,112	59 %
5172	Retiree Healthcare	240,000	120,000	91,862	28,138	20,000	0	20,000	148,138	62 %
5180	Deferred Compensation	149,689	74,845	80,573	(5,728)	12,474	17,638	(5,164)	69,117	46 %
5195	Unemployment Insurance	33,802	17,118	1,769	15,349	2,781	615	2,166	32,033	95 %
	Total Payroll Expenses	11,500,357	5,993,083	5,661,825	331,258	917,879	968,774	(50,895)	5,838,532	51 %

CVMVCD
Statement of Revenue and Expenditures
December 31, 2025

		Annual			YTD Budget	Current	Current	Current	Annual	Percent
		Budget	YTD Budget	YTD Actual	Variance	Period Budget	Period Actual	Period Variance	Budget Variance	Annual Budget
Administrative Expenses										
5250	Tuition Reimbursement	20,000	10,000	5,097	4,903	1,667	600	1,067	14,903	75 %
5300	Employee Incentive	15,000	7,500	8,725	(1,225)	1,250	1,013	237	6,275	42 %
5302	Wellness	10,600	5,300	1,408	3,892	883	159	724	9,192	87 %
5305	Employee Assistance Program	2,500	1,250	617	633	208	0	208	1,883	75 %
6000	Property & Liability Insurance	334,375	159,687	212,344	(52,656)	14,115	21,366	(7,251)	122,031	36 %
6001	Workers' Compensation Insurance	239,126	94,563	73,040	21,523	(25,906)	(42,145)	16,239	166,086	69 %
6050	Dues & Memberships	68,283	31,544	31,549	(5)	4,962	3,843	1,119	36,734	54 %
6060	Reproduction & Printing	54,400	27,200	18,483	8,717	4,533	590	3,943	35,917	66 %
6065	Recruitment/Advertising	4,000	2,000	2,622	(622)	333	0	333	1,378	34 %
6070	Office Supplies	24,255	11,528	7,326	4,201	1,921	640	1,281	16,929	70 %
6075	Postage	8,200	4,100	3,722	378	683	546	137	4,478	55 %
6080	Computer & Network Systems	13,399	6,700	0	6,700	1,117	0	1,117	13,399	100 %
6085	Bank Service Charges	500	250	432	(182)	42	57	(15)	68	14 %
6090	Local Agency Formation Comm.	3,000	3,000	3,561	(561)	0	0	0	(561)	(19)%
6095	Professional Fees	128,400	56,200	29,932	26,268	9,367	4,379	4,988	98,468	77 %
6100	Attorney Fees	83,000	41,500	24,239	17,262	6,917	6,199	718	58,762	71 %
6106	HR Risk Management	8,000	4,000	5,470	(1,470)	667	0	667	2,530	32 %
6110	Conference Expense	62,050	26,500	10,573	15,927	4,675	4,125	550	51,477	83 %
6115	In-Lieu	13,200	6,600	1,100	5,500	1,100	0	1,100	12,100	92 %
6120	Trustee Support	7,600	3,800	2,921	879	633	1,010	(376)	4,679	62 %
6200	Meetings Expense	14,760	7,380	3,890	3,490	1,230	287	943	10,870	74 %
6210	Promotion & Education	56,300	28,150	13,462	14,688	4,692	4,526	165	42,838	76 %
6220	Public Outreach Advertising	151,000	75,500	89,275	(13,775)	12,583	3,597	8,986	61,725	41 %
6500	Benefit Assessment Expenses	84,000	42,000	17,197	24,803	7,000	0	7,000	66,803	80 %
Total Administrative Expenses		1,405,948	656,252	566,984	89,268	54,672	10,791	43,881	838,964	60 %
Utilities										
6400	Utilities	140,544	70,272	86,304	(16,031)	11,712	10,774	938	54,241	39 %
6410	Telecommunications	2,760	1,380	1,415	(35)	230	237	(7)	1,345	49 %
Total Utilities		143,304	71,652	87,719	(16,067)	11,942	11,011	931	55,585	39 %

CVMVCD
Statement of Revenue and Expenditures
December 31, 2025

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget
Operating									
7000 Uniform Expense	63,294	33,487	23,734	9,753	4,834	3,212	1,622	39,560	63 %
7050 Safety Expense	51,826	25,913	27,264	(1,351)	4,319	7,457	(3,138)	24,562	47 %
7100 Physican Fees	6,000	3,000	1,210	1,790	500	330	170	4,790	80 %
7150 IT Communications	94,500	47,250	41,505	5,745	7,875	9,083	(1,208)	52,995	56 %
7200 Household Supplies	3,000	1,500	2,077	(577)	250	0	250	923	31 %
7300 Repair & Maintenance	47,000	23,500	21,255	2,245	3,917	2,784	1,133	25,745	55 %
7310 Maintenance & Calibration	7,900	0	70	(70)	0	0	0	7,830	99 %
7350 Permits, Licenses & Fees	9,792	4,896	6,205	(1,308)	816	0	816	3,588	37 %
7360 Software Licensing	43,355	8,970	17,821	(8,851)	0	1,746	(1,746)	25,534	59 %
7400 Vehicle Parts & Supplies	72,800	36,400	21,146	15,254	6,067	3,637	2,430	51,654	71 %
7420 Offsite Vehicle Maint & Repair	20,378	10,189	5,284	4,905	1,698	158	1,540	15,094	74 %
7450 Equipment Parts & Supplies	34,920	17,860	8,575	9,285	2,843	895	1,948	26,345	75 %
7500 Small Tools Furniture & Equip	6,500	3,250	72	3,178	542	0	542	6,428	99 %
7550 Lab Supplies & Expense	66,625	34,525	25,210	9,315	3,342	1,569	1,773	41,415	62 %
7570 Aerial Pool Surveillance	25,000	12,500	0	12,500	2,083	0	2,083	25,000	100 %
7575 Surveillance	122,810	96,405	61,854	34,551	41,209	654	40,555	60,956	50 %
7600 Staff Training	165,369	81,340	79,116	2,224	10,055	4,445	5,610	86,253	52 %
7650 Equipment Rental	13,500	6,750	2,568	4,182	1,125	530	595	10,932	81 %
7675 Contract Services	222,507	90,177	84,837	5,340	11,981	12,046	(65)	137,670	62 %
7680 Cloud Computing Services	159,859	53,037	73,004	(19,967)	12,102	7,103	4,999	86,855	54 %
7700 Motor Fuel & Oils	159,800	79,900	56,986	22,914	13,317	7,460	5,857	102,814	64 %
7750 Field Supplies	21,000	10,500	5,030	5,470	1,750	531	1,219	15,970	76 %
7800 Control Products	851,039	731,939	685,127	46,812	73,931	69,624	4,308	165,912	19 %
7850 Aerial Applications	80,000	40,000	63,943	(23,943)	6,667	24,193	(17,526)	16,057	20 %
8415 Capital Outlay	101,530	50,765	14,256	36,509	8,461	1,722	6,739	87,274	86 %
8510 Research Projects	250,000	125,000	84,519	40,481	20,833	19,524	1,309	165,481	66 %
9000 Contingency Expense	275,000	137,500	101,865	35,635	22,917	71,791	(48,875)	173,135	63 %
Total Operating	2,975,304	1,766,553	1,514,535	252,018	263,434	250,494	12,940	1,460,769	49 %

CVMVCD
Statement of Revenue and Expenditures
December 31, 2025

	Annual Budget	YTD Budget	YTD Actual	YTD Budget Variance	Current Period Budget	Current Period Actual	Current Period Variance	Annual Budget Variance	Percent Annual Budget
Contribution to Capital Reserves									
8900 Transfer to other funds	2,418,078	1,209,039	1,209,039	0	201,507	201,507	0	1,209,039	50 %
Total Contribution to Capital Reserves	2,418,078	1,209,039	1,209,039	0	201,507	201,507	0	1,209,039	50 %
Total Expenditures	18,442,991	9,696,579	9,040,101	656,478	1,449,433	1,442,577	6,856	9,402,889	51 %
Net revenue over/(under) expenditures	0	(2,824,041)	(2,214,631)	609,409	5,074,649	4,873,650	(200,998)		

CVMVCDBalance Sheet - Unposted Transactions Included In Report
As of 12/31/2025

		<u>Current Year</u>
Assets		
Cash and Investments		
1000	Cash - Investments	21,740,232.09
1016	Petty Cash	500.00
1017	Petty Cash Checking	1,500.00
1035	CB&T General Checking	30,680.22
1036	CB&T Payroll Checking	230,702.59
	Total Cash and Investments	<u>22,003,614.90</u>
Restricted Cash Assets		
1040	Restricted Assets - Pension Stabilization CEPPT	426,380.05
	Total Restricted Cash Assets	<u>426,380.05</u>
Current Assets		
1050	Accounts Receivable	16,494.63
1051	Lease Payments Receivable	31,250.22
1080	Interest Receivable	116,263.77
1085	Inventory	641,544.59
1166	Prepaid IT Service	5,237.54
1167	Prepaid Research Proposals	0.05
1168	Prepaid Expenses	363,448.97
1169	Deposits	1,129,815.33
	Total Current Assets	<u>2,304,055.10</u>
Fixed Assets		
1170	Construction in Progress	349,239.02
1201	Leased Copier Asset #1 Ops Copier	45,754.67
1300	Equipment/Vehicles	2,336,533.48
1310	Computer Equipment	838,443.06
1311	GIS Computer Systems	301,597.91
1320	Office Furniture & Equipment	1,389,749.63
1330	Land	417,873.30
1335	Oleander Building	5,665,861.83
1336	Signage	23,651.39

CVMVCD

Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2025

		Current Year
1340	Structures & Improvements	3,751,399.28
1341	Bio Control Building	6,923,882.74
1342	Bio Control Equip/Furn	43,986.77
1398	Amortization Leased Equipment	(9,150.93)
1399	Accumulated Depreciation	(13,334,812.78)
	Total Fixed Assets	8,744,009.37
	Other Assets	
1520	Resources to Be Provided	3,624,327.41
1525	Deferred Outflows of Resources	1,650,537.00
1530	Deferred Outflows of Resources - OPEB	803,564.00
1900	Due to/from	0.12
	Total Other Assets	6,078,428.53
	Total Assets	39,556,487.95
	Liabilities	
	Short-term Liabilities	
	Accounts Payable	
2015	Credit Card Payable	215,017.44
2020	Accounts Payable	200,000.00
2185	Employee Dues	(461.34)
2401	Leased Copier Asset # 1	37,078.13
	Total Accounts Payable	451,634.23
	Total Short-term Liabilities	451,634.23
	Long-term Liabilities	
2100	Pollution Remediation Obligation	2,100,000.00
2200	Net Pension Liability	1,304,728.00
2210	Deferred Inflows of Resources	228,562.00
2230	Deferred Inflows - OPEB	928,198.00
2235	Deferred Inflow of Resources - Leases	31,250.22
2300	Net OPEB Liability	(351,251.00)
2500	Compensated Absences Payable	1,012,304.19

CVMVCD

Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2025

		Current Year
	Total Long-term Liabilities	<u>5,253,791.41</u>
	Total Liabilities	<u>5,705,425.64</u>
	Fund Balance	
	Restricted Fund Balance	
3901	Restricted Fund Balance - Pension Stabilization	426,380.05
	Total Restricted Fund Balance	<u>426,380.05</u>
	Non Spendable Fund Balance	
3920	Investment in Fixed Assets	10,673,170.66
3945	Reserve for Prepays & Deposit	1,853,432.51
3960	Reserve for Inventory	641,544.59
	Total Non Spendable Fund Balance	<u>13,168,147.76</u>
	Committed Fund Balance	
3965	Public Health Emergency	6,063,874.00
	Total Committed Fund Balance	<u>6,063,874.00</u>
	Assigned Fund Balance	
3910	Reserve for Operations	7,350,150.00
3955	Thermal Remediation Fund	365,108.00
3970	Reserve for Equipment	726,018.00
3971	Reserve for Facility & Vehicle Replacement	2,659,312.00
	Total Assigned Fund Balance	<u>11,100,588.00</u>
	Unassigned Fund Balance	
3900	Fund Equity	869,490.62
3999	P&L Summary	4,002,355.99
	Total Unassigned Fund Balance	<u>4,871,846.61</u>
	Current YTD Net Income	(1,779,774.11)
	Total Current YTD Net Income	<u>(1,779,774.11)</u>
	Total Fund Balance	<u>33,851,062.31</u>
	Total Liabilities and Net Assets	<u><u>39,556,487.95</u></u>

FY2026-27 BUDGET CALENDAR

STAGE	TASK TO BE COMPLETED	ACTIVITIES	STAKEHOLDERS	DEADLINE
STAFF	Budget Templates created	Templates in Microix Budget Workflow Created. Sent to Department Budget managers	Administrative Finance Manager	January 16, 2026
	Personnel Salary & Benefits	Updated information from Payroll & benefits added to Workflow. Budget spreadsheets & formulae created.	Administrative Finance Manager	Ongoing
	Budget Workshop for Managers	Help facilitate & train staff to build budget in Workflow	Management Team	January 28, 2026
	Budget docs to AFM & GM	General Manager to review and approve budget documents	GM, Management Team	March 6, 2026
	Completion of first draft	Team to review and adjust budget according to GM & AFM suggestion & direction	GM, Management & Supervisory Team	March 13, 2026
	Draft 1 Budget	Preparation of first draft of FY2026/2027 Budget for Finance Committee Budget Meeting. PDF and hard copy to FC Trustees	Finance	March 27, 2026
FINANCE COMMITTEE	Draft 1 for Finance Committee	Emailed to Finance Committee For Review email questions or meet. Reserve Study to be emailed with draft Budget	Finance Committee Department heads, General Manager & Administrative Finance Manager	April 3, 2026
	Draft 1 for Finance Committee	Finance Committee to review draft budget & reserve study & discuss in meeting **FINANCE COMMITTEE MEETING	Finance Committee General Manager & Administrative Finance Manager	Tuesday April 7, 2026 at 11:30 am

BOARD	High Level review of draft budget	Board Retreat	Board of Trustees Workshop	April 14, 2026
	Final Draft for Finance Committee	Final draft of FY2026/2027 Budget for Finance Committee Budget Meeting, attended by General Manager, Finance Committee, and Administrative Finance Manager. **FINANCE COMMITTEE MEETING (If Needed)	Finance Committee General Manager & Administrative Finance Manager	May 12, 2026 4:00 pm – 4:30 pm
BOARD	Final Draft for Budget Workshop	Budget Workshop for in depth discussion BOARD MEETING	Board of Trustees Workshop	May 12, 2026 4:30 pm – 5:30 pm
	Adoption of Final Draft	Adoption of FY2026/2027 Budget BOARD MEETING	Board of Trustees Board Meeting	June 9, 2026
	Set Benefit Assessment Rate	Adopt Resolution – Intention to Levy Assessment, Preliminary approval of engineer’s report, and providing notice of hearing for the CVMVCD mosquito, fire ant, and disease surveillance and vector control assessment BOARD MEETING	Board of Trustees Board Meeting	June 9, 2026
	Adopt Benefit Assessment Resolution	Adopt Resolution approving Engineer’s Report, Confirming Diagram and Assessment, and Ordering the Levy of Assessments for fiscal year 2026/2027 for the Coachella Valley Mosquito and Vector Control District Mosquito, Fire Ant and Disease Control Assessment Public Hearing BOARD MEETING	Public Hearing	July 14, 2026



**Coachella Valley Mosquito and Vector
Control District**

February 10, 2026

Staff Report

Agenda Item: Informational

California Society of Municipal Finance Officers (CSMFO) Certificate of Award Operating Budget Meritorious Award Fiscal Year 2025-2026 — **David I’Anson, Administrative Finance Manager**

Background:

We are pleased to announce that the District has received its **first-ever Certificate of Award – Operating Budget Meritorious Award** from the **California Society of Municipal Finance Officers (CSMFO)**. This professional recognition acknowledges the District’s operating budget as meeting high standards for clarity, transparency, policy alignment, and effective communication of financial and service information.

This award reflects the District’s ongoing commitment to responsible stewardship of public resources and to providing the Board, staff, and community with clear and understandable financial information to support informed decision-making.

The CSMFO Operating Budget Meritorious Award program recognizes California public agencies whose adopted operating budgets demonstrate excellence in:

- Financial transparency and organization
- Clear presentation of policies and assumptions
- Alignment between financial resources, staffing, and service delivery
- Communication of fiscal sustainability and long-term planning considerations

Budgets submitted to the program are independently reviewed against established criteria and best practices used by leading public finance professionals throughout California. The program is voluntary and competitive, and many agencies refine their budgets over several years before receiving recognition.

Strategic Business Plan Alignment:

Goal 6 Sustained and transparent finances that meet District needs.

Strategic Response – 6.1 Ensure strong finances by maintaining strong financial plans and acting on sound financial decisions

Attachments:

- CSMFO Certificate of Award

*California Society of Municipal
Finance Officers*

Certificate of Award

***Operating Budget Meritorious Award
Fiscal Year 2025-2026***

Presented to the

Coachella Valley Mosquito and Vector Control District

For meeting the criteria established to achieve a CSMFO Award in Budgeting.

February 5, 2026



Jennifer Wakeman

***Jennifer Wakeman
2025 CSMFO President***

James Russell-Field

***James Russell-Field, Chair
Recognition Committee***

Dedicated to Excellence in Municipal Financial Reporting



**Coachella Valley Mosquito and
Vector Control District**

February 10, 2026

Staff Report

Agenda Item: Informational

Liebert Cassidy Whitmore (LCW) Annual Conference, January 21-23, 2026, San Francisco, CA

Background:

The annual LCW conference provided an excellent opportunity to expand knowledge within the fields of labor relations and HR. Tailored for HR professionals, it featured presentations and hands-on breakout sessions covering topics such as:

- Personnel rules, employment laws, and due process requirements
- Understanding and managing protected activities
- Navigating the intersections of CalPERS, the FLSA and MOUs
- Strengthening employee-employer relations
- Best practices for documentation and effective communication
- Accommodations and conducting the interactive process

ATTENDEES:

Crystal Garcia Moreno, Human Resources Risk Manager

Graciela Morales, Human Resources Specialist

Strategic Business Plan Alignment:

Goal 2 A strong culture drives the Board of Trustees and staff to unite as a team and continually grow in both skill and purpose.

Strategic Response - 2.2. Provide educational opportunities for employees looking to grow into promotions by providing training and development.



ACTION ITEMS



**Coachella Valley Mosquito and
Vector Control District**

Staff Report

**February 10,
2026**

Agenda Item: Action

Discussion and Potential Approval to purchase mosquitoes from MosquitoMate in an amount not to exceed \$64,000. \$20,000 to be expensed in FY26 and the balance in FY27 — **Jennifer A. Henke, MS, BCE, Laboratory Manager**

Background:

The District has begun its work to use sterile mosquitoes as one control method to provide longer term reductions in mosquitoes for disease prevention and quality of life for residents of and visitors to the Coachella Valley. In 2025, staff released mosquitoes in a community to better understand the lifespan of sterilized male mosquitoes and the dispersal patterns. Both of these factors are crucial in the development of the program as they inform the timing of releases and the location of release sites.

As the District continues its work to build a larger insectary for sterilizing mosquitoes, we wish to continue our work developing our program. One option is to purchase mosquitoes for release. MosquitoMate has developed and has received approval for their strain WB1 mosquitoes. These male mosquitoes are sterilized using the bacteria-type of sterilization, so their sperm will not fertilize the eggs of our wild female mosquitoes.

The District plans to purchase mosquitoes to initially treat a 50-acre neighborhood. Applications will be twice each week for 16 weeks in the summer of 2026. To improve the mosquito reduction in the neighborhood, staff are examining using the wide area larvicide application method in the larger neighborhood. Staff will monitor the releases and the mosquito population in the neighborhood, comparing it with other control strategies currently in use. Should the mosquito reductions occur faster (very few female mosquitoes in the traps during the release), staff will move the release points to cover a wider part of the neighborhood.

The goals for District staff are to better understand the routine work of releases and monitoring within the neighborhood. This project will also provide the District with

experience with this newly approved strategy, allowing us to determine whether purchasing mosquitoes is a good alternative to our plans for our in-house program.

The pricing structure is to invest in the rearing of the mosquitoes by MosquitoMate. The rest of the balance will be paid for in Fiscal Year 2026-2027 as the releases are made.

Strategic Business Plan Alignment:

Objective 1.2: Implement the Sterile Male Mosquito Program.

Objective 5.2 - Validate and improve vector control programs through applied scientific research.

Fiscal Impact:

FY2025-26 Budget GL#8510.01.600	Current Available Funds	Proposed Expense Fiscal Year 2025-26	Remaining Available Funds
\$250,000	81,298.57	20,000	61,298.57



**Coachella Valley Mosquito and
Vector Control District**

February 10, 2026

Staff Report

Agenda Item: Action

Approval of Change Order #1 to the existing Centrica contract, to bring existing wire under carport and canopy structures up to code in an amount not to exceed \$38,822.73

— **David l'Anson, Administrative Finance Manager**

Summary:

During installation of the LED lighting to the carport structures and canopies, previously installed electrical wiring was identified that does not meet current electrical code requirements. While the wiring was functional, corrective work is required to ensure safety, regulatory compliance, and long-term reliability of District facilities. This change order addresses the necessary modifications to bring the wiring into full compliance with applicable electrical and safety standards

Background:

The Centrica Energy Project is currently engaged in replacing of existing lighting with LED lighting throughout the District. During installation and inspection, it was discovered that existing electrical wiring located beneath the carport structures and canopies outside the Shop and next to cold storage does not meet current electrical code requirements. The wiring was installed under prior standards; however, to be able to warranty the work, it must be upgraded to meet today's code requirements and inspection standards.

Description of change:

The proposed change order includes:

- Removal of existing non-compliant wiring in the seven carports and two canopies
- Installation of approved conduit and wiring in these areas
- Total price of materials is \$5,477.55
- Total costs of labor is \$33,345.18

The change order has been reviewed by District's Project Manager Andrew Galbraith and approved as necessary.



The structures that are affected are shown above. Total labor is approximately 370 hours.

Recommended Action:

Approve Change Order#1 to the existing Centrica contract, to bring existing wire under carport and canopy structures up to code in an amount not to exceed \$38,822.73, and authorize the General Manager to execute the change order.

Strategic Business Plan Alignment:

Goal 4.1: *Maintain and enhance District facilities to support our long-term operational needs, strategic goals, and mandates.*

Values

Financial Sustainability – We provide stability through responsible use of public resources.

Fiscal Impact:

FY2025-26 Budget GL#8415.14.950	Current Available Funds	Proposed Expense Fiscal Year 2025- 26	Remaining Available Funds
\$4,736,193	1,896,922.59	38,822.73	1,858,099.86

Attachment:

Change Order #1

CHANGE ORDER

Project Name: Coachella Valley Mosquito Vector Control District Change Order #: 1
 Project Number: 406000 Date: 1/22/2026
 Change Order Name: Bring Existing Wire under Carport Structure up to Code

Remarks:

Item #	Description	Material Cost (\$)	Labor Cost (\$)	Total Cost (\$)
1	Upgrade existing wiring under the carports to meet current electrical code requirements in order to maintain the manufacturer's warranty for the newly installed lighting. Please see chart and descriptions on Page 2.	\$ 5,477.55	\$ 33,345.18	\$ 38,822.73
2				\$ -
3	Note: The demolition of existing MC Cable will take			\$ -
4	place over numerous days to accommodate the			\$ -
5	facilities schedule, hence the additional labor hours			\$ -
6				\$ -
7				\$ -
8				\$ -
9				\$ -
10				\$ -
Total		\$ 5,477.55	\$ 33,345.18	\$ 38,822.73

The original Contract Sum	\$	2,262,765.08
Net change by previously authorized change orders	\$	-
The Contract Sum prior to this change order	\$	2,262,765.08
The Contract Sum will be increased/decreased/unchanged by this Change order in the amount of	\$	38,822.73
 The Contract Sum including this Change Order will be	 \$	 2,301,587.81
The Contract Time will be increasing/decreasing /unchanged by days		0
The date of Substantial Completion as of the date of this Change Order		

Accepted By:

Centrica Business Solutions Services, Inc. _____

Coachella Valley Mosquito Vector District _____

Name:

Name:

Signed

Signed _____

_____ Date

_____ Date

Change Order #1 - Upgrade Existing Wire

Material Breakdown:

Total Price for Materials = \$5477.55

	FS Box	Sealtight (ft)	Connectors	Straps	Screws
Canopy 1	3	125	12	42	89
Canopy 2	2	115	14	38	81
Canopy 3	2	76	8	25	55
Canopy 4	2	116	14	39	81
Canopy 5	6	565	50	188	389
Canopy 6	2	97	16	32	69
Canopy 7	5	183	10	61	132
Canopy 8	3	33	12	11	28
Canopy 9	11	416	36	139	299
	41	1985	198	662	1406

Labor Hours Breakdown:

Total Price for Labor = \$33,345.18

Total Labor Hours 370.9141

Total for Change Order \$38,822.73



**Coachella Valley Mosquito and
Vector Control District**

February 10, 2026

Staff Report

Agenda Item: Action

Update and discussion on the activities of the ad hoc Centennial Committee and provide direction regarding the proposed Centennial planning framework and implementation timeline. — **ad hoc Centennial Committee**

Background:

The Board of Trustees established the ad hoc Centennial Committee to assist with planning activities related to the District’s upcoming 100-year anniversary. The Centennial represents a historic milestone for the District and provides an opportunity to commemorate its legacy of public health protection, recognize organizational advancements, and strengthen community awareness of the District’s mission and services.

The committee has met twice to discuss the vision, priorities, and potential structure of Centennial activities. The committee’s work has focused on developing a coordinated and mission-aligned approach that balances historical recognition, public engagement, and organizational storytelling.

DISCUSSION:

Centennial Planning Framework

Through its meetings, the ad hoc Centennial Committee discussed developing a phased implementation approach designed to provide sustained public engagement and internal recognition leading up to and during the anniversary period. Planning discussions emphasized educational value, community visibility, and acknowledgement of the District’s scientific and operational evolution over the past century.

The committee reviewed a proposed implementation timeframe spanning **September 2027 through March 2028**, with activities designed to build momentum toward a culminating Centennial recognition period.

Strategic Business Plan Alignment

Goal 3. Public Engagement – Engaged community members help improve vector control.

Objective 3.5 – Celebrate the District’s centenary as an opportunity to strengthen public awareness.

FISCAL IMPACT:

Fiscal impacts related to Centennial implementation are under evaluation and will be presented to the Board separately. No fiscal action is requested at this time.



COMMITTEE AND TRUSTEE REPORTS

Coachella Valley Mosquito and Vector Control District

Executive Committee Meeting

Minutes

TIME AND DATE: 12:00 p.m., Friday, January 30, 2026

LOCATION: 43420 Trader Place, Indio, CA 92201

TRUSTEES PRESENT:

PRESIDENT, Benjamin Guitron, IV	Indio
VICE PRESIDENT, John Peña	La Quinta
SECRETARY, Dr. Doug Kunz	Palm Springs
TREASURER, Dr. Frank Figueroa	Coachella
Member At-Large, Felipe Ortiz	County At-Large

ABSENT:

None

Members of the Public present:

No

OTHERS PRESENT:

Jeremy Wittie, MS, CSDM, General Manager
Megan Scarborough-Eckel, Clerk of the Board

1. Call to Order

Vice President Peña called the meeting to order at 12:04 p.m.

2. Roll Call

*Roll Call indicated that four (4) of the five (5) Committee members were present.
Vice President Guitron joined the meeting at 12:05 .m.*

3. Confirmation of Agenda

President Guitron inquired if there were any agenda items to be shifted. Upon no objections or changes by the Committee or staff, the agenda was confirmed.

4. Public Comments

None

5. Review of February 10, 2026, Draft Board of Trustees Regular Meeting Agenda

Treasurer Figueroa requests an update on HCN Bank transition.
Committee requests an ad hoc Centennial Committee agenda item.
Committee requests a closed session agenda item for legal counsel.

6. Action Items-

A. None

7. Closed Session

Closed Session (s):

A. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)

Title: General Manager

8. Trustee/Staff comments

President Guitron stated that there was no reportable action from Closed Session.

9. Confirmation of next meeting

The next Executive Committee meeting is scheduled for Friday, April 3, 2026, at 12:00 p.m.

10. Adjournment

President Guitron adjourned the meeting at 12:41 p.m.

COACHELLA VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

**Finance Committee Meeting
Minutes**

TIME 4:30 p.m. **DATE:** January 13, 2026

LOCATION: 43420 Trader Place Indio, CA 92201

COMMITTEE MEMBERS PRESENT:

Coachella	Frank Figueroa, EdD, Treasurer
Indian Wells	John Vallat, Trustee
Palm Desert	Doug Walker, Trustee

COMMITTEE MEMBERS ABSENT:

None

OTHER TRUSTEES PRESENT:

None

STAFF PRESENT:

Jeremy Wittie, General Manager
David l'Anson, Administrative Finance Manager
Megan Scarborough-Eckel, Clerk of the Board

MEMBERS OF THE PUBLIC PRESENT:

No

1. Call to Order

Treasurer Figueroa called the meeting to order at 4:31 pm

2. Roll Call

Roll Call indicated that all three (3) Finance Committee members were present.

3. Confirmation of Agenda

Treasurer Figueroa inquired if anything on the agenda needed to be changed; seeing no comments or requests, the agenda was confirmed as stands.

4. Public Comments

A. PUBLIC Comments — NON-AGENDA ITEMS:

No public comments

B. PUBLIC Comments — AGENDA ITEMS:

No public comments

5. Items of General Consent

- A. Minutes from Tuesday, December 9, Finance Committee Meeting

On a motion from Trustee Walker, seconded by Trustee Vallat, the Board of Trustees approved all Items of General Consent.

Ayes: Treasurer Figueroa, Trustees Vallat and Walker

Noes: None

Abstained: None

Absent: None

6. Discussion, Review, and/or Update-

- A. Review of Check Report Abila MIP for the period of December 10, 2025, to January 8, 2026.
- B. Credit Card Changes (Abila report & Microix Workflow Report) -Umpqua Statement dated December 31, 2025
- C. Review of November 2025 Financials and Treasurers Report
- D. 2026 Finance Committee Items
- E. Draft Budget Calendar

Committee Members had various questions and comments for staff regarding the check report, credit card statements, and the financial and treasurers report.

Treasurer Figueroa requests that the Procurement Specialist notate for who purchases are being made when it involves travel and professional development for transparency reasons.

The Committee suggests meeting on Tuesday, April 7th before the April 14th condensed Board Meeting and Retreat, and canceling the April 14th Finance Committee Meeting. They also suggest canceling the May 8th Finance Committee Meeting and meeting instead at 4:00 pm on May 12th before the Budget Workshop.

7. Old Business

- A. None

8. New Business

- A. Review of finance-related items on the January Board agenda

9. Trustee and/or Staff Comments/Future Agenda Items

Administrative Finance Manager states that the draft Budget will be emailed the last week of March.

Next meeting: Tuesday, February 10, 2026, at 4:30 pm

10. Adjournment

There being no further business to discuss, Treasurer Figueroa adjourned the meeting at 5:07 pm.