



**Coachella Valley Mosquito and Vector Control District**

**43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | [cvmosquito.org](http://cvmosquito.org)**

**Executive Committee Meeting**

**Via Zoom**

**Friday, December 16, 2022**

**3:00 p.m.**

**AGENDA**

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Materials related to an agenda item that are submitted to the Executive Committee after distribution of the agenda packets are available for public inspection in the Clerk of the Board's office during normal business hours and on the District's website.

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Pursuant to Assembly Bill 361, this meeting will be conducted by video and/or teleconference and there will be no in-person public access to the meeting location. To view/listen/participate in the meeting live, please join by calling 1-888-475-4499 (toll-free), Meeting ID: [874 2882 7299](https://us02web.zoom.us/j/87428827299), or click this link to join: <https://us02web.zoom.us/j/87428827299>. Written public comment may also be submitted to the Clerk of the Board by 1:00 p.m. on December 16, 2022, at [mtallion@cvmosquito.org](mailto:mtallion@cvmosquito.org). Transmittal prior to the meeting is required. Any correspondence received during or after the meeting will be distributed to the Board as soon as practicable and retained for the official record.

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangement can be made.

- 1. Call to Order** – Benjamin Guitron, President
- 2. Roll Call**
- 3. Confirmation of Agenda**
- 4. Public Comments**

Those wishing to address the Board should send an email to the Clerk of the Board by 1:00 p.m. on December 16, 2022, at [mtallion@cvmosquito.org](mailto:mtallion@cvmosquito.org), or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely.

**A. PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Executive Committee on items of general interest ( a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

**B. PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Executive Committee on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Executive Committee and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

## **5. Review of January 10, 2023, draft Board meeting agenda**

## **6. Old Business – None**

## **7. New Business**

- A. Special Districts Leadership Academy (SDLA) meeting held February 26 – March 1, 2023.
- B. Discuss the appointment of the ad hoc Abatement Hearing Committee.
- C. Discuss the outcome of the ad hoc Negotiations Committee meeting.
- D. Discuss the outcome of the ad hoc Nominations Committee meeting.
- E. Discussion about the District Employee of the Year award from the Board.
- F. Discussion about renovating the District Jeep for Public Outreach use.

## **8. Trustee/staff comments**

**9. Confirmation of next meeting**

**10. Adjournment**

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**Certification of Posting**

I certify that on December 13, 2022, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on December 13, 2022.

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Melissa Tallion, Clerk of the Board



**Coachella Valley Mosquito and Vector Control District**

**43420 Trader Place, Indio, CA 92201 | (760) 342-8287 | cvmosquito.org**

**Board of Trustees Meeting via Zoom and In-Person**

**Tuesday, January 10, 2023**

**6:00 p.m.**

**DRAFT-AGENDA**

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The Board of Trustees will take action on all items on the agenda.

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**Before entering the District's facilities, we request that you self-screen for COVID-19 symptoms. We want to work together to help limit the spread of COVID-19.**

Assistance for those with disabilities: If you have a disability and need an accommodation to participate in the meeting, please call the Clerk of the Board at (760) 342-8287 for assistance so the necessary arrangements can be made.

1. **Call to Order** – Benjamin Guitron, President

2. **Oaths of Office**

3. **Pledge of Allegiance**

4. **Roll Call**

5. **Confirmation of Agenda**

6. **Public Comments**

Those wishing to address the Board should send an email to the Clerk of the Board by 1:30 p.m. on January 10, 2023, at [mtallion@cvmosquito.org](mailto:mtallion@cvmosquito.org), or appear at the meeting to provide public comments. Please note that, as stated above, the meeting will be conducted remotely and in person.

A. **PUBLIC Comments — NON-AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on items of general interest (a non-agenda item) within the subject matter jurisdiction of the District. The District values your comments; however, pursuant to the Brown Act, the Board cannot take action on items not listed on the posted Agenda. **Comments are limited to a total of three (3) minutes per speaker for non-agenda items.**

B. **PUBLIC Comments — AGENDA ITEMS:** This time is for members of the public to address the Board of Trustees on agenda items (Open and Closed Sessions). **Comments are limited to three (3) minutes per speaker per agenda item.**

All comments are to be directed to the Board of Trustees and shall be devoid of any personal attacks. Members of the public are expected to maintain a professional, courteous decorum during public comments.

7. **Board Reports**

A. President's Report – **Benjamin Guitron, President**

Executive Committee oral report and Executive Committee minutes from December 16, 2022 **(Pg. )**

B. Finance Committee – **Doug Walker, Treasurer**

Finance Committee oral report and Finance Committee minutes from November 8, 2022 **(Pg. )**

## 8. Staff Informational Reports

### A. Live Reports

- General Manager's Report

### B. Human Resources and Finance Department Introductions – **Crystal Moreno, M.S., Human Resources Manager, and David l'Anson, Administrative Finance Manager**

*Questions and/or comments from Trustees regarding the report*

## 9. Items of General Consent

The following items are routine in nature and may be approved by one blanket motion upon unanimous consent. The President or any member of the Board of Trustees may request an item be pulled from Items of General Consent for a separate discussion.

### A. Approval of Resolution 2023-01 authorizing remote teleconferencing meetings for the period January 15, 2023, to February 13, 2023 – **Jeremy Wittie, M.S., CSDM, General Manager (Pg. )**

### B. Minutes for November 8, 2022, Board Meeting and Minutes for December 16, 2022, Special Board Meeting **(Pg. )**

### C. Approval of expenditures for November 3, 2022, to January 5, 2023 **(Pg. )**

### D. Informational Items:

- Financials – **David l'Anson, Administrative Finance Manager (Pg. )**
- Correspondence **(Pg. )**
- Semi-annual research reports from the University of California, Davis, University of California, Riverside, Mount Sinai School of Medicine, and the USDA for 2022 **(Pg. )**
- ESA Annual Conference in Vancouver, British Columbia, November 13-16, 2022 **(Pg. )**
- MVCAC Planning Meeting in Oakland, CA, December 5-7, 2022 **(Pg. )**
- CalPERLA Annual Conference-GRACE
- District Travel **(Pg. )**

## 10. Old Business – None

## 11. New Business

- A. Audit Presentation of Fiscal Year ending June 30, 2022 – **Fedak & Brown, LLP, and David l’Anson, Administrative Finance Manager (Pg. )**
- B. Discussion and/or approval of the General Manager’s employment agreement and evaluation for the period ending December 2022 – **ad hoc Negotiations Committee (Pg. )**
- C. Appointment of the ad hoc Abatement Hearing Committee – **Benjamin Guitron, Board President (Pg. )**
- D. Nomination and election of the Board of Officers for the 2023 Calendar Year – **ad hoc Nominations Committee (Pg. )**

## 12. Closed Session (s)

### **Closed Session (s):**

- A. **Public Employee Performance Evaluation pursuant to Government Code Section 54957 (b)(1)**

Title: General Manager

## 13. Comments by General Counsel

## 14. Trustee Comments, Requests for Future Agendas Items, Travel, and/ or Staff Actions

The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(a). Each presentation is limited to no more than three minutes.

## 15. Adjournment

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.
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**Certification of Posting**

I certify that on January 6, 2023, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Trustees of the Coachella Valley Mosquito & Vector Control District and on the District's website, said time being at least 72 hours in advance of the meeting of the Board of Trustees (Government Code Section 54954.2)

Executed at Indio, California, on January 6, 2023

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Melissa Tallion, Clerk of the Board

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