



Coachella Valley Mosquito and Vector Control District

43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org

Board of Trustees Meeting

Tuesday, January 13, 2026

6:00 p.m.

AGENDA

Materials related to an agenda item that are submitted to the Board of Trustees after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

This meeting will be conducted by video and/or teleconference as well as in person at the District office located at the address listed above. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), Webinar ID: [847 1941 0493](https://us02web.zoom.us/j/84719410493), or click this link to join: <https://us02web.zoom.us/j/84719410493>.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please contact the Clerk of the Board at (760) 342-8287 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. The District will attempt to accommodate you in every reasonable manner.

Our Mission and Vision

Mission Statement We protect public health with our communities through proven scientific, educational, and sustainable vector control programs.

Vision We envision our communities free of mosquito and vector-borne disease.

1. Call to Order – John Peña, Board President

A. **Roll Call**

2. Pledge of Allegiance

3. Confirmation of Agenda

4. Public Comments

Members of the public may provide comments in person or remotely at the time of the meeting as set forth in the agenda. Public comments may also be sent by E-mail to the Clerk of the Board by 2:00 p.m. on January 13, 2026, at mscarborougheckel@cvmosquito.org. E-mails received prior to 2:00 p.m. on the day of the Board meeting will be made part of the record and distributed to the Board. This method is encouraged as it gives the Board of Trustees the opportunity to reflect upon your input. E-mails will not be read at the meeting.

A. **PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. **PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

5. Announcements, Presentation, and Written Communications

A. None

6. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

- A. Minutes for December 9, 2025, Board Meeting
- B. Approval of expenditures for December 5, 2025, to January 8, 2026
- C. Informational Items:
 - Financials — **David I'Anson, Administrative Finance Manager**
 - Semi-annual research reports from Colorado State University, Mount Sinai School of Medicine, the University of California, Riverside, and the USDA for 2025
 - Approval for Laboratory Assistant I to attend the American Mosquito Control Association Annual Conference, March 23-27, 2026, in an amount not to exceed \$2000 from fund #7600.01.400.027, Professional Development — **Jennifer A Henke, MS, BCE, Laboratory Manager**
 - District Board of Trustees Professional Development Opportunities — **Megan Scarborough-Eckel, Clerk of the Board**
- D. Revision of Trustee Bylaws — **Jeremy Wittie, MS, CSDM, General Manager**
Staff recommends the Board approve Resolution 2025-23, reverting to pre-November 2024 CVMVCD Bylaws that removes language requiring a financial background as a preferred qualification for the position of Treasurer, removing term limits, and add an At-Large Member to the Executive Committee to assist in meeting quorum.

7. Action Items

- A. Appointment of the Abatement Hearing Committee — **John Peña, Board President**
Staff recommends the Board appoint three Trustees and 1 alternate to the committee.
- B. Nomination and election of the Board of Officers for 2026 — **John Peña, Board President**
The ad hoc Nominations Committee recommends that the Board appoint Ben Guitron as President, John Peña as Vice President, Dr. Doug Kunz as Secretary, Dr. Frank Figueroa as Treasurer, and Felipe Ortiz as the at-large member.
- C. Opening of new bank accounts with HCN Bank — **David I'Anson, Administrative Finance Manager**
Staff recommends the Board approve Resolution 2026-01, the closure of demand deposit accounts with California Bank & Trust and approve Resolution 2026-02 the opening of demand deposit bank accounts with HCN Bank.

- D. Approval to participate in California Cooperative Liquid Assets Securities System (California CLASS) — **David l'Anson, Administrative Finance Manager**
Staff recommends the Board the opening of a Prime account with California Cooperative Liquid Assets Securities System (California CLASS).

- E. Oasis Brown Dog Tick Treatment Clinic — **Jeremy Wittie, MS, CSDM, General Manager**
Staff recommends the Board approve the purchase of Bravecto Quantum injectable tick treatment in the amount of \$22,647.00 from fund #9000.01.500.000, Contingency.

8. Committee and Trustee Reports

- A. Executive Committee — **John Peña, Board President**
Executive Committee oral report and minutes from January 5, 2026

- B. Finance Committee — **Frank Figueroa, EdD, Board Treasurer**
Finance Committee oral report and Finance Committee minutes from December 9, 2025

- C. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

9. Reports

- A. General Manager
 - i. General Manager's Report — **Jeremy Wittie, MS, CSDM, General Manager**

- B. General Counsel

Questions and/or comments from Trustees regarding the reports

10. Closed Session

Closed Session (s):

A. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)

Title: General Manager

B. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency designated representatives: Vice President Benjamin Guitron, Treasurer Frank Figueroa, and Trustee Felipe Ortiz
Unrepresented employee: General Manager

C. Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)

Title: Legal Counsel

11. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

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Certification of Posting

I certify that on January 9, 2026, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District’s website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on January 9, 2026

Megan Scarborough-Eckel

Megan Scarborough-Eckel, Clerk of the Board